



Chicago Metropolitan Agency for Planning

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MEMORANDUM

To: CMAP Board and Committees
From: CMAP Staff
Date: July 1, 2011
Re: Local Technical Assistance Program Update

The CMAP Board and committees will be receiving regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program. To date, 24 local projects have been kicked off, and of these, 14 projects are fully underway. Among the remainder, most are finalizing scopes of work, Memorandums of Understanding (MOUs), and resolutions; CMAP requires that these documents need to be finalized before staff become extensively involved in the project. For projects which have been kicked off but are not fully underway, staff is working to collect background data, review past community plans, develop outreach strategies, and otherwise prepare for project initiation.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

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Projects Currently Underway

Project	CMAP project lead	Expected completion	Status and notes
Addison comprehensive plan	Rosa Ortiz	June 2012	Underway. Staff is reviewing existing plans and identifying specific outreach strategies for the Village. A tour of the municipality will be taking place on July 6 and a staff charrette is tentatively scheduled for the first week in August.
Alsip comprehensive plan	Trevor Dick / Pete Saunders	TBD	Introductory meetings held June 3 and June 28. Scope of work currently under development.
Berwyn comprehensive plan	Sam Shenbaga	May 2012	Underway. Initial presentation to City Council given on June 28. Project involves both the City of Berwyn and the Berwyn Development Corporation; formation of a steering committee is underway. Staff completed land use inventory and visual assessment of the City on June 29. One-on-one stakeholder interviews are underway and will be completed by July 7. Review of background studies is in process and will be completed mid-July.
Blue Island comprehensive plan	Sam Shenbaga	March 2012	Underway. Land use inventory and visual assessment of community were completed on June 7. Two public workshops were conducted on June 20 and June 21. One-on-one interviews with key community stakeholders have been completed and results are being summarized by staff. Existing Conditions report is underway and to will be completed in July.
Bronzeville Alliance retail corridor study	Sef Okoth	December 2011	Underway. Phase 1 of project led by Metropolitan Planning Council (MPC), with CMAP in supporting role. Analysis of existing conditions is underway. Four working groups (corridor design, community resources, technical assistance, and retail mapping) have been created to examine and address relevant issues. A Task Force consisting of local and national experts has been created to interview local stakeholders and make recommendations on the future of Bronzeville retail corridors. The Task Force will conduct the interviews and report back on August 9 and 10.
Campton Hills comprehensive plan	Jason Navota	May 2012	Underway. Key person interviews completed in June, as well as field reconnaissance. Draft existing conditions chapters were completed June 30; distribution to Plan Commission anticipated on July 15 and presentation to Plan Commission anticipated July 25.
Carpentersville "Old Town" Area	Trevor Dick	December	Scope of work expected to be determined by mid-July, with MOU and

Action Plan		2011	resolution approved in August and project startup in September. Staff are also reaching out to potential partners, such as the ILAPA pro bono team, to identify if this project is able to be completed in the timeframe desired.
Chicago “Green and Healthy Neighborhood” plan (for Englewood, Woodlawn, and Washington Park)	Jason Navota	September 2012	Underway. Meetings with aldermen to introduce project were completed in June. Outreach plan and schedule is in development with LISC. Staff continues to collect, compile, and map community data; review relevant planning documents; and assemble draft set of project goals and objectives.
Developing Communities Project support for CTA Red Line extension	Kendra Smith	September 2012	Introductory meetings with Developing Communities Project and CTA held in April and May. Project will support southern extension of Red Line by demonstrating livability benefits of the extension. Project will be initiated in September.
Elmwood Park comprehensive plan	Nicole Woods	May 2012	Underway. MOU, resolution and scope of work were approved on June 6. Staff is reviewing existing plans and identifying specific outreach strategies for the Village. Staff will be conducting land use inventory and visual assessment of the municipality in July and holding public outreach meetings in July and August.
Evanston water efficiency program	Amy Talbot	June 2012	Finalized scope, MOU, and timeline. Resolution is being reviewed by the city, expected to be presented in July. Preliminary work will begin this summer/fall with official start in November.
Joliet “Old Prison” redevelopment	Pete Saunders	January 2012	MOU and resolution are being reviewed by City. LTA staff will make presentation to City Land Use Committee in mid-July, City Council in late July. Scope of work will include the adjacent U.S. Steel site (currently vacant).
Kane County local food project	Amy Talbot	TBD	Project will be led by partnership of Kane County, CMAP, and Openlands. Initial collection of data by partner organizations underway. Extensive CMAP involvement expected to begin in early 2012.
Lake Zurich comprehensive water resources project	Tim Loftus	November 2011	Underway. Data analysis is underway. On July 12, the task force will conduct local interviews in Lake Zurich. The next step is formulating recommendations.
Liberty Prairie Conservancy local food system plan	Jessica Simoncelli	June 2012	Introductory meeting held May 9; scoping meetings held on June 9 and July 7. Development of scope and scheduling is ongoing, with MOU to be reviewed and approved by Liberty Prairie Crossing Board on August 10. Project has two components: a phased Master Plan for the Liberty Prairie Reserve, and a countywide policy analysis for Lake County.

Metropolitan Mayors Caucus “Homes for a Changing Region” project in south Cook	Drew Williams- Clark	December 2011	Underway. Project led by Metropolitan Mayors Caucus (MMC) and Metropolitan Planning Council (MPC), with CMAP in supporting role. Long-range housing projections have been completed for South Suburban municipalities.
Norridge comprehensive plan	Trevor Dick	March 2012	Underway. The Village Board passed the MOU and resolution. Staff have conducted a bus tour of the community with the Mayor and key staff. Also, a presentation was given to the Board on May 25 to “kick-off” the project. The first public meeting is scheduled for June 15. Staff will be working on an existing conditions report over the next few months. The first public meeting for the Comprehensive Plan was held on June 15 th and was well attended. Everyone participated enthusiastically and provided important insight into their issues and opportunities for Norridge. CMAP staff completed a reconnaissance of the entire Village noting existing land use for each parcel and identifying planning issues. We are currently in the process of creating an Existing Conditions Report.
Oak Park water conservation program	Amy Talbot	March 2012	Finalized scope, MOU, and timeline. Resolution is being reviewed by the city, expected to be presented in July. Project kicks off in July.
Orland Park water conservation ordinance	Hala Ahmed	March 2012	Introductory meeting held May 25. MOU and resolution in process and expected July 18. Scope of work and timeline are currently being refined by CMAP and Village staff. Background information is being compiled and will be reviewed in June. Project will be formally initiated in October due to staff availability.
Park Forest sustainability plan	Kristin Ihnchak	April 2012	Underway. Development of overall template for a sustainability plan has been completed. MOU, resolution, and scope were approved by the Village Board on June 20. Existing conditions information is currently being gathered. The Community Advisory Committee (CAC) and the Technical Advisory Committee (TAC) are being formed. The public kick-off meetings including a youth workshop are being held July 12 and 14.
South Suburban Mayors and Managers Association (SSMMA) housing investment prioritization	Nicole Woods	April 2012	Underway. MOU and resolution for this project was signed and approved in late June. Project Advisory Committee met on June 29 and Project Technical Committee will meet throughout July. Staff is currently conducting research on best practices in other regions and developing framework for tool.
Waukegan comprehensive / strategic plan	Dan Ungerleider	September 2012	LTA staff currently in discussions with City staff to develop priorities for project, and then detailed scope and timeline. MOU and resolution drafts

			under review by City. Project is expected to be initiated in October.
West Cook Housing Collaborative “Homes for a Changing Region” project in west Cook	Drew Williams- Clark	February 2012	Underway. MOU was approved in May. Initial analysis is completed. Meetings have been scheduled to present the initial analysis to all five communities. Presentations have already taken place in Oak Park and Bellwood.
Will County subarea plan for Fairmont	Trevor Dick	December 2011	Underway. Staff is currently compiling an Existing Conditions report to present to the Steering Committee at their July 28 meeting. As part of the report, staff conducted approximately 15 “key person interviews” with longtime residents, service providers, business owners, and elected officials. A unique result of the interviews was the ability to document (for the first time) the history of the Fairmont community from longtime residents. The second public “visioning” meeting is scheduled for August 11.

Other Projects

For most other projects on the “higher priority” project list, scoping is underway and will continue through the remainder of 2011. As of this update, CMAP staff has met with each project sponsor to begin discussions of project scope and timeline. Approximately three projects per month are expected to be initiated each month through the fall. In addition, several projects have been identified as good fits for upcoming grant sources, and will be encouraged to submit applications to these sources and assisted in this process if appropriate.