



Chicago Metropolitan Agency for Planning

Agenda Item No. 6.1

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: October 1, 2014

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 140 local projects have been initiated. Of these, 87 projects have been completed, 48 are fully underway, and 5 will get actively underway in the near future. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

Further detail on LTA project status can be found on the attached project status table. This month's report also includes implementation progress on selected completed projects.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan	Brian Daly	May 2014-Aug. 2015	Staff assistance	Research and key person interviews for Existing Conditions Report are underway. In September, CMAP hosted an outreach activity at Algonquin's "It's Our River Day" event and the Friends of the Fox River led CMAP staff and the Steering Committee on a tour of the river.
Arlington Heights bicycle-pedestrian plan	John O'Neal	May 2014-Apr. 2015	Staff assistance	MetroQuest survey will be available online in October and November. Key stakeholder interviews (Village staff) and focus group meeting (AH Bicycle Club) held. Additional interviews and focus group meetings being organized through Village staff. Work on existing conditions report is underway.
Barrington area bikeway feasibility study	Jack Pffingston	June 2014-June 2015	Consultant assistance	Data collection underway. First meeting of the Steering Committee took place September 29.
Bensenville comprehensive plan (see website)	Sam Shenbaga	Mar. 2013-Nov. 2014	Staff assistance	Public open house held on September 11 with 60+ attendees. Final plan to be submitted for Steering Committee review in early October. Public Hearing tentatively scheduled for October 28.
Berwyn capital improvements plan	Bob Dean	Mar.-Oct. 2014	Staff assistance	The Steering Committee met on September 15 to develop initial project prioritization recommendations. A draft CIP has been produced and is currently under review by the City.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-June 2015	Staff assistance	Staff continue to work on Existing Conditions Report.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-May 2015	Staff and consultant assistance	CMAP staff is creating a first draft of the zoning ordinance based on the approved recommendations memo. City/BDC staff are currently reviewing CMAP's draft of the sign ordinance.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Oct. 2015	Consultant assistance	Camiros held stakeholder interviews on September 16 and is moving forward with assessment of existing conditions.
Carol Stream comprehensive plan (see website)	Nicole Woods	Feb. 2014-Apr. 2015	Staff assistance	CMAP staff collected additional economic data and other supplemental information for the existing conditions report. Staff is currently completing the text, maps, and other infographics for the report. Report is anticipated to be completed in the fall.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-Mar. 2015	Staff assistance	CMAP and DPD are preparing for the next set of public workshops, which will focus on housing and are scheduled for the fall.
Chicago West Pullman neighborhood plan	Evy Zwiebach	July 2014-Aug. 2015	Consultant assistance	A consultant was selected and project kick-off is expected in October.
Chicago Heights comprehensive plan (see website)	Kendra Smith	Apr. 2013-Dec. 2014	Staff assistance	Draft plan under internal review.
Chinatown neighborhood plan (see website)	Stephen Ostrander	Apr. 2013-Oct. 2014	Staff assistance	Steering Committee review of draft plan was completed. CMAP staff proceeded with revisions and began planning for open house at Pui Tak Center to present the draft plan's recommendations to the entire Chinatown community, including beginning preparation of an anticipated Executive Summary, to be offered in both English and Chinese.
Cicero comprehensive plan	Jonathan Burch	Apr. 2014-June 2015	Consultant assistance	Existing conditions report underway. Consultant is currently conducting key stakeholder interviews and preparing for upcoming public meetings in October.
Cook County consolidated plan (see website)	Jonathan Burch	Apr. 2013-Nov. 2014	Staff assistance	Draft plan is complete and has been sent to County leadership for review. Staff is starting to plan the formal review and adoption process.
Crete comprehensive plan	Jack Pflingston	May 2014-Aug. 2015	Consultant assistance	Project still on hold while Crete fills the Village Administrator vacancy. Mayor Einhorn anticipates interviewing candidates in October; Steering Committee is being assembled.
Crystal Lake transportation plan	Nora Beck	Mar. 2014-Apr. 2015	Staff assistance	CMAP's online interactive survey to gather more information about the transportation system in Crystal Lake closed on September 30. CMAP staff are currently drafting an existing conditions report.
Dixmoor planning prioritization report	Jessica Gershman	Jan.-Dec. 2014	Staff assistance	Existing conditions and recommendations are being drafted, to be shared with the Village at a business community meeting this fall.
DuPage County / Addison Homes for a Changing Region project	Kendra Smith	Sept. 2013-Jan. 2015	Staff assistance	Municipal recommendations and visualizations are underway.

Project	CMAP lead	Timeline	Assistance type	Status and notes
DuPage County / Hanover Park Homes for a Changing Region project	Drew Williams-Clark	Nov. 2014- Oct. 2015	Consultant assistance	CMAP and the participating communities reviewed proposals. Consultant interviews will take place in October.
DuPage County sustainability plan	Louise Yeung	June 2014- July 2015	Staff assistance	Conducted interviews with key county staff; beginning to draft existing activities report to summarize findings from interviews and research.
Elmwood Park zoning assessment	Kristin Ihnchak	Nov. 2014- Aug. 2015	Staff assistance	The project has been postponed until fall of 2014.
Franklin Park industrial areas plan (see website)	Nicole Woods	Apr. 2013- Nov. 2014	Staff assistance	CMAP updated the draft plan based upon feedback from the Steering Committee and planning commission. CMAP and the Village will host an open house in mid-October to present the draft plan to industrial businesses and the public. In late October, the planning commission will hear results from the open house and consider recommending the plan to be adopted by the Board of Trustees.
<i>Governor's State University green infrastructure plan</i>	<i>Holly Hudson</i>	<i>TBD</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Harvard comprehensive plan	Liz Panella	May 2014- Nov. 2015	Staff assistance	No update for this month.
Kane County health impact assessment	Stephen Ostrander	July 2014- Mar. 2015	Staff assistance	Project team (CMAP, Kane County, and Carpentersville) held kickoff meeting for the project on September 4, which included a brief training by County staff on the health impact assessment (HIA) process, as well as an initial overview of the Carpentersville intersection that is the focus of the HIA. The team scheduled and began planning for the upcoming HIA stakeholder workshop on October 21 in Carpentersville, to be held at their Public Works facility.
Kane County transit plan implementation (see website)	Trevor Dick	July 2012- Nov. 2014	Staff assistance	County staff has reviewed the draft report. The report has been shared with representatives from Pace, Metra, and the RTA for their review. Feedback has been requested by early October.
Kane County / Geneva Homes for a Changing Region project (see website)	Drew Williams-Clark	July 2013- Oct. 2014	Staff assistance	Presentations of the final draft plan took place in September. Municipal boards will approve the final plan in October.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Lake County Route 53/120 land use plan (see website)	Jason Navota	Nov. 2013- Dec. 2015	Staff and consultant assistance	The land use planning effort is underway. Project team is gathering and assessing data, generating hot and cool spot maps, meeting with corridor municipalities and other stakeholders, and drafting the Existing Conditions Assessment. Public participation effort is scheduled to begin in the fall. The IL Route 53/120 Corridor Plan Land Use Committee met on March 18, May 8, and July 21. Next meeting is anticipated for October 23.
Lake County sustainability plan (see website)	Kristin Ihnchak	Mar. 2012- Oct. 2014	Staff assistance	Review and approval meetings with the Planning, Building, and Zoning Commission are scheduled for September 30 and October 7.
Lake County / Round Lake Homes for a Changing Region project	Stephen Ostrander	July 2014- Oct. 2015	Staff assistance	Project team from CMAP, MPC, and Lake County Community Foundation performed initial modeling and prepared materials for individual meetings with each community (taking place on September 30 and October 1).
Lan-Oak Park District master plan (see website)	Trevor Dick	Oct. 2013- Nov. 2014	Staff assistance	A Draft Master Plan has been sent to the Steering Committee for review. A meeting will be held October 29 for review. The Plan is expected to be adopted by the Park Board of Commissioners in November.
Lyons comprehensive plan (see website)	Jason Navota	July 2013- Dec. 2014	Staff assistance	Draft plan is nearly complete and will be shared with the Village and Steering Committee in October.
Morton Grove industrial areas plan (see website)	Nicole Woods	Feb. 2012- Oct. 2014	Staff assistance	In August, Steering Committee approved the industrial areas plan and recommended it for adoption. CMAP staff is currently finalizing the plan's format and design and preparing it for review by the Board of Trustees in late October.
North Aurora comprehensive plan	Jack Pfingston	Jan. 2014- Mar. 2015	Consultant assistance	Existing conditions draft reviewed by CMAP, North Aurora, & Pace. Steering Committee will meet to discuss existing conditions report in early October.
North Chicago comprehensive plan	Jake Seid	May 2014- Sept. 2015	Staff assistance	Existing conditions report will be prepared by project team in October to coincide with Kretchmer Associates' economic development assessment contract. Report will be reviewed by CMAP and North Chicago staff in November.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Northwest Municipal Conference Des Plaines River trail access plan (see website)	Lindsay Bayley	May 2013-Sept. 2014	Consultant assistance	Newly completed. The NWMC Executive Board approved the final plan at their meeting on September 10.
Olympia Fields subarea plan (see website)	Drew Williams-Clark	Apr. 2013-Nov. 2014	Consultant assistance	The Village Board voted to refer the final plan to the Planning and Zoning Commission for consideration as an amendment to the comprehensive plan.
Openlands local food policy	Jason Navota	Feb. 2013-Sept. 2014	Staff assistance	Newly completed. Scope of work for a Regional Food System Study is final, and an Openlands proposal for funding for the first phase of work has been approved. From an LTA perspective, project is now completed.
Oswego-Montgomery-Yorkville shared services study	Louise Yeung	May 2014-July 2015	Staff assistance	Currently reviewing contractor applications in response to RFP. Scheduling municipal staff workshops to identify potential areas for exploring service sharing.
Park Forest active transportation plan	Lindsay Bayley	Mar. 2014-Feb. 2015	Staff assistance	Draft recommendations memo underway. A poster and community engagement display for the Plan will be available at the Kiwanis Pancake Breakfast on October 4 from 9:00 a.m. to 12:30 p.m. at Rich East High School. CMAP staff will be available to answer questions.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-June 2015	Staff and consultant assistance	The revised recommendations memo has been approved by staff and the project team is moving forward with drafting the Unified Development Ordinance.
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014-Aug. 2015	Consultant Assistance	Project underway. Project kick-off meeting took place September 23, with first meeting of the Steering Committee expected to occur in mid-to-late October.
Prospect Heights comprehensive plan	Jack Pfingston	Aug. 2013-Sept. 2014	Consultant assistance	Newly completed. Plan was adopted on September 8.
Richton Park comprehensive plan (see website)	Kendra Smith	Aug. 2012-Oct. 2014	Consultant assistance	Consultant and Village staff hosted a September 23 Open House and Plan Commission meeting. The final plan will be presented to the Village Board for approval on October 13.
Richton Park zoning revisions	TBD	Oct. 2014-June 2015	Consultant assistance	Following the completion of the comprehensive plan, the consulting firm will update Richton Park's zoning ordinance to be consistent with the newly adopted plan.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Rosemont comprehensive plan (see website)	Sam Shenbaga	Oct. 2013-Jan. 2015	Staff assistance	Work completed by transportation engineer. Transportation recommendations to be presented to staff and Steering Committee in late-October. Draft plan underway.
South Elgin zoning update	Jake Seid	Oct. 2014-May 2016	Staff assistance	Scoping is currently underway.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-Jan. 2015	Staff and consultant assistance	No update this month.
SSMMA Complete Streets plan	Lindsay Bayley	July 2014-Aug. 2015	Staff assistance	Outreach/follow-up to SSMMA community contacts for updated information and data on bicycle and pedestrian planning and programming efforts continues. Discussions around inclusion of the Active Transportation Alliance/CCDPH as partner on the project, through recently-obtained PICH grant, are underway.
Summit comprehensive plan (see website)	Nora Beck	Dec. 2013-Nov. 2014	Staff assistance	CMAP is restructuring this project to be a Planning Priorities Report with a completion date in the fall.
UIC multimodal transportation plan (see website)	Lindsay Bayley	June 2013-Jan. 2015	Staff assistance	Final plan drafting underway. Infrastructure recommendations under review by CDOT staff.
Waukegan subarea plan (see website)	Stephen Ostrander	Oct. 2012-Dec. 2014	Staff assistance	CMAP staff met with Waukegan Mayor Wayne Motley and City staff on September 16 to walk through the entire draft plan. With the Mayor and City staff's review complete, the plan will next be presented to the Waukegan Planning & Zoning Commission on November 13.
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-June 2015	Staff assistance and small contract	Phase 1 of the project, an examination and prioritization of potential cargo-oriented development sites, is underway. CMAP staff presented Phase 1 findings to the project Steering Committee in September.
Westchester zoning ordinance	Kristin Ihnchak	Oct. 2014-Sept. 2015	Consultant assistance	The project team is reviewing consultant responses to the RFP, which was released on August 28.
Winthrop Harbor comprehensive plan	Sam Shenbaga	Sept. 2014-Sept. 2015	Staff assistance	Project kick-off meeting with Steering Committee set for October 14.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Zion comprehensive plan	Nora Beck	Feb. 2014- Mar. 2015	Consultant assistance	Consultant has created a draft community assessment report to summarize the existing conditions in Zion. A public kick off meeting has been scheduled for October 8.

Selected Projects with Active Implementation*

* This list only includes projects with significant implementation actions in the past quarter. A full list of completed projects is available at www.cmap.illinois.gov/ta.

Project	CMAP lead	Completion date	Assistance type	Recent implementation progress (updated quarterly)
Elmwood Park comprehensive plan (see website)	Nicole Woods	Apr. 2013	Staff assistance	Elmwood Park continues to implement recommendations from the comprehensive plan. The Drop-Off Center, which is a new public development near the train station, is 95% completed. The center supports the plan's recommendation for pedestrian, bicycle, and train station enhancements. The Village also continues to make progress redeveloping the commercial nodes at Harlem and North Avenues and Grand and Harlem Avenues. In addition, the Village is developing a shared parking facility for Restaurant Row and completing the major infrastructure improvements as part of Phase I of the Flood Mitigation Project. Finally, the Village is preparing for a zoning review led by CMAP staff.
Hanover Park corridor study (see website)	Stephen Ostrander	Dec. 2012	Staff assistance and small grant	The Village passed an ordinance regarding zoning and other regulations on payday lending, car title loans, and general sales dealers, including pawnbrokers, cash for gold (or other precious metals, gems, or jewelry), or other dealers in secondhand articles and establishing a moratorium on any such new businesses or the relocation of any such existing businesses. The Village began a new Implementation Partnership project with IFF, evaluating options and feasibility for development in focus area of 2012 Village Center & TOD Plan (located outside of Irving Park Road corridor, but central to Village's overall economic development goals). The Village also is moving forward with working with CMAP, MPC, and the

Project	CMAP lead	Completion date	Assistance type	Recent implementation progress (updated quarterly)
				Metropolitan Mayors Caucus as part of the new, consultant-led <i>Homes for a Changing Region</i> project, along with Glendale Heights and West Chicago (see above).
Kane County Homes for a Changing Region (Carpentersville Homes)	Jonathan Burch	June 2014	Staff assistance	CMAP forwarded information around the recently released IHDA Blight Reduction Program to the communities and Kane County to gauge interest in a joint application. East Dundee continues to seek approval for a façade improvement program. Carpentersville is revising its website to include fair housing discrimination information. West Dundee is developing a new downtown plan and Elgin is drafting its comprehensive plan. CMAP has offered to review both of these documents.
Niles environmental action plan (see website)	Kristin Ihnchak	Feb. 2013	Staff assistance	Niles is working with Pace to plan for the implementation of arterial rapid transit along Milwaukee Avenue and assess its Free Bus system. Niles is in the process of updating their zoning ordinance; CMAP staff will provide feedback as needed on how to translate related EAP recommendations to effective regulations. CMAP staff will continue to forward relevant grant opportunities.
Red Line livability project (see website)	Kendra Smith	Nov. 2012	Staff assistance	DCP has established 6 community working groups (PODS) of residents and stakeholders at key Roseland intersections/neighborhood priority areas (including intersections of proposed Red Line stations) to interact with RTA and City of Chicago and advocate for community inclusion and education surrounding transportation and policy issues related to the proposed extension.
Regional arts and culture toolkit (see website)	Stephen Ostrander	June 2013	Staff assistance	The Arts and Culture Toolkit was referenced in several applications to the recent Call for Projects for the LTA program; most applications sought CMAP assistance to apply the steps and approaches detailed in the Toolkit.
Round Lake Heights comprehensive plan (see website)	Jonathan Burch	Oct. 2013	Staff assistance	The Village approved the resolution for assistance as part of a Homes project with surrounding communities. Staff will be attending an October board meeting to discuss implementation in greater depth.

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