



Executive Committee Meeting Minutes

February 13, 2008

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

Committee Members Present: Rita Athas (Executive Director-World Business Chicago), Elliott Hartstein (Mayor, Village of Buffalo Grove), Al Larson (Mayor, Village of Schaumburg), Rae Rupp Srch (Representative of DuPage County) and Marilyn Michelini (President, Village of Montgomery).

Others Present: Executive Director Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane

1.0 Call to Order

In the absence of Mayor Bennett, CMAP Board Chair, Rita Athas called the meeting to order at approximately 11:05 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

A motion to approve the minutes of the January 9, 2008 Executive Committee Meeting was made by Rae Rupp Srch, seconded by Mayor Al Larson and passed unanimously.

4.0 Travel Requests

Mayor Harstein, having reviewed the various travel requests from staff for out-of-region travel questioned commitment of close review. Executive Director reported that all requests are considered carefully. Employees requesting to attend the APA conference were asked to provide statements of rationale to attend and 5 were chosen. There will be more travel to D.C. because of consideration of the new authorization legislation. It is important that CMAP be active in the national legislation and to provide leadership for the region. Blankenhorn went on to say that conference attendance, in general, is well below the budget line item.

5.0 Financial Statements for December 2007 and FY 2008 Budget Revision

Deputy Executive Director of Finance & Administration Dolores Dowdle gave a cursory review of the various reports including the Monthly Cash Reports for both CMAP and the Peters Fellowship, the Monthly Summary Report for the period July through December 2007, the Monthly Revenue Report for the same period, the comparison of FY08 Expenditures to Date to Budget, the FY 2008 Core Project Summary and finally the Check Register for the month of December 2007. A motion by Mayor Elliott Harstein to approve the reports as presented was seconded by Mayor Al Larson. All in favor, the motion carried. Vice-Chair Rita Athas did question the need to revise the budget since there were not major changes in the budget but only adjustments in the line items. Executive Director Randy Blankenhorn responded that the revisions reflected the projected expenditures for this year. He also noted that staff hirings had lagged earlier in the year due to the funding issues with IDOT.

6.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented for informational purposes. Deputy Executive Director Dolores Dowdle drew special attention to the new grant from Chicago Community Trust at \$1,300,000 during the period March of 2008 – December 2010. One question was raised in the category of pending procurements regarding Evaluation of Data Sets with Chief of Staff Jill Leary responding. A motion to approve the activity report as presented was made by Mayor Larson and seconded by Rae Rupp Srch. All in favor, the motion carried.

7.0 Other Business

There was no other business presented.

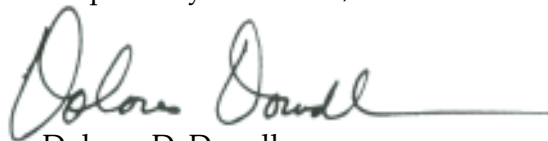
8.0 Public Comment

There were no comments from the public.

9.0 Adjournment

At approximately 11:00 a.m., a motion to adjourn was made by Rae Rupp Srch, seconded by Mayor Larson and passed unanimously.

Respectfully submitted,



Dolores D. Dowdle
Deputy Executive Director for Finance and
Administration

02-27-08

Approved, as presented, by unanimous vote March 12, 2008.