



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800, Sears Tower
Chicago, IL 60606

312-454-0400 (voice)
312-454-0411 (fax)
www.cmap.illinois.gov

Executive Committee Meeting Minutes

March 11, 2009

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

- Committee Members** Gerald R. Bennett, Chair-representing Southwest Cook County, Joe Deal-representing the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson-representing Northwest Cook County and Rae Rupp Srch-representing DuPage County
- Present:**
- Members Absent:** Nigel Telman-representing the City of Chicago
- Others Present:** Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane

1.0 Call to Order

Chairman Gerald R. Bennett called the meeting to order at approximately 10:55 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

A motion to approve the minutes of the January 14, 2009, Executive Committee Meeting, as presented, was made by Elliott Hartstein, seconded by Al Larson and passed unanimously.

4.0 Travel Requests

Travel expense claims for the Executive Director and travel requests from staff for out-of-region travel were presented for informational purposes.

5.0 Financial Statements – January and February 2009

The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2008 Core Project Summary and the Check Register for the months of January and February 2009, were presented for approval.

A motion to approve the reports as presented was made by Elliott Hartstein, seconded by Rae Rupp Srch and passed unanimously.

6.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented. The report included one new grant, representing the 2nd year funding of the Metro Chicago Indicators project from the Chicago Community Trust and one pending proposal for USGS for pricing for water conservation in northeastern Illinois, three procurements that had been previously approved by the CMAP Board, as well as five pending procurements that are expected to be presented to the Board in April.

A motion to approve the report as presented was made by Mayor Larson and seconded by Mayor Hartstein and with all in favor, the motion carried.

7.0 Federal Relations

Staff was asked to look into working with a Federal Relations firm. Staff found services are quite expensive and not cost effective. It is recommended not to pursue these services at this time.

8.0 Contract Approval Procedure

At its last meeting, the Executive Committee instructed staff to look into developing an emergency procurement procedure. Staff recommended a procedure when procurements exceeding \$25,000 cannot be scheduled for Board approval on a timely basis because of public exigency or emergency reasons, the chairman (or the executive committee) would be authorized to approve the procurement and the Board would affirm at its next regular meeting. A motion to approve this process was made by Mayor Larson, seconded by Rae Rupp Srch and with all in favor, carried.

9.0 Other Business

There was no other business before the Executive Committee.

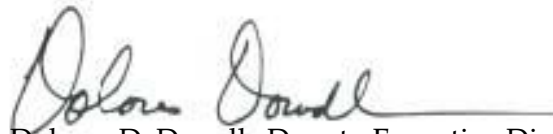
8.0 Public Comment

There were no comments from the public.

9.0 Adjournment

At 11:04 a.m., a motion to adjourn was made by Rae Rupp Srch, seconded by Mayor Larson and passed unanimously.

Respectfully submitted,



Dolores D. Dowdle Deputy Executive Director for
Finance and Administration

03-31-09

Approved as presented, by unanimous vote, May 13, 2009.