



**Executive Committee**

**Annotated Agenda**

**December 10, 2008**

**11:00 a.m. (or immediately following the Board meeting)**

Lake County Conference Room  
233 S. Wacker Drive, Suite 800, Sears Tower  
Chicago, Illinois

- 1.0 Call to Order** 11:00 a.m.
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes –October 8, 2008**  
ACTION REQUESTED: Approval
- 4.0 Travel Expenses**  
(a) Travel expense claims for the Executive Director  
(b) Travel requests from staff for out-of-region travel  
ACTION REQUESTED: Information
- 5.0 Financial Statements – October and November, 2008**  
The financial statements reflect revenue and expenditures to October 31, and November 30, 2008. Staff will provide a summary of the reports.  
ACTION REQUESTED: Approval
- 6.0 Grants, Subcontracts and Procurements**  
A monthly update of activities related to grants, subcontracts and procurements. Staff will provide a summary of the activities.  
ACTION REQUESTED: Approval
- 7.0 Proposed By-Laws Revisions**  
At its last meeting, the Executive Committee discussed a possible change to the By-Laws to ensure that voting and non-voting Board members cannot name alternates. Upon staff review of the By-Laws and CMAP's enabling legislation, they are both silent on assigning alternates in both cases of voting and non-voting board members. Since it is not specified that alternates can be named in either case, it is the staff's understanding that alternates cannot be used under the current by-laws. Therefore, the staff

recommendation is to not make any changes to the By-Laws and enforce the policy of no alternates allowed for voting and non-voting members.

ACTION REQUESTED: Direction to staff on how to proceed.

## 8.0 Other Business

### 9.0 Executive Director Evaluation and Salary Consideration

**(The Executive Committee will adjourn to a closed session for the purpose of discussing the executive director's evaluation and salary).**

Evaluation of the executive director's performance will be reviewed and salary consideration effective January 1, 2009 will be discussed.

ACTION REQUESTED: Consider recommendation to the Board for approval of the executive director evaluation and salary

### 10.0 Public Comment

Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

### 11.0 Next Meeting: Wednesday, January 14, 2008

### 12.0 Adjournment

#### Executive Committee:

\_\_\_ Rita Athas

\_\_\_ Elliott Hartstein

\_\_\_ Rae Rupp Srch

\_\_\_ Gerald Bennett, Chair

\_\_\_ Al Larson

\_\_\_ Nigel Telman

#### Other Board Members:

\_\_\_ Frank Beal

\_\_\_ Russell Hartigan

\_\_\_ Dan Shea

\_\_\_ Alan Bennett

\_\_\_ Marilyn Michelini

\_\_\_ Roger Claar

\_\_\_ Raul Raymundo

\_\_\_ Ian Doughty

\_\_\_ Zenovia Evans

\_\_\_ André Rice

\_\_\_ Stephen Schlickman