



Executive Committee Meeting Minutes

July 9, 2008

Lake County Conference Room
Suite 800, 233 S. Wacker Drive, Sears Tower, Chicago, Illinois

Committee Members Present: Rita Athas-representing the City of Chicago, Gerald R. Bennett, Chair-representing southwest Cook County, Elliott Hartstein-representing Lake County, Rae Rupp Srch-representing DuPage County, and Nigel Telman-representing City of Chicago.

Others Present: Executive Director Randy Blankenhorn, Jill Leary, Dolores Dowdle, Tom Garritano and Sherry Kane

1.0 Call to Order

Gerald Bennett, CMAP Board Chair called the meeting to order at approximately 10:45 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

A motion to approve the minutes of the June 11, 2008 Executive Committee Meeting, as presented, was made by Rae Rupp Srch, seconded by Elliott Hartstein and passed unanimously.

4.0 Travel Requests

Travel expense claims for the Executive Director and travel requests from staff for out-of-region travel were presented for informational purposes.

5.0 Financial Statements for June 2008

Executive Director Randy Blankenhorn acknowledged that the Accounting department had been able to generate the financial reports much more quickly than had been done in the past and thanked staff for the effort. Deputy Director of Finance & Administration Dolores Dowdle reported that the financial report was preliminary and that the final fiscal year report would be distributed at the September meeting. Dowdle went on to report the

\$3.5 million from the state Regional Comprehensive Planning Fund (RCPF) has been delayed until the adoption of the state annual budget. Once the budget is approved, CMAP will receive the budgeted amount at one time. Until the RCPF is received, a line of credit for \$1 million has been established to address any cash flow issues. IDOT had been very cooperative this year with speedy payments.

The various reports, including the Monthly Cash Reports for both CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2008 Core Project Summary and the Check Register for the month of June 2008, were submitted for approval.

A motion to approve the reports as presented was made by Rae Rupp Srch, seconded by Mayor Elliott Hartstein and passed unanimously.

6.0 Grants, Subcontracts and Procurements

A monthly update of activities related to grants, subcontracts and procurements was presented.

7.0 Other Business

Staff suggested that in lieu of the August Board meeting that is typically cancelled, the board meet to hold a half-day visioning workshop.

There was no other business presented.

8.0 Public Comment

There were no comments from the public.

9.0 Adjournment

At 11:10 a.m., a motion to adjourn was made by Rae Rupp Srch, seconded by Rita Athas and passed unanimously.

Respectfully submitted,



Dolores D. Dowdle Deputy Executive Director for
Finance and Administration

09-02-08

Approved as presented, by unanimous vote September 10, 2008