



# Chicago Metropolitan Agency for Planning

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## Executive Committee Meeting Minutes

March 10, 2010

Lake County Conference Room  
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

- Committee Members Present:** Gerald Bennett, Chair-representing Southwest Cook County, Joe Deal-representing the City of Chicago, Elliott Hartstein-representing Lake County and Rae Rupp Srch-representing DuPage County
- Absent:** Al Larson-representing northwest Cook County and Nigel Telman-representing the City of Chicago
- Others Present:** Randy Blankenhorn, Jill Leary, Dolores Dowdle, and Sherry Kane

### 1.0 Call to Order

Chairman Mayor Gerald Bennett called the meeting to order at approximately 11:20 a.m.

### 2.0 Agenda Changes and Announcements

There were no Agenda changes or announcements.

### 3.0 Approval of Minutes

The minutes of the February 10, 2010 meeting were presented for approval. A motion by Mayor Elliott Hartstein was seconded by Rae Rupp Srch to approve the minutes as presented. All in favor, the motion carried. Staff was directed to prepare Closed Session minutes for review at the Board meeting in July.

### 4.0 Travel Expenses

Travel expense claims for the Executive Director and travel requests from staff for out-of-region travel were presented for informational purposes.

### 5.0 Fiscal Year 2011 Budget & Funding

Executive Director Randy Blankenhorn reported briefly that the full work plan program will be presented in May for review along with a "conservative" budget.

## 6.0 Financial Statements

The various reports, including the Monthly Cash Reports for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2010 Project Summary and the Check Register for the month of February were presented for approval. A motion by Mayor Elliott Hartstein was seconded by Rae Rupp Srch to approve the reports as presented. All in favor, the motion carried.

## 7.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented. A motion to approve the report as presented was made by Mayor Hartstein and seconded by Joe Deal. All in favor, the motion carried. Because of the lengthy discussion at the Board meeting regarding a contract award for the development of a Planning Law Manual, staff asked if the Executive Committee required additional information on pending procurements. Staff also reported that UWP funds budgeted for specific purposes that are not used are returned to IDOT.

## 8.0 Other Business

There was no other business before the Executive Committee.

## 9.0 Public Comment

There were no comments from the public.

## 10.0 Adjournment

At approximately 11:35 a.m., a motion to adjourn was made by Rae Rupp Srch and seconded by Mayor Hartstein. All in favor, the motion carried.

Respectfully submitted,



Dolores D. Dowdle

Deputy Executive Director for Finance and  
Administration

03-23-10

*Approved as presented by unanimous vote, April 7, 2010*