



Chicago Metropolitan Agency for Planning

Agenda Item No. 7.0

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: May 6, 2015

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 162 local projects have been initiated. Of these, 102 projects have been completed, 49 are fully underway, and 11 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see website)	Brian Daly	May 2014-Aug. 2015	Staff assistance	Village staff and the steering committee have reviewed the draft recommendations memo, which CMAP staff is finalizing. CMAP staff has begun the plan development phase of the project.
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Aug. 2015	Staff assistance	All Steering Committee comments, and Village staff responses to Steering Committee comments, incorporated into existing conditions report. Village has approved all revisions, and Steering Committee is currently reviewing. Key recommendations memo approved by Village and Steering Committee.
<i>Aurora downtown plan</i>	<i>Lindsay Bayley</i>	<i>May 2015-July 2016</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Barrington area bikeway feasibility study	Jack Pfingston	June 2014-June 2015	Consultant assistance	Steering Committee met April 22 and decided the public will be given three alternatives to consider in the May public meeting. The preferred route will be determined after input from the public meeting is included.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Sept. 2015	Staff assistance	Existing Conditions Report draft report sent to Steering Committee. Mid-May Steering Committee meeting planned.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-July 2015	Staff and consultant assistance	Staff submitted a draft zoning code for the City's review.
Blue Island capital improvement plan	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	A Steering Committee meeting to kick off the project was held on April 22. CMAP staff is working with the Steering Committee on developing a "wishlist" of projects, project selection criteria, and financial analysis. The next Steering Committee meeting will take place in June.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Feb. 2016	Staff assistance	Kick-off meeting with staff scheduled for May 12. Stakeholders currently being identified for interviews in late May. Existing conditions analysis to begin in early May.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Oct. 2015	Consultant assistance	The project has been put on pause and will be picked back up in May.

Project	CMAP lead	Timeline	Assistance type	Status and notes
CMMC infrastructure prioritization	Martin Menninger	Nov. 2014-May 2015	Staff assistance	The infrastructure subcommittee of the CMMC met on April 24 and unanimously selected the Touhy Avenue Improvements project as the TIGER application that the CMMC would support.
Carol Stream comprehensive plan (see website)	Trevor Dick	Feb. 2014-July 2015	Staff assistance	Staff has completed the recommendations memorandum and has begun the draft plan. Valerie Kretchmer Associates is now undertaking a market analysis of three key redevelopment areas.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-Sept. 2015	Staff assistance	CMAP staff is working with DPD to prepare for community workshops scheduled for June.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-Sept. 2016	Consultant assistance	Six responses to the RFP were received. Staff and partners are reviewing the submissions. Interviews will be held in May. Recommendation for consultant selection will be brought to the Board in June.
Chicago West Pullman neighborhood plan (see website)	Evy Zwiebach	Oct. 2014-Sept. 2015	Consultant assistance	A Steering Committee meeting to discuss the Draft Goals, Objectives, and Projects was held on April 28. The consultant team is working on finalizing the recommendations and concept plans based on Steering Committee feedback.
<i>Chicago Heights comprehensive plan (see website)</i>	<i>Kendra Smith</i>	<i>Apr. 2013-May 2015</i>	<i>Staff assistance</i>	<i>Newly completed. Chicago Heights City Council adopted plan at their May 4 meeting.</i>
Chinatown neighborhood plan (see website)	Stephen Ostrander	Apr. 2013-May 2015	Staff assistance	Final version of plan completed. Began planning for community signing ceremony (targeted for late May).
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014-Sept. 2015	Consultant assistance	A visioning meeting was held on March 11. The consultant is currently working on the key recommendations memo.
Crete comprehensive plan	Jack Pflingston	May 2014-Nov. 2015	Consultant assistance	Draft existing conditions report expected in early May, with CMAP and partner review completed by mid-May. Draft will go to the steering committee May 21.
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Oct. 2015	Staff assistance	The steering committee is currently reviewing the Existing Conditions Report and will be meeting on May 7. The visioning workshop has been scheduled for June 17.
DuPage County/Addison	Kendra Smith	Sept. 2013-May 2015	Staff assistance	CMAP staff is working on layout of the final plan for publication.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Homes for a Changing Region project (see website)				
DuPage County / Hanover Park Homes for a Changing Region project	Drew Williams-Clark	Nov. 2014-Oct. 2015	Consultant assistance	CMAP staff have received and are reviewing existing conditions reports with consultants. After review, those reports will be distributed to municipal staff in May.
DuPage County Elgin-O'Hare bicycle and pedestrian planning	John O'Neal	May 2015-Sept. 2016	Consultant assistance	Consultant interviews were held April 24. Board approval of consultant selection will be sought at the May 13 meeting.
DuPage County sustainability guide (see website)	Louise Yeung	June 2014-July 2015	Staff assistance	CMAP staff is developing sustainability indicators and baselines for the County campus. The Steering Committee is reviewing the Guide.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Aug. 2015	Staff assistance	A Steering Committee meeting to kick off the project was held in February. Stakeholder interviews were completed in April.
Endeleo Institute planning priorities report (see website)	Kendra Smith	Feb.-Oct. 2015	Staff assistance	CMAP staff is currently scheduling and conducting key stakeholder interviews. A project market analysis is underway with Valerie Kretchmer Associates. Community data analysis is ongoing.
Fox Lake planning priorities report	Jack Pfingston	Dec. 2014-June 2015	Staff assistance	Drafting of context portion of the report underway, with recommendations to be incorporated later in May.
Franklin Park comprehensive plan	Jessica Gershman	Apr. 2015-June 2016	Staff assistance	Village Board passed a resolution approving the project scope and MOU on April 6. Internal research and mapping are underway.
Glenview natural resources plan	Brian Daly	May-Dec. 2015	Staff assistance	Scoping underway.
Governors State University green infrastructure plan	Holly Hudson	June 2015-May 2016	Consultant assistance	Eight proposals were received in late March and reviewed and scored by the primary project team (three CMAP, three GSU representatives). The top four consultant teams were interviewed on April 27. Additional deliberations among project team members and negotiations with the top-ranked consultant will occur during May. Board approval of the consultant selection is expected in June.

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Harvard comprehensive plan (see website)	Nora Beck	May 2014-Nov. 2015	Staff assistance	The Steering Committee finalized the existing conditions report at their April meeting. The visioning workshop has been scheduled for May 20.
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	Responses to RFP were reviewed in March and interviews were conducted in April. Board approval of consultant selection will be sought at the May 13 meeting.
Kane County health impact assessment (see website)	Stephen Ostrander	July 2014-May 2015	Staff assistance	CMAP staff awaited completion of final component of report by Kane County.
<i>Kendall County industrial market study</i>	<i>TBD</i>	<i>July 2015-Mar. 2016</i>	<i>Staff and consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Lake County Route 53/120 land use plan (see CMAP website and project website)	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is underway and approximately 75% complete. Corridor land use scenarios, including open space and natural resource networks, have been developed and are being discussed individually with municipalities. The Plan outline and a Plan implementation strategy are being researched and developed. The Land Use Committee met for the sixth time on April 16, and the next meeting is tbd.
Lake County / Round Lake Homes for a Changing Region project (see website)	Stephen Ostrander	July 2014-Oct. 2015	Staff assistance	Draft key recommendations memo completed internal review by project team (CMAP, MPC, MMC, and Lake County Community Foundation) and following revision, memo forwarded to project steering committee. Began scheduling of meetings to discuss memo (one meeting with municipal members and another with members from non-profits and Lake County government, to be followed by another with all members).
Lemont development review process analysis	Jake Seid	Jan.-June 2015	Consultant assistance	Internal interviews of staff were completed in April. External interviews will be completed by mid-May. Upon completion, consultant will begin analyzing techniques for streamlining the development review process.
Lyons comprehensive plan (see website)	Jason Navota	July 2013-May 2015	Staff assistance	Final plan has been formatted and is ready for public hearing and adoption, which are anticipated for May.

Project	CMAP lead	Timeline	Assistance type	Status and notes
McHenry County Comprehensive Economic Development Strategy (website)	Jonathan Burch	Jan.-Sept. 2015	Staff and consultant assistance	A meeting of the three-county steering committee was held in April. Another McHenry County steering committee meeting is planned for early May. A preliminary summary of existing economic conditions and key questions has been completed and will guide upcoming discussions.
North Aurora comprehensive plan	Jack Pfingston	Jan. 2014-June 2015	Consultant assistance	Steering Committee met to discuss draft plan April 8. Draft will go before the Plan Commission May 8, with Board adoption expected by early June.
North Chicago comprehensive plan (see website)	Jake Seid	May 2014-Oct. 2015	Staff assistance	Existing conditions report was presented to Steering Committee on March 31. A series of community visioning sessions will be scheduled in May and June to help address ongoing public outreach issues.
<i>O'Hare area truck route coordination</i>	<i>Jessica Gershman</i>	<i>TBD</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Oswego-Montgomery-Yorkville shared services study (see website)	Louise Yeung	May 2014-July 2015	Staff assistance	Municipal staff participated in a shared service roundtable that included a presentation from the Village of Glenview about the Municipal Partnering Initiative and discussions about implementing shared services in Oswego, Montgomery, and Yorkville.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-Aug. 2015	Staff and consultant assistance	Staff drafted sections of the UDO and expects to complete a draft ordinance for internal review in May.
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014-Aug. 2015	Consultant Assistance	Received and reviewed the preliminary plan recommendations memo. Draft plan expected in June.
Regional truck permitting project	Jessica Gershman	Jan. 2015-June 2016	Consultant assistance	Consultant interviews occurred on April 24. Board approval of consultant selection will be sought at the May 13 meeting.
Richton Park zoning revisions	Jake Seid	Nov. 2014-Sept. 2015	Consultant assistance	Consultant provided an outline of the proposed Ordinance and is in the process of drafting new Ordinance language.
Roselle comprehensive plan	Dan Olson	Feb. 2015-Mar. 2016	Consultant assistance	Project kickoff and first Steering Committee meeting held April 13. Data collection and stakeholder interviews underway.
Rosemont comprehensive plan (see website)	Sam Shenbaga	Oct. 2013-June 2015	Staff assistance	Steering Committee meeting held on April 2. Comments received and edits completed. Public comment period underway. Web survey launched in early April, posters of Plan recommendations put up in several Village locations, senior citizens workshop scheduled for May 6.

Project	CMAP lead	Timeline	Assistance type	Status and notes
South Elgin zoning update	Patrick Day	Oct. 2014-May 2016	Staff assistance	Stakeholder interviews began in March and will conclude in late April. Existing conditions review has begun.
South Holland comprehensive plan	Stephen Ostrander	Apr. 2015-July 2016	Staff assistance	Village approved project scope and MOU, and formed project steering committee. CMAP staff prepared project website, began preparing full outreach strategy and planning for the existing conditions report.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-May 2015	Staff and consultant assistance	CMAP has reviewed the Chicago Jobs Council's revised drafts of its existing conditions report and sustainability matrix and is awaiting the revised version.
SSMMA Complete Streets plan	John O'Neal	July 2014-Sept. 2015	Staff assistance	Outline for 'limited' ECR finalized and draft version of ECR currently in production. Focus group meeting with cycling groups in south suburbs being planned for May.
Steger planning priorities report (website)	Jonathan Burch	Feb.- Oct. 2015	Staff assistance	Efforts to date have focused on community outreach, conducting interviews and a focus group. Research on key economic development and infrastructure topics is underway.
<i>Summit comprehensive plan (see website)</i>	<i>Nora Beck</i>	<i>Dec. 2013-Apr. 2015</i>	<i>Staff assistance</i>	<i>Village Board adopted the Comprehensive Plan on April 6, 2015.</i>
UIC multimodal transportation plan (see website)	Lindsay Bayley	June 2013-May 2015	Staff assistance	Final plan approved by Steering Committee on February 3 and is being formatted. No update.
Villa Park zoning ordinance	Patrick Day	July 2015-Oct. 2016	Consultant assistance	Responses to RFP were reviewed in April, and finalists selected for interviews in May. Board approval of consultant selection is expected in June.
Waukegan subarea plan (see website)	Stephen Ostrander	Oct. 2012-May 2015	Staff assistance	No update (CMAP staff awaited City's decision on timing of final presentation of plan to City Council for approval).
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-Sept. 2015	Staff assistance and small contract	No update.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Oct. 2015	Consultant assistance	CMAP and Village staff provided feedback on the draft concepts report (recommendations memo), and a steering committee meeting is being scheduled.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Will County Preston Heights neighborhood plan	Trevor Dick	May 2015-May 2016	Staff assistance	The County is in the process of adopting the MOU/Scope of Work. A kick-off meeting with the Steering Committee is tentatively being scheduled in May.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014-Sept. 2015	Staff assistance	Steering Committee meeting held on April 20 to go over existing conditions report. Comments received and edits underway. Public Visioning workshop scheduled for May 7 and meeting with State Representative, IDNR, and Lake County FPD scheduled for May 11.
Zion comprehensive plan (see website)	Nora Beck	Feb. 2014-June 2015	Consultant assistance	Draft plan under review by CMAP, and will be provided to steering committee following review.

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