



MEMORANDUM

To: CMAP Board and Committees
From: CMAP Staff
Date: June 6, 2012
Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 56 local projects have been initiated. Of these, 38 projects are fully underway and 7 have been completed.

Two projects were completed in May; these include:

- The Park Forest sustainability plan, adopted by the Village of Park Forest on May 14.
- The redevelopment plan for the Old Joliet Prison and U.S. Steel site in Joliet, conducted in partnership with the Urban Land Institute (ULI).

In addition, the implementation of several recently completed projects has been advanced by grants made available by the Chicago Community Trust. At CMAP's Ideas Exchange event on May 24, the Trust announced five grants, all of which relate to and support LTA projects:

- The Active Transportation Alliance for "Communities for Complete Streets," in partnership with Blue Island, Des Plaines, Forest Park, Hoffman Estates, and Riverdale, whose long-range transportation plans will safely and seamlessly accommodate all users, including bicycles, public transportation vehicles and riders, and pedestrians of all ages and abilities.
- The Developing Communities Project "2012-13 Red Line Extension Campaign," which will prepare a transit-oriented master plan for economic development in support of a GO TO 2040 major capital project to extend the CTA Red Line south to 130th Street.

- The Seven Generations Ahead organization's project to implement high-priority measures -- including water conservation, energy efficiency, solid waste reduction, and green business development -- of "PlanItGreen," the official long-range environmental sustainability plan for Oak Park and River Forest.
- The Renaissance Collaborative "Bronzeville Retail Initiative" to coordinate economic development with innovative land use planning, strengthening an ongoing effort to restore the vibrancy of three commercial corridors: 43rd, 47th, and 51st streets.
- The Village of Park Forest "Growing Green" implementation project, which will institute education and outreach activities for the village's official long-range sustainability plan.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

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Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Addison comprehensive plan (see project website)	Sam Shenbaga	July 2011 - July 2012	Staff assistance	Underway. Future land use map approved by Village staff. Plan recommendations currently being drafted and to be submitted to Village staff for review by third week of June.
Algonquin downtown plan (see project website)	Hala Ahmed	Feb.- Nov. 2012	Grant funds	Underway. Initial public input phase is complete and the consultant provided a summary report to be presented to the Steering Committee at their next meeting scheduled for June 28.
Alsip comprehensive plan	Sam Shenbaga	Jan. 2012 - Jan. 2013	Staff assistance	Underway. Additional stakeholder interviews scheduled and to be conducted as per Village request. CNT and CMAP conducted joint workshop with Steering Committee to discuss H+T Index and share findings from public workshop. Workshop with industrial business owners scheduled for June 6 at Village Hall. Existing conditions report underway and to be completed by end of June.
Antioch greenway plan	Shafaq Choudry	Apr. 2012- Mar. 2013	Staff assistance	Underway. Kickoff meeting with staff held in late April. Project scope discussions are still ongoing.
Berwyn comprehensive plan (see project website)	Sam Shenbaga	June 2011 - June 2012	Staff assistance	Underway. Draft Plan completed and submitted to City staff and BDC staff for review on May 15. Staff has completed review and forwarded Draft Plan to steering committee for review. Presentation to steering committee on June 15. Public Open House to present Plan tentatively scheduled for June 27 at Berwyn Police Department Community Room.
Blue Island comprehensive plan (see project website)	Sam Shenbaga	Apr. 2011 - June 2012	Staff assistance	Underway. Final Plan document completed and presented to Plan Commission at public hearing on May 24. Plan Commission passed resolution recommending adoption of Plan. Final presentation to City Council scheduled for June 12.
Bronzeville Alliance Retail corridor study, phase 2 (see project website)	Sef Okoth	Phase 2: Nov. 2011 – Dec. 2012	Staff assistance	Underway. A meeting was held with the Alderman on May 10 to give project status update. Existing Conditions Report is being finalized. Community visioning workshop held on May 12. The Steering Committee is meeting on June 5 to discuss the visioning report. A community planning charrette is scheduled for June 16 at IIT. Retail market analysis is underway.
Campton Hills comprehensive plan (see project website)	Jason Navota	Apr. 2011 - May 2012	Staff assistance	Underway. Draft plan was approved with revisions by the Plan Commission at the joint Plan Commission / Village Board meeting on May 1. Public Open House was held on May 21 with approximately 50 attendees. Public hearing is scheduled for June 25 and approval anticipated in July.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Carpentersville “Old Town” Area Action Plan (see project website)	Trevor Dick	Sept. 2011 – July 2012	Staff assistance	Underway. The Draft Plan was presented to the Planning and Zoning Commission at their May 17 meeting. The Commission will hold the public hearing for the plan on June 21. It is expected to be adopted by the Village Board in July.
Chicago “Green and Healthy Neighborhood” plan for Englewood, Woodlawn, and Washington Park (see project website)	Jason Navota	Mar. 2011 - Sept. 2012	Staff assistance	Underway. First phase complete and summarized in Draft Existing Conditions Summary posted online. Second phase planning and outreach is underway, including group tours of ‘catalytic’ project areas and corridors. Housing analysis complete, retail analysis pending. Separate analyses of green infrastructure and food systems are underway. Two public meetings complete, three more are anticipated. More detailed subarea / zone planning will begin in June.
Chicago Housing Authority LeClaire Courts redevelopment	Sef Okoth	July 2012- June 2013	Consultant and staff assistance	CMAP is leading the consultant procurement for this project. Proposals were received and reviewed. Consultants were interviewed for prequalification. Project initiation is expected in July.
Developing Communities Project support for CTA Red Line extension (see project website)	Kendra Smith	Oct. 2011 - Sept. 2012	Staff assistance	Underway. CMAP is continuing work on a quantitative analysis and has completed a draft interim project report for the project area. To date, four community focus groups have taken place. CMAP is working with DCP and CURL staff to schedule 11 additional focus groups and 20 individual interviews between June and August. Community Education Session planning in conjunction with CTA is currently underway.
Downers Grove bicycle and pedestrian plan	Hala Ahmed	Mar.-Oct. 2012	Grant funds	Underway. Data collection is underway, crash maps have been developed, and public outreach strategy submitted to Village.
DuPage County unincorporated areas plan	Bob Dean	Aug. 2012- July 2013	Consultant assistance	Scoping of this project with the County has begun. It is expected to be pursued through consultant assistance and is targeted for kickoff in late summer.
Elburn comprehensive plan	Jack Pfingston	Apr. 2012 - Jan. 2013	Grant funds	Underway. Steering Committee met for first time May 22; meeting included an issues workshop. Public workshop will be held June 20.
Elgin sidewalk gap and transit stop study	Lindsay Banks	TBD	Grant funds	Underway. The City Council approved the selection of TransSystems; CMAP processed letter of concurrence. First steering committee meeting expected in June.
Elmwood Park comprehensive plan (see project website)	Nicole Woods	June 2011 – Aug. 2012	Staff assistance	Underway. Staff is scheduled to present the Plan’s revised recommendations memo in June to the Steering Committee and is currently developing the outline for the Comprehensive Plan.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Evanston water efficiency program	Amy Talbot	Dec. 2011 - July 2012	Staff assistance	Underway. Draft plan released to staff and public. Public comment period open. Final plan expected in July.
Fox Lake bicycle plan	Pete Saunders	TBD	Grant funds	Seven RFP responses received by Village on May 14. Final selection is expected to be approved by Village Board at its June 12 meeting.
Glen Ellyn downtown streetscape and parking study	Lindsay Banks	TBD	Grant funds	Underway. Glen Ellyn has selected the group of Houseal Lavigne, Walker Parking, Gary Weber and Engineering Resource Associates. Their Board approved the selection and they are finalizing the contract with village attorneys.
Hanover Park corridor study	Stephen Ostrander	Feb. 2012 – Sept. 2012	Staff assistance and small grant	Underway. Two-day ULI Technical Assistance Panel to be held on August 1 and 2. CMAP staff is currently working with the Village and ULI Chicago in preparation for community-wide outreach meeting on June 28 (to be led by CMAP) and business community outreach meeting on July 10 (led by CMAP in partnership with Hanover Park C.O.N.E.C.T. and the Chamber of Commerce & Industry). CMAP is also assisting with preparation of “briefing book” for ULI panel members.
Hillside comprehensive plan	Hala Ahmed	TBD	Grant funds	Staff interviewed three of the firms that submitted proposals in response to the RFP. Board approval for selected consultant is expected in June.
Kane County local food project	Amy Talbot	Sept. 2012-Mar. 2013	Staff assistance	Rescheduled to fall 2012 due to staff availability.
Kane County transit plan implementation	Trevor Dick	June 2012-June 2013	Staff assistance	In the process of adopting the MOU and Scope of Work with County staff. The County is planning to adopt the documents in June/July. CMAP staff met with RTA representatives and the RTA has agreed to be a partner in the project.
Lake County sustainability plan	Kristin Ihnchak	Mar. 2012 - Feb. 2013	Staff assistance	Underway. Two steering committee meetings have been held and thematic goals have been established. Existing conditions analysis is underway. Public kick-off meetings are scheduled for June 13. Delta Institute and Openlands are both on contract to assist with some plan elements.
Lakemoor comprehensive plan (see project website)	Nora Beck	Nov. 2011 - Oct. 2012	Staff assistance	Underway. Draft recommendations are underway with future land use map under review. Steering committee in May included presentations by Elizabeth Schuh on market impacts of 53/120 and Kyle Smith from CNT on H+T results for Lakemoor. EPA Building Blocks Workshop, on linking land use and water quality, is scheduled for July 19 and will include county, village, and township participants.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Liberty Prairie Conservancy local food system plan (see project website)	Jessica Simoncelli	Aug. 2011 – Sept. 2012	Staff assistance	Underway. Project outreach has included presenting findings to Lake County board members, and organizing the local food track of the College of Lake County’s “County Green” conference on May 17. Through summer, drafting a needs assessment that identifies policy and market gaps in developing a sustainable food system in Lake County. Drafting the Liberty Prairie Reserve master plan update.
Lynwood comprehensive plan	Pete Saunders	Aug. 2012- July 2013	Consultant assistance	Scoping of this project with the municipality has begun. It is expected to be pursued through consultant assistance and is targeted for kickoff in late summer.
McHenry County subarea plan	Jack Pfingston	Dec. 2011- Sept. 2012	Grant funds	Underway. Draft findings from Spring meetings expected by June 11, in time for next Steering Committee meeting.
Morton Grove industrial areas plan	Nicole Woods	Feb. 2012 - Feb. 2013	Staff assistance	Underway. Staff toured industrial area and conducted stakeholder interviews in May. In June, staff will present at the Morton Grove Chamber board meeting, continue stakeholder meetings, hold a community meeting, and begin initial research for the existing conditions report.
New Lenox corridor plan	Jack Pfingston	TBD	Grant funds	Underway. Village Board approved contract with Houseal Lavigne on May 14; work expected to begin in June.
Niles environmental action plan	Kristin Ihnchak	May 2012- Dec. 2012	Staff assistance	Underway. EPA Building Blocks workshop was held May 17-18 and scope of work, MOU, & resolution were approved by the Village Board on May 22. The project’s steering committee is currently being created and a public kick-off meeting is scheduled for July 25.
Norridge comprehensive plan (see project website)	Trevor Dick	May 2011 - July 2012	Staff assistance	Underway. A public open house was held on May 10 and Plan Commission voted unanimously to hold a public hearing. The public hearing is scheduled for June 27. The Village Board is scheduled to adopt the plan in July.
Northlake comprehensive plan	Trevor Dick	Mar.-Nov. 2012	Staff assistance	Underway. An existing conditions report is being worked on by staff. CMAP staff presented to the steering committee on May 9, and on May 4 CMAP staff met with the Executive Committee of the Chamber of Commerce to receive business input. A community meeting has been scheduled for June 21.
Northwest Suburban Housing Collaborative “Homes for a Changing Region” project (see project website)	Drew Williams-Clark	Feb.-Nov. 2012	Staff assistance	Underway. Staff presented draft future housing demand projections at May board meetings. Capacity analyses are also complete for each town. Public workshops will take place in each of the five communities in June.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Oak Park water conservation program (see project website)	Amy Talbot	Aug. 2011 - June 2012	Staff assistance	Incorporating staff suggestions. Release new draft to public in July. Board will review plan in September.
Orland Park water conservation ordinance (see project website)	Hala Ahmed	Nov. 2011 – July 2012	Staff assistance	Draft report was presented to the Plan Commission and Development Services Committee. Comments were incorporated and a final draft was presented to the Board of Trustees on June 4.
Plainfield downtown transportation plan	Pete Saunders	TBD	Grant funds	Village released RFP in early May, with a deadline of June 22. Consultant selection is now anticipated in mid July.
Regional arts and culture toolkit	Stephen Ostrander	Apr. 2012- Jan. 2013	Staff assistance	Underway. The idea for this project came from an LTA application, but it is regional in nature and will result in the preparation of a guidebook for local governments to use in integrating arts and culture into their planning work. Staff held first meeting of advisory group of experts chosen to help guide project; work group reviewed draft content outline for toolkit, and identified additional opportunities for project.
Regional climate change adaptation toolkit	Jesse Elam	July 2012- Apr. 2013	Staff assistance	The idea for this project came from an LTA application, but it is regional in nature and will result in the preparation of a guidebook for local governments to use in addressing climate change adaptation. The project is expected to start in July.
Richton Park comprehensive plan	TBD	July 2012- June 2013	Consultant assistance	Consultant assistance with this project is expected. It is on target for startup in July.
Riverside downtown area plan (see project website)	Nora Beck	Feb. 2012- Feb. 2013	Staff assistance	Underway. Existing conditions report under staff review now and then steering committee review in mid-June. MetroQuest Kiosk at Riverside Public Library. Second public meeting focused on visioning is planned for late July.
Round Lake Heights comprehensive plan	Jonathan Burch	May 2012- Apr. 2013	Staff assistance	Underway. Kickoff meeting with the Village Board and Zoning Board occurred on May 15. Stakeholder meetings will occur throughout June and planning for public meetings/events in July and August are underway.
SSMMA housing investment prioritization (see project website)	Nicole Woods	June 2011 - June 2012	Staff assistance	Underway. Staff completed a narrative which explains the Housing Investment Tool's benefits, uses, and mechanics. The tool is to be approved at the Collaborative's meeting on June 14.
SSMMA interchange land use planning	Jessica Simoncelli	July 2012- June 2013	Consultant and staff assistance	This project will involve planning for land use and economic development for five communities near the new I-294 / I-57 interchange (Dixmoor, Harvey, Markham, Midlothian, and Posen). Project scoping is ongoing and kickoff is expected in June, with consultant involvement expected to begin in July.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Waukegan planning prioritization report	Stephen Ostrander	Nov. 2011 - June 2012	Staff assistance	Underway. Completed draft of final LTA priorities report, presented to planning and policy divisions for first review by City. Report will next be presented to Waukegan Mayor and City Council for approval of recommendations (regarding next phase of LTA assistance), leading to scoping of next phase with City.
Westchester comprehensive plan (see project website)	Samantha Robinson	Nov. 2011 - Oct. 2012	Staff assistance	Underway. On May 10, presented highlights from Existing Conditions Report to Steering Committee. CNT also presented Housing + Transportation performance data. On May 30, held visioning workshop attended by 35 residents, including Village Board members. Reviewing input to draft plan.
West Cook Housing Collaborative, phase 2: Challenge Grant support	Drew Williams-Clark	Mar.-Aug. 2012	Staff assistance	Underway. Staff have completed draft property acquisition prioritization for presentation to the collaborative in June. Existing TOD plans have also been reviewed.
Wheeling active transportation plan	Lindsay Banks	Jan-Oct. 2012	Grant funds	Underway. Successful public meeting on May 22, currently processing the survey results and input received.

Completed Projects

Project	CMAP Lead	Completion Date	Assistance type	Implementation Status
<i>Homes for a Changing Region</i> in south Cook (see project website)	Drew Williams-Clark	Dec. 2011	Staff assistance	The project was conducted in partnership with MMC and MPC. Each of the four communities covered by the project has follow-up LTA projects. One, the Park Forest sustainability plan, was adopted in May. Lansing, Olympia Fields, and Park Forest received additional technical assistance under the EPA "Building Blocks for Sustainable Communities" program in May.
Bronzeville Alliance retail corridor study, phase 1 (see project website)	Sef Okoth	Feb. 2012	Staff assistance	Phase 1 of the project was led by MPC, with CMAP in supporting role. The project was discussed with CMAP's Local Coordinating Committee at their February meeting. The report was officially released on May 12 at a community visioning workshop for the Land Use planning project led by CMAP, which is now underway. The Chicago Community Trust's grant to the Renaissance Collaborative directly implements the recommendations of this project.
Fairmont Neighborhood Plan (see project website)	Trevor Dick	Apr. 2012	Staff assistance	The Fairmont Neighborhood Plan was adopted unanimously by the Will County Board on April 19. County staff presented the project at the Local Coordinating Committee on May 9.

Project	CMAP Lead	Completion Date	Assistance type	Implementation Status
<i>Homes for a Changing Region</i> in west Cook (see project website)	Drew Williams-Clark	Apr. 2012	Staff assistance	The project was conducted in partnership with MMC and MPC. The report is printed and available online, and final presentations to boards concluded in May. Phase 2, which involves supporting a Community Challenge grant in the same communities, is underway.
Lake Zurich comprehensive water resources project	Amy Talbot	Apr. 2012	Staff assistance	The project was conducted in partnership with CNT and MPC. The project report was presented to the Village Board on April 2 and approved.
Joliet “Old Prison” redevelopment (see project website)	Pete Saunders	May 2012	Staff assistance and small grant	Final report is being prepared by ULI with graphics, illustration and design assistance provided by CMAP. Project was presented to Local Coordinating Committee on May 9.
Park Forest sustainability plan (see project website)	Kristin Ihnchak	May 2012	Staff assistance	Plan was unanimously adopted by the Village Board on May 14. CNT assisted with Energy, Greenhouse Gases, and Water Plan elements. The Chicago Community Trust’s grant to Park Forest directly implements the recommendations of this project.

Other Projects

For the other projects on the “higher priority” project list, scoping is underway. During 2012, new projects will be initiated as existing projects are completed or as additional resources become available.

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