



# Chicago Metropolitan Agency for Planning

Agenda Item No. 5.2

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## MEMORANDUM

**To:** CMAP Board and MPO Policy Committee  
**From:** CMAP Staff  
**Date:** October 5, 2011  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees will be receiving regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 38 local projects have been kicked off, and of these, 18 projects are fully underway. Many of the projects that have been kicked off but are not fully underway are grants which are in the administrative stage; others involving staff assistance are being scheduled to get underway in several months, based on staff availability.

Webpages on the CMAP website have been produced for several projects, and these are linked where available in the project status table. Communities are also encouraged to launch their own project websites, and several have already done so.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

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## Projects Currently Underway

October 5, 2011

Project	CMAP lead	Expected completion	Assistance type	Status and notes
Addison comprehensive plan (see <a href="#">project website</a> )	Rosa Y. Ortiz	June 2012	Staff assistance	Underway. A number of stakeholder focus groups have been conducted. These included: landlords, Latinos, young families, business owners, realtors and industry leaders. The existing conditions report is underway and is expected to be completed by the end of October for CMAP internal review.
Algonquin downtown plan	Pete Saunders	TBD	Grant funds	Staff is working with the community to enter into the grant agreement and initiate a consultant selection process.
Alsip comprehensive plan	Trevor Dick / Sam Shenbaga	January 2013	Staff assistance	The comprehensive plan process is expected to begin in February. Formation of a Steering Committee is currently underway.
Berwyn comprehensive plan (see <a href="#">project website</a> )	Sam Shenbaga	May 2012	Staff assistance	Underway. Existing conditions report was submitted to Berwyn Development Corporation staff and reviewed. Revised report has been submitted to Steering Committee. Visioning workshop date and venue are being finalized for mid-November.
Blue Island comprehensive plan (see <a href="#">project website</a> )	Sam Shenbaga	March 2012	Staff assistance	Underway. Existing conditions report was presented to Plan Commission on September 14. Visioning workshop is scheduled for October 19 and public outreach efforts underway.
Bronzeville Alliance retail corridor study	Sef Okoth	December 2011	Staff assistance	Underway. Phase 1 of project is led by Metropolitan Planning Council (MPC), with CMAP in supporting role. A final report on retail strategies is due to be released next month, completing Phase 1. Phase 2, dealing with land use and zoning, will be led by CMAP, and the project scope, schedule, and task assignments have been developed. Close coordination between MPC, CMAP, the City of Chicago, and the CTA continues.
Campton Hills comprehensive plan (see <a href="#">project website</a> )	Jason Navota	May 2012	Staff assistance	Underway. Draft goals and objectives have been received from 3 of 9 subcommittees; others are underway. Second public meeting was held September 24 to review Existing Conditions, vet Village Guiding Principles (Vision Statements), and gather input at nine 'idea stations' for how and where to implement these Principles and issues needing to be addressed. Next public meeting focused on future land use plan alternatives is scheduled for November 17. Parallel, separately funded Village Center planning process is underway (with CMAP on Steering Committee) with first public meeting October 13. These two efforts will be closely coordinated.

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Carpentersville "Old Town" Area Action Plan	Trevor Dick	January 2012	Staff assistance	Underway. A presentation has been given to the Village Board and a workshop was conducted with the Business Development Commission on September 27. A workshop will be conducted with the Planning and Zoning Commission on October 18, and with the Village Board on October 20. An existing conditions report is being prepared, and key person interviews are being scheduled. A two-date public/planning professional charrette is tentatively scheduled for November 2 and 3.
Chicago "Green and Healthy Neighborhood" plan for Englewood, Woodlawn, and Washington Park (see <a href="#">project website</a> )	Jason Navota	September 2012	Staff assistance	Underway. Data collection and mapping nearly complete. Outreach plan and schedule continues to evolve per CMAP and LISC discussion of most effective and efficient community engagement approach. Draft goals and objectives complete. Kickoff community 'symposium' held 8am-1pm Saturday September 24 at Kennedy King College with 85 participants from the community. Speakers included DHED Commissioner Andy Mooney; CMAP Senior Planner Jason Navota; Carlton Ely, Urban Planner, Planning and the Black Community Division of the American Planning Association; and Vicki Eaton Johnson, Fairfax Renaissance Development Corporation, Cleveland, OH. Breakout sessions were facilitated by topic experts and City staff.
Chicago Housing Authority LeClaire Courts redevelopment	Sef Okoth	TBD	Grant funds and staff assistance	The resolution and grant approval are complete. RFP release is expected in October. In addition to grant funds, CMAP will be providing staff assistance related to outreach to nearby suburban municipalities and analysis related to LEED-ND certification. CMAP is meeting with CHA on October 5 to draft a detailed project scope and strategize on the community engagement process.
Developing Communities Project support for CTA Red Line extension	Kendra Smith	September 2012	Staff assistance	Introductory meetings with Developing Communities Project and CTA held in April and May. Project will support southern extension of Red Line by demonstrating livability benefits of the extension. Project was initiated September 20, with a CMAP internal staff meeting and an introduction meeting with Developing Community Projects Staff and Committee members. Final outreach scope and MOU were sent to DCP October 4, with a tentative October 26 meeting to begin selecting the project advisory committee in conjunction with DCP.
Downers Grove bicycle and pedestrian plan	Pete Saunders	TBD	Grant funds	Staff is working with the community to enter into the grant agreement and initiate a consultant selection process.
Elgin sidewalk gap and transit stop study	Lindsay Banks	TBD	Grant funds	Staff is working with the community to enter into the grant agreement and initiate a consultant selection process.

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Elmwood Park comprehensive plan (see <a href="#">project website</a> )	Nicole Woods	May 2012	Staff assistance	Underway. Staff conducted a public meeting on September 15, which was attended by over 100 residents. Staff is meeting with senior residents on October 3 and is currently completing the existing conditions report.
Evanston water efficiency program	Amy Talbot	June 2012	Staff assistance	Evanston-led research will continue into the fall with a summary document to be produced before official start in November 2011.
Glen Ellyn downtown streetscape and parking study	Lindsay Banks	TBD	Grant funds	Staff is working with the community to enter into the grant agreement and initiate a consultant selection process.
Hanover Park corridor study	Stephen Ostrander	March 2012	Staff assistance and small grant	Staff worked with Village to refine its application for participation in ULI Chicago's Technical Assistance Panel (TAP) program. Following consultation with ULI, staff began to redefine the questions to be addressed by the expert panel (focused on the redevelopment of the Irving Park Road corridor) to build more on the Village's recent update of its Comprehensive Plan. The TAP is expected to occur in March 2012.
Hillside comprehensive plan	Lindsay Banks	TBD	Grant funds	Staff is working with the community to enter into the grant agreement and initiate a consultant selection process.
Joliet "Old Prison" redevelopment ( <a href="#">see project website</a> )	Pete Saunders	January 2012	Staff assistance and small grant	Underway. ULI Technical Assistance Panel (TAP) is tentatively scheduled for week of November 14. ULI will conduct focus groups and key person interviews prior to TAP. CMAP is preparing existing conditions report with assistance from ULI.
Kane County local food project	Amy Talbot	TBD	Staff assistance	Developing scope, MOU, and resolution for approval before end of 2011. Extensive CMAP involvement expected to begin in early 2012.
Lake Zurich comprehensive water resources project	Tim Loftus	November 2011	Staff assistance	Underway. Draft report outline, goal revisions, and recommendation framework are in process. Final report to be produced before end of November 2011.
Lakemoor comprehensive plan	Jason Navota / Nora Beck	October 2012	Staff assistance	Initial meetings with Steering Committee held August 18 and September 29 to discuss scope, schedule, MOU, and resolution, as well as gather early input on data layers, plans and reports, public involvement strategy, and issues and concerns. Project initiation expected in November.
Liberty Prairie Conservancy local food system plan	Jessica Simoncelli	June 2012	Staff assistance	Underway. Data collection and mapping for the update to the Liberty Prairie Reserve Master Plan has begun. Survey instrument is being developed to identify barriers to sustainable farming in Lake County, which will be administered to agricultural stakeholders through fall 2011.
Metropolitan Mayors Caucus "Homes for a Changing Region" project in south Cook	Drew Williams-Clark	December 2011	Staff assistance	Underway. Project led by Metropolitan Mayors Caucus (MMC) and Metropolitan Planning Council (MPC), with CMAP in supporting role. Data analysis components have been completed as have public workshops.

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(see <a href="#">project website</a> )				Municipal recommendations are being drafted will be taken to the towns in December. Sub-regional recommendations have been revised per feedback from the collaborative.
Morton Grove industrial areas plan	Trevor Dick	TBD	Staff assistance	Scope of work is being developed through discussions with Village staff. Project initiation expected in January 2012.
Norridge comprehensive plan (see <a href="#">project website</a> )	Trevor Dick	March 2012	Staff assistance	Underway. The Plan Commission approved the Existing Conditions Report at their meeting in September, and marketing is ongoing for the public visioning charrette on October 25.
Northwest Suburban Housing Collaborative "Homes for a Changing Region" project in northwest Cook	Drew Williams-Clark	September 2012	Staff assistance	Scope of work is being developed through discussions with project sponsor. Project initiation expected in January 2012.
Oak Park water conservation program	Amy Talbot	March 2012	Staff assistance	Underway. Existing conditions draft still evolving. Residential survey released in September in village's water bills. First public meeting scheduled for October 18 to introduce the project and receive public input.
Orland Park water conservation ordinance	Hala Ahmed	March 2012	Staff assistance	MOU and resolution complete, and scope of work and timeline are currently being refined by CMAP and Village staff. Project will be initiated in October.
Park Forest sustainability plan (see <a href="#">project website</a> )	Kristin Ihnchak	April 2012	Staff assistance	Underway. Sustainability Assessment (existing conditions report) was submitted for Village review in early September. Assessment will be presented to Citizens Advisory Committee in mid-October. Development of MetroQuest web tool for public involvement currently underway. MetroQuest will be used as a feature during public workshops (held mid-November) to gauge preferences on strategies to implement Plan goals.
Plainfield downtown transportation plan	Pete Saunders	TBD	Grant funds	Staff is working with the community to enter into the grant agreement and initiate a consultant selection process.
Riverside downtown area plan	Trevor Dick	October 2012	Staff assistance	Initial discussions with community representatives ongoing. Expected approval of MOU and resolution in October. Project initiation expected in January 2012.
South Suburban Mayors and Managers Association (SSMMA) housing investment prioritization	Nicole Woods	April 2012	Staff assistance	Underway. Draft of the housing investment tool was presented to the Project Advisory Committee for initial review and feedback. Staff is currently revising the tool based upon feedback.
Waukegan planning prioritization report	Stephen Ostrander	January 2012	Staff assistance	Staff met with the Mayor and City Council on September 6 to brief them on CMAP and the LTA program, as well as gain approval of the MOU and scope of work for first phase of CMAP's work with the City, which entails

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				the creation of Planning Priorities Report. The Council voted to approve the project, which is expected to begin in November. Coordination also expected with consultant leading separate project (already underway) aimed at implementing 2-3 development initiatives in Waukegan's downtown and lakefront areas.
Westchester comprehensive plan	Samantha Robinson	October 2012	Staff assistance	Scope of work is being developed through discussions with project sponsor. Project initiation expected in November 2011.
West Cook Housing Collaborative "Homes for a Changing Region" project in west Cook (see <a href="#">project website</a> )	Drew Williams-Clark	February 2012	Staff assistance	Underway. Housing supply and demand projections, capacity analyses and public workshops have been completed for five municipalities in west Cook County. Recommendations and visualizations are under development.
Wheeling active transportation plan	Lindsay Banks	TBD	Grant funds	The resolution and IGA are complete, and an RFP to select a consultant was released in late September.
Will County subarea plan for Fairmont (see <a href="#">project website</a> )	Trevor Dick	December 2011	Staff assistance	Underway. The draft plan is being prepared. At the Steering Committee meeting on September 22, CMAP staff worked through a FutureView exercise with the committee concerning future development options. A draft plan and/or key recommendations are expected to be presented to the steering committee at their October 20 meeting.

## Other Projects

For most other projects on the "higher priority" project list, scoping is underway and will continue through the remainder of 2011. As of this update, CMAP staff has met with each project sponsor to begin discussions of project scope and timeline. Approximately three projects per month are expected to be initiated each month through the fall. In addition, several projects have been identified as good fits for upcoming grant sources, and will be encouraged to submit applications to these sources and assisted in this process if appropriate.

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