Executive Committee
Annotated Agenda
March 11, 2009
11:00 a.m. (or immediately following the Board meeting)

Lake County Conference Room
233 S. Wacker Drive, Suite 800, Sears Tower
Chicago, Illinois

1.0 Call to Order

2.0 Agenda Changes and Announcements

3.0 Approval of Minutes – January 14, 2009
ACTION REQUESTED: Approval

4.0 Travel Expenses
(a) Travel expense claims for the Executive Director
(b) Travel requests from staff for out-of-region travel
ACTION REQUESTED: Information

5.0 Financial Statements – January and February 2009
The financial statements reflect revenue and expenditures to January 31, 2009 and February 28, 2009. Staff will provide a summary of the report.
ACTION REQUESTED: Approval

6.0 Grants, Subcontracts and Procurements
A monthly update of activities related to grants, subcontracts and procurements. Staff will provide a summary of the activities.
ACTION REQUESTED: Approval

7.0 Federal Relations
A discussion of what support should be provided for federal relations activities.
ACTION REQUESTED: Information
8.0 **Contract Approval Procedure**
Consideration of an emergency procedure for contract approval. Staff will provide a summary of the procedure.
ACTION REQUESTED: Approval

9.0 **Other Business**

10.0 **Public Comment**
Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

11.0 **Next Meeting:** April 8, 2009

12.0 **Adjournment**

**Executive Committee:**
- Gerald Bennett, Chair
- Joe Deal
- Elliott Hartstein
- Al Larson
- Rae Rupp Srch
- Nigel Telman

**Other Board Members:**
- Frank Beal
- Alan Bennett
- Roger Claar
- Zenovia Evans
- Russell Hartigan
- Marilyn Michelini
- Raul Raymundo
- André Rice
- Dan Shea
- Ian Doughty
- Stephen Schlickman