DEADLINE: Noon on Thursday, June 26, 2014

This application form is online at www.rtachicago.com/applications. You may submit the form by email to applications@rtachicago.com.
Upon receipt of application, you will receive an e-mail verifying that your application has been received.

1. Name of Applicant:
   Village of Matteson

2. Main Contact for Application (please include name, phone number and email):
   Ryan Franklin
   708-283-4944
   rfranklin@villageofmatteson.org

3. Type of Applicant (please check any that apply):
   X Local government
   _____ Multijurisdictional group* → Please list the members of the group (including government and nongovernmental organizations):
       __________________________________________________________
       __________________________________________________________
       __________________________________________________________
   _____ Nongovernmental organization* → Name of local government partner(s):
       __________________________________________________________
       __________________________________________________________
       __________________________________________________________

*Applications submitted by multijurisdictional groups and nongovernmental organizations must include a letter indicating support from each relevant local government. See the FAQs for more information. Nongovernmental applicants are strongly encouraged to contact CMAP or the RTA prior to submitting their application to discuss their project and the demonstration of local support.
4. Project Type (please check any that apply):
Please check all statements below that describe characteristics of your project. (This will help us determine whether your project is best handled by CMAP or RTA.)

___ My project involves preparation of a plan.
___ My project helps to implement a past plan.
___X My project links land use, transportation, and housing.
___ My project has direct relevance to public transit and supports the use of the existing transit system.
___X My project is not directly related to transportation or land use, but implements GO TO 2040 in other ways.

5. Project Location:
Please provide a brief description of the location of your project. You may include a map if that helps to describe location, but this is not required. If your project helps to implement a past plan, please include a link to that plan.

The Village of Matteson is a suburb of Cook County, approximately 30 miles south of Chicago. The Village has two interchanges from Interstate 57; the main commercial corridors are Lincoln Highway and Cicero Avenue. Matteson was incorporated in 1889. The Village of Matteson has a population of approximately 19,000.

6. Project Description:
Please tell us what you would like to do in your community, and what assistance is needed. If you have more than one idea, please submit a separate application for each project. Please be specific, but also brief (less than two pages per project idea)—we simply want to have a basic understanding of what you want to do. CMAP and RTA staff will follow-up with you if we need any additional information to fully understand your proposed project.

The Village of Matteson is excited about the opportunity to participate in the Local Technical Assistance (LTA) program. Our participation in the LTA program will help Matteson make responsible future land use decisions that support CMAP’s GOTO2040 Plan. The Village’s Planning Division has been reduced from four (4) full time staff to one (1). The Deputy Director of Community Development will be committed to providing support and assistance to the CMAP staff. The Village is requesting technical assistance to complete a comprehensive Zoning Ordinance update.

Matteson’s Zoning Ordinance was adopted in 1984. Since 1984 various text amendments have been adopted to the Zoning Ordinance. However, the Zoning Ordinance is antiquated and in need of a comprehensive update. The parking, bulk standards and signage chapters are in dire need of analysis and revision. These chapters frequently present challenges for development and redevelopment projects in the Village of Matteson. In addition these chapters present challenges to existing property owners.

One of the priorities in the GOTO 2040 Plan is to promote comprehensive planning in communities across the seven counties – including the development of comprehensive plans, consistent ordinances and regulations, and trained decision makers. Participation in the LTA program will allow the Village of Matteson to revise our outdated Zoning Ordinance so it will be consistent with “best planning practices”. A revised Zoning Ordinance is critical to ensuring the regulations guiding land development in
Matteson are clear and concise for residents, developers, contractors and staff. In the absence of LTA program the Village of Matteson will not be able to complete a comprehensive amendment to our Zoning Ordinance.

Below is a link to our Zoning Ordinance.

June 20, 2014

Mr. Randy Blankenhorn
Executive Director
Chicago Metropolitan Agency for Planning
233 South Wacker Drive, Suite 800
Chicago, IL 60606

Re: Village of Matteson Application to Chicago Metropolitan Agency for Planning Local Technical Assistance

The purpose of this letter is to demonstrate support for the Village of Matteson’s participation in CMAP’s Local Technical Assistance Program. The Village is seeking assistance to update our Comprehensive Plan and Zoning Ordinance.

Matteson has been a regional commercial hub since the 1970’s. Our elected officials recognize the importance of Community and Economic Development. Earlier this year the Board of Trustee’s adopted an Economic Development and Land Use Master Plan. This plan was funded by a grant from Department of Commercial Economic Opportunity. Updating our Comprehensive Plan and Zoning Ordinance were two key recommendations of the Economic Development and Land Use Master Plan. Unfortunately, the Village is not in a position to allocate to funding to hire consultants to complete the updates.

We are excited about an opportunity to promote more efficient governance by updating these important documents. The Board of Trustee’s wholeheartedly supports the LTA application to update the Village’s Comprehensive Plan and Zoning Ordinance.

Village President, André B. Ashmore, an appointee to the CMAP Board by Governor Pat Quinn, will appropriately recuse himself from this process as he believes it to be a conflict of interest.

Feel free to contact me regarding our support for Matteson’s LTA application.

Sincerely,

Brian D. Mitchell
Village Administrator
June 20, 2014

Mr. Randy Blankenhorn
Executive Director
Chicago Metropolitan Agency for Planning
233 South Wacker Drive, Suite 800

Re: Village of Matteson Application to Chicago Metropolitan Agency for Planning Local Technical Assistance

I am aware that the Village of Matteson will be applying to for Local Technical Assistance from CMAP to update their Comprehensive Plan and Zoning Ordinance. As a State Senator for Matteson, I wholeheartedly offer my support for CMAP’s approval of the Village’s applications.

Matteson’s Zoning Ordinance was adopted in 1984 and the Comprehensive Plan was adopted in 1987. There have been minor amendments to the Comprehensive Plan and the Zoning Ordinance; however a complete update is overdue.

On April 28, 2014 the Village of Matteson adopted an Economic Development and Land Use Master Plan. This plan focused on two priority sites within the Village of Matteson. An update to the Village of Matteson’s Comprehensive Plan and Zoning Ordinance will ensure all of the Village’s planning policies are up-to-date. The Village was able to secure a grant from the Department of Commercial and Economic Opportunity for the Economic Development and Land Use Master Plan. Unfortunately, the Village is not in a position to allocate to funding to hire consultants to complete updates to the Comprehensive Plan and Zoning Ordinance.

Feel free to contact me regarding my support for Matteson’s LTA applications to update their Comprehensive Plan and Zoning Ordinance.

For Illinois!

Michael E. Hastings
Senator, 19th Legislative District
Illinois State Senate