



Chicago Metropolitan Agency for Planning

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Unified Work Program Committee

Annotated Agenda

Wednesday, June 10, 2015

2:00 p.m.

DuPage County Conference Room

233 S. Wacker Drive, Suite 800

Chicago, Illinois 60606

1.0 Call to Order

2.0 Agenda Changes and Announcements

3.0 Approval of Minutes—March 5, 2015

ACTION REQUESTED: Approval

4.0 Third Quarter Reports

The Third Quarter Reports on activity are posted on the web site and the financial report will be distributed at the meeting

ACTION REQUESTED: Information

5.0 FY 2017 UWP Committee Meeting Schedule

The schedule for FY 2017 UWP will be considered

ACTION REQUESTED: Approval

6.0 Red Line Extension Environmental Impact and Pedestrian Modeling for CTA Facilities Studies Presentation

Sonali Tandon and Steve Hands, project managers will make presentations of the completed studies.

ACTION REQUESTED: Information

7.0 LTA Funding Sources

Bob Dean, Deputy Executive Director, CMAP, will discuss the various funding sources for the LTA projects and how funding is decided for the projects.

ACTION REQUESTED: Information

8.0 Public Comment

9.0 Next Meeting - October 7, 2015 at 2:00 p.m.

10.0 Adjournment

Unified Work Program Committee Members:

___ Bruce Carmitchel-IDOT,
Chair

___ John Donovan-FHWA

___ Dolores Dowdle-CMAP

___ Tony Greep-FTA

___ Jennifer Henry-CTA

___ Holly Lown-Metra

___ Mark Pitstick-RTA

___ David Seglin-CDOT

___ Lorraine Snorden-PACE

___ Tom Rickert-Counties

___ The Hon. Gene Williams-
Council of Mayors

Unified Work Program Committee Alternates:

___ Philip Banea-CDOT

___ Mike Connelly-CTA

___ Jessica Hector Hsu-RTA

___ Tom Radak-PACE

___ Paula Trigg-Counties



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Unified Work Program (UWP) Committee

DRAFT Minutes

March 5, 2015—9:00 a.m.

Offices of the Chicago Metropolitan Agency for Planning
DuPage County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois 60606

Committee Members Present (*Alternate):

Bruce Carmitchel, Chair (IDOT), Dave Seglin (CDOT), Michael Connelly* (CTA), Dolores Dowdle (CMAP), Holly Waters and Jason Osborn* (Metra), Mark Pitstick and Jessica Hector-Hsu* (RTA), Lorraine Snorden (Pace), Tom Rickert (Collar Counties), Bruce Christensen (Lake County), Gene Williams (Council of Mayors), and non-voting members John Donovan (FHWA), and Tony Greep (FTA)

Others Present:

Philip Banea (CDOT), Len Cannata (WCMC), Tom VanDer Woude (SSMMA), Adrienne Wuellner (Pace) and Sherry Kane

1.0 Call to Order

The meeting was called to order at 9:00 p.m. by the Chair; members were asked to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes-February 11, 2015

The minutes of the February 11, 2015 meeting were approved as presented.

4.0 FY 2016 UWP Core and Competitive Proposals

Before opening the discussion related to the Core and Competitive proposals that had been submitted, CMAP Deputy Executive Director Dolores Dowdle reported that because the current federal reauthorization is scheduled to expire on May 29, IDOT has only identified the funding for FY 2016 based on eight months. Further, Dowdle continued, the final state allocations that support some UWP funding will not be determined until the state's FY 2016 budget is approved in May or June. Funding for the FY 2016 program will be assumed at the same level as FY 2015, \$16,757,725.

Dowdle went on to review the overall funding, included in the memo in the committee packet. Funding is recommended to be allocated for all Core programs at last year's levels, Dowdle reported, with 2 exceptions—CMAP's TIP database upgrade (a federal requirement) at \$300,000 and RTA's community Planning Grant Program at \$100,000. Three competitive proposals, based on ranking, would also be included. Those are: CMAP/suballocation to RTA for Local Planning Assistance, CDOT/in cooperation with CTA for the south lakefront and museum campus assessment, and CTA to expand the brown line core capacity. Two of the three would be reduced by \$100,000 each, Dowdle continued, and the third (CDOT) reduced by \$80,000. Clarification was given regarding the RTA request, worded slightly different than last year, to broaden the focus. No objections were made by the Committee.

Tom VanDer Woude-SSMMA, reported that the Council of Mayors request at 3.4% increase was actually an increase to 2014 levels, since the Council's request for 2015 funding was at 2014 levels. If at all possible, the Council would like to receive some if not all of that 3.4%. Chairman Bruce Carmitchel suggested that VanDer Woude had made a good case and were additional dollars available, this was a very good example of the type of programming to be revisited.

A motion was made by Dave Seglin to approve recommendations as were presented. Others weighed in as well with thoughts and justifications regarding potential additional funding availability. Concluding the discussion, Dolores Dowdle reiterated that the funding at last year's level totals \$16,757,725 and that should additional funding become available the committee would reconvene to consider additional allocations. Mark Pitstick seconded the motion, clarifying the RTA proposal keeping the title and scope as submitted. Additional comment was raised regarding CMAP's Local Technical Assistance (LTA) program, not specific to transportation and yet it is transportation planning dollars that are being allocated and staff explained that the LTA projects that are funded through the UWP program are transportation related and that other funding sources (IDNR, IEPA, etc.) are tapped for projects considered non-transportation related. Additional reporting on the matter will be sought from CMAP staff. Finally, the vote was called and with all in favor, the motion carried.

Wrapping up this portion of the meeting, Dolores Dowdle reported that staff will start drafting the contracts, based upon what had been approved, and the actual UWP document will be finalized and presented in June. Dowdle also introduced Dan Olson, new to the UWP program process. Finally, Dowdle asked that revised proposals be submitted, based on the approved revisions, in word doc format so it can be incorporated into the final document.

5.0 FY 2015 Second Quarter Expenditure Reports

The second quarter expenditure report had been distributed at the start of the meeting. Dolores Dowdle reported that 3 projects remain open from FY 2011, funds for which will only be available through June 30, 2015. A request for third quarter reports will be forthcoming, Dowdle also reported.

6.0 Public Comment

There were no comments from the public.

7.0 Next Meeting

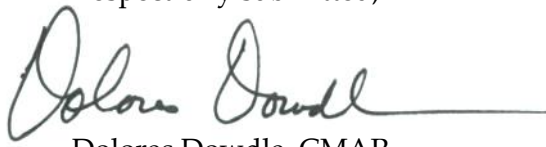
The UWP Committee is scheduled to meet next on June 10, 2015, at 2:00 p.m., unless a meeting in the meantime is warranted.

At the October meeting there will be a discussion about Metra and its survey and how the UWP Committee can help with the project. Metra will be asked to present its plans for automation. A request was also made for a volunteer at the June meeting to make a presentation of a project completed in the UWP program.

8.0 Adjournment

A motion to adjourn at 9:38 a.m., by Tom Rickert was seconded by Lorraine Snorden. All in favor, the motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dolores Dowdle", followed by a horizontal line extending to the right.

Dolores Dowdle, CMAP

/stk

05-26-2015



Chicago Metropolitan
Agency for Planning

Agenda Item No. 5.0

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MEMORANDUM

To: UWP Committee

From: Dolores Dowdle
Deputy Executive Director, Finance and Administration

Date: June 3, 2015

Re: FY 2017 UWP Meeting Schedule

The proposed FY 2017 UWP schedule is:

<p>Meeting October 7, 2014--2:00 p.m. Approve FY 2017 UWP Process Fourth Quarter Report Presentation by RTA: Community Planning Program</p>	<p>February 26, 2016 Rankings of Competitive Proposals Due</p>
<p>January 4, 2016 Call for Proposals</p>	<p>Meeting March 9, 2016--2:00 p.m. Adopt FY 2017 UWP projects</p>
<p>January 29, 2016 FY 2017 UWP proposals due</p>	<p>Meeting June 8, 2016--2:00 p.m. Presentation by CDOT Presentation by Council of Mayors Third Quarter Report FY 2018 UWP Committee Meeting Schedule</p>
<p>Meeting February 18, 2015--9:00 a.m. Presentation of Proposals First and Second Quarter Report</p>	

ACTION REQUESTED: Approval

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MEMORANDUM

To: UWP Committee

From: CMAP Staff

Date: June 3, 2015

Re: Local Technical Assistance (LTA) Program Update – Funding Sources

This memo responds to questions raised by the UWP committee concerning the funding sources used to support the LTA program. The table on the following page summarizes the funding sources being utilized for each active contracted project, including: federal UWP; IDOT funds, which match federal UWP and also include additional funding to support CMAP; grant funds from federal, state, and philanthropic sources; and local funds. Only active projects are detailed in the table, to accurately reflect current funding sources.

In total, slightly under \$1.2 million in consultant-led projects are currently active. Of this amount, \$561,000 is from federal UWP (47% of total); \$343,000 is contributed by IDOT (29%); and \$288,000 is from other sources (24%). At the June 10 meeting, staff will describe several of the projects as representative examples of the types of projects conducted through the LTA program.

The funding sources for staff-led projects are not individually identified in the following pages, but general summary statistics are below. As of the 4th quarter of FY 15 (the current quarter), approximately 65% of LTA staff time was supported by federal UWP, 20% was supported by IDOT, and 15% was supported by other sources.

ACTION REQUESTED: Discussion

Contracted Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Funding shares
Barrington area bikeway feasibility study	Jack Pfingston	June 2014- June 2015	Consultant assistance	\$46,000 federal UWP / \$33,000 IDOT
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014- Oct. 2015	Consultant assistance	\$37,000 federal UWP / \$27,000 IDOT / \$11,000 other (IDNR and philanthropic)
Chicago West Pullman neighborhood plan	Evy Zwiebach	Oct. 2014- Sept. 2015	Consultant assistance	\$24,000 federal UWP / \$31,000 IDOT / \$50,000 other (EDA)
Cicero comprehensive plan	Jonathan Burch	Apr. 2014- Sept. 2015	Consultant assistance	\$55,000 federal UWP / \$54,000 IDOT
Crete comprehensive plan	Jack Pfingston	May 2014- Nov. 2015	Consultant assistance	\$62,000 federal UWP / \$18,000 IDOT
DuPage County / Hanover Park Homes for a Changing Region	Drew Williams-Clark	Nov. 2014- Oct. 2015	Consultant assistance	\$58,000 federal UWP / \$38,000 IDOT / \$32,000 other (philanthropic)
Lemont development review process analysis	Jake Seid	Jan.-June 2015	Consultant assistance	\$20,000 other (philanthropic)
North Aurora comprehensive plan	Jack Pfingston	Jan. 2014- June 2015	Consultant assistance	\$58,000 federal UWP / \$37,000 IDOT
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014- Aug. 2015	Consultant assistance	\$51,000 federal UWP / \$18,000 IDOT / \$17,000 other (IDNR and philanthropic)
Richton Park zoning revisions	Jake Seid	Nov. 2014- Sept. 2015	Consultant assistance	\$36,000 federal UWP / \$10,000 IDOT
Roselle comprehensive plan	Dan Olson	Feb. 2015- Mar. 2016	Consultant assistance	\$46,000 federal UWP / \$12,000 IDOT / \$58,000 other (local contribution)
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014- May 2015	Consultant assistance	\$50,000 other (philanthropic)
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- Oct. 2015	Consultant assistance	\$60,000 federal UWP / \$26,000 IDOT
Zion comprehensive plan	Nora Beck	Feb. 2014- June 2015	Consultant assistance	\$27,000 federal UWP / \$39,000 IDOT / \$50,000 other (IDNR and philanthropic)