



Executive Committee Meeting Minutes

January 14, 2009

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

- Committee Members Present:** Rita Athas-representing the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson-representing Northwest Cook County and Nigel Telman-representing the City of Chicago
- Members Absent:** Gerald R. Bennett, Chair-representing Southwest Cook County and Rae Rupp Srch-representing DuPage County
- Others Present:** Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane

1.0 Call to Order

Vice-Chair Rita Athas called the meeting to order at approximately 10:55 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

A motion to approve the minutes of the December 10, 2008, Executive Committee Meeting, as presented, was made by Elliott Hartstein, seconded by Al Larson and passed unanimously.

4.0 Travel Requests

Travel expense claims for the Executive Director and travel requests from staff for out-of-region travel were presented for informational purposes. Briefly, Executive Director Randy Blankenhorn advised of an upcoming trip to Washington. Asked whether CMAP needed assistance from a D.C. lobbyist, Blankenhorn suggested that it previously it hadn't been thought important; however, now with the new administration, consideration may be given to this activity.

5.0 Financial Statements – December 2008

Deputy Director of Finance & Administration Dolores Dowdle reported that the budget had been adjusted to reduce the third year funding for the Regional Water Supply Planning

project which had been withdrawn. Other adjustments to the midyear budget included projected expenses. The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2008 Core Project Summary and the Check Register for the month of December, reflecting the adjusted midyear budget, were being presented for approval. A motion to approve the reports as presented was made by Elliott Hartstein, seconded by Nigel Telman and passed unanimously.

6.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented. The report included one new grant and one on-going grant from IEPA combining activities of FPA and VLMP, one pending proposal with the Chicago Community Trust, a procurement that had been previously approved by the CMAP Board, as well as two pending procurements that are expected to be presented to the Board in February and March. A motion to approve the report as presented was made by Mayor Larson and seconded by Mayor Hartstein and with all in favor, the motion carried.

7.0 Other Business

Executive Director Randy Blankenhorn suggested that the Board convene a very short meeting at one of its regularly scheduled meetings and adjourn to a retreat to talk about where CMAP is headed with the *GO TO 2040* process. The committee considered this worthwhile and suggested checking the dates of the National League of Cities conference to avoid a scheduling conflict.

Further Blankenhorn reported that the agency has no emergency procurement policy. Staff was directed to prepare such for consideration by the Executive Committee.

8.0 Public Comment

There were no comments from the public.

9.0 Adjournment

At 11:04 a.m., a motion to adjourn was made by Nigel Telman, seconded by Mayor Larson and passed unanimously.

Respectfully submitted,



Dolores D. Dowdle Deputy Executive Director for
Finance and Administration

03-05-09

Approved as presented, by unanimous vote, March 11, 2009.