



**Chicago Metropolitan Agency for Planning (CMAP)
Executive Committee
Minutes**

November 12, 2014

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Will County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present: Gerald Bennett, Chair-representing southwest Cook County, Rita Athas-representing the City of Chicago, Mayor Al Larson-representing northwest Cook County, Elliott Hartstein-representing Lake County and Rae Rupp Srch-representing DuPage County

Staff Present: Randy Blankenhorn, Jill Leary, Dolores Dowdle, Lorrie Kovac and Sherry Kane

Others Present: Carrie Dittmann-Sikich, LLP

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 11:04 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes – October 8, 2014

A motion to approve the minutes of the October 8, 2014, meeting as presented was made by Rita Athas, seconded by Elliott Hartstein, and all in favor, the motion carried.

4.0 Audit Presentation

Carrie Dittmann, from the accounting firm of Sikich LLP, presented the FY 2014 preliminary Annual Finance Report and Independent Auditor's Report and the Auditor's Communication to the Board.

Dittmann reported that the auditors were able to report an unmodified clean opinion (the highest given) on the financial statements again this year. Dittmann reviewed various components, including the Management's Discussion and Analysis (MD&A), the

statement of net position, the statement of revenues and changes in the net position as well as the agency's performance to the budget.

Staff was in agreement with the reports. The finals will be generated and presented to the full board in January.

5.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

6.0 Financial Statements

The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2015 Project Summary and the Check Register for the month ending October 31, 2014 were presented for approval. A motion by Rita Athas was seconded by Elliott Hartstein to approve the reports as presented. All in favor, the motion carried.

7.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion by Elliott Hartstein was seconded by Rita Athas to approve the report as presented. All in favor, the motion carried.

8.0 Other Business

There was no other business before the Executive Committee.

9.0 Public Comment

There were no comments from the public.

10.0 Next Meeting

The December meeting of the Executive Committee was cancelled and the next meeting of the committee is scheduled for January 14, 2015.

12.0 Adjournment

A motion to adjourn at 11:10 a.m., made by Rita Athas, seconded by Elliott Hartstein and with all in favor, carried.

Respectfully submitted,



Dolores D. Dowdle, Deputy Executive Director
For Finance and Administration

12-23-2014

/stk

Approved as presented, by unanimous vote January 14, 2015