



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.1

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## MEMORANDUM

**To:** CMAP Board and Committees

**From:** CMAP Staff

**Date:** June 3, 2015

**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 164 local projects have been initiated. Of these, 105 projects have been completed, 50 are fully underway, and 9 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

**ACTION REQUESTED:** Discussion



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see <a href="#">website</a> )	Brian Daly	May 2014-Aug. 2015	Staff assistance	Village staff and the steering committee have approved the final draft of the recommendations memo. CMAP staff is drafting the corridor plan.
Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )	John O'Neal	May 2014-Oct. 2015	Staff assistance	Held internal mid-point coordinating meeting (May 14). Awaiting approval of final draft of existing conditions report by steering committee. Creation of draft plan begun. Planning next steering committee meeting (July) to gather input on potential infrastructure recommendations to include in draft plan.
Aurora downtown plan	Lindsay Bayley	May 2015-July 2016	Staff assistance	Kick off meeting with Aurora staff was held on April 29 to refine the project scope and develop the timeline. Review of previous plans and studies underway, as well as identification and invitation of steering committee members. Staff walking tour of the study area will be held in June.
Barrington area bikeway feasibility study	Jack Pfingston	June 2014-July 2015	Consultant assistance	Public meeting to consider final route candidates was held May 12. Focus group discussions will be completed by early June, with draft study expected mid to late June.
<i>Bensenville zoning update</i>	<i>Jake Seid</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Berwyn parking study (see <a href="#">website</a> )	Lindsay Bayley	Nov. 2013-Oct. 2015	Staff assistance	Steering Committee reviewed existing conditions report and provided feedback to staff on May 28. After revisions are incorporated, the report will be published online and drafting of a recommendations memo will begin.
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-Sept. 2015	Staff and consultant assistance	Staff received staff feedback on the draft zoning ordinance and is scheduling a review meeting with staff for June.
Blue Island capital improvement plan	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	CMAP staff is working with the Steering Committee on developing a "wishlist" of projects, project selection criteria, and financial analysis. The next Steering Committee meeting will take place in mid June.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Feb. 2016	Staff assistance	Stakeholder interviews underway. 12 conducted till date, more being scheduled for June. Data analysis and mapping underway.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Dec. 2015	Consultant assistance	Project resumed after a brief hiatus. CMAP and Village staff provided feedback on the draft recommendations memo, which is being incorporated prior to distributing the memo to the steering committee.

Project	CMAP lead	Timeline	Assistance type	Status and notes
<i>Chicago Metro Metal Consortium (CMMC) infrastructure prioritization</i>	<i>Martin Menninger</i>	<i>Nov. 2014-May 2015</i>	<i>Staff assistance</i>	<i>Newly completed. The Touhy Avenue Improvements project has been selected by the CMMC infrastructure subcommittee and the selection has been communicated to the Federal Highway Administration (FHWA) for consideration in the TIGER application process.</i>
Carol Stream comprehensive plan (see <a href="#">website</a> )	Trevor Dick	Feb. 2014-Oct. 2015	Staff assistance	Staff has completed the recommendations memorandum and has begun the draft plan. Valerie Kretchmer Associates is now undertaking a market analysis of three key redevelopment areas. SCB will create illustrations following the market analysis.
<i>Chicago Albany Park neighborhood plan</i>	<i>TBD</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping, including coordination with other potential funders and partner organizations, is underway.</i>
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013-Dec. 2015	Staff assistance	CMAP staff is working with Chicago Department of Planning and Development to prepare for community workshops scheduled for June. The workshops will focus on housing, retail, and historic preservation, as well as industrial areas and access to open space.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-Sept. 2016	Consultant assistance	Staff interviewed three firms in May. Board approval of consultant selection will be sought at June 10 meeting.
Chicago West Pullman neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Oct. 2014-Sept. 2015	Consultant assistance	The consultant team is finalizing the recommendations and concept plans based on Steering Committee feedback, and is beginning to develop the draft plan.
<i>Chinatown neighborhood plan (see <a href="#">website</a>)</i>	<i>Stephen Ostrander</i>	<i>Apr. 2013-May 2015</i>	<i>Staff assistance</i>	<i>Newly completed. The Steering Committee approved the Chinatown Community Vision Plan in a signing ceremony on May 28, completing the project. The project's main community partner received a \$50,000 grant from the Chicago Community Trust to fund a full-time position to oversee coordination of the plan's implementation.</i>
Cicero comprehensive plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2014-Oct. 2015	Consultant assistance	The consultant is currently developing recommendations. Staff received a preview of these recommendations in a mid-May meeting to discuss preliminary concepts.
Crete comprehensive plan	Jack Pfingston	May 2014-Nov. 2015	Consultant assistance	Draft existing conditions report was reviewed by the steering committee May 21; only minor revisions resulted. Public visioning exercise will take place in mid-June.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Crystal Lake transportation plan (see <a href="#">website</a> )	Nora Beck	Mar. 2014-Nov. 2015	Staff assistance	CMAP staff are responding to steering committee feedback on the Existing Conditions Report. The visioning workshop has been rescheduled for June 24.
DuPage County / Addison Homes for a Changing Region project (see <a href="#">website</a> )	Kendra Smith	Sept. 2013-June 2015	Staff assistance	CMAP staff is working on layout of the final plan for publication. Project partners (including MPC and Mayors Caucus) presented the final plan to the Bensenville Community Development Commission on May 18. Similar presentations are planned for June and July in Addison, Villa Park and Wood Dale.
DuPage County / Hanover Park Homes for a Changing Region project	Drew Williams-Clark	Nov. 2014-Oct. 2015	Consultant assistance	CMAP, MPC, and MMC have completed review of existing conditions reports. Those reports will be distributed to municipal staff in June.
DuPage County Elgin-O'Hare bicycle and pedestrian planning	John O'Neal	May 2015-Sept. 2016	Consultant assistance	CMAP Board approved consultant selection at the May meeting. Project kickoff will occur in June.
DuPage County sustainability guide (see <a href="#">website</a> )	Louise Yeung	June 2014-July 2015	Staff assistance	CMAP staff is incorporating staff feedback into the Best Practices Guide and drafting the indicator guide for the County campus.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Aug. 2015	Staff assistance	Stakeholder interviews were completed in April. Analysis phase is currently underway.
Endeleo Institute planning priorities report (see <a href="#">website</a> )	Kendra Smith	Feb.-Oct. 2015	Staff assistance	CMAP staff is currently scheduling and conducting key stakeholder interviews. A project market analysis is underway with Valerie Kretchmer Associates. Community data analysis is ongoing.
Fox Lake planning priorities report	Jack Pflingston	Dec. 2014-July 2015	Staff assistance	Draft recommendations expected in mid-June.
Franklin Park comprehensive plan	Jessica Gershman	Apr. 2015-June 2016	Staff assistance	Internal research and mapping for existing conditions are underway. Staff met with the Village on June 3 for kickoff meeting.
Governors State University green infrastructure plan	Holly Hudson	June 2015-May 2016	Consultant assistance	Following interviews of the top four consultant teams in late April, project team members agreed on and negotiations occurred with the top-ranked consultant during May. Board approval of the consultant selection will be sought at the June 10 meeting.
Harvard comprehensive plan (see <a href="#">website</a> )	Nora Beck	May 2014-Nov. 2015	Staff assistance	The visioning workshop was held on May 20. CMAP staff are developing a key recommendations memo.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	CMAP Board approved consultant selection at the May meeting. Project kickoff will occur in June.
Kane County health impact assessment (see <a href="#">website</a> )	Stephen Ostrander	July 2014-June 2015	Staff assistance	No update (CMAP staff awaited completion of final component of report by Kane County.)
Kendall County industrial market study	TBD	July 2015-Mar. 2016	Staff and consultant assistance	Scoping underway.
Lake County Route 53/120 land use plan (see CMAP <a href="#">website</a> and project <a href="#">website</a> )	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is underway and approximately 75% complete. The Plan outline, draft plan sections, an Open Space and Natural Resources Network strategy, and a Cooperative Planning Strategy are being researched and developed. The Land Use Committee met for the sixth time on April 16, and the next meeting is scheduled for July 9.
Lake County / Round Lake Homes for a Changing Region project (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Oct. 2015	Staff assistance	Project team presented and discussed draft plan recommendations with Steering Committee members from non-profits and Lake County Government on May 15, and with municipalities on May 29.
Lemont development review process analysis	Jake Seid	Jan.-July 2015	Consultant assistance	Internal and external interviews have been completed. Consultant is analyzing techniques for streamlining the development review process, and expects to have recommendations and report complete by mid-July.
<i>Lyons comprehensive plan (see <a href="#">website</a>)</i>	<i>Brian Daly</i>	<i>July 2013-May 2015</i>	<i>Staff assistance</i>	<i>Newly completed. Final plan has been approved by the Village in May.</i>
McHenry County Comprehensive Economic Development Strategy ( <a href="#">website</a> )	Jonathan Burch	Jan.-Nov. 2015	Staff and consultant assistance	A meeting of the McHenry County steering committee was held in early May. Guidance from that meeting tasked staff with additional research on possible plan strategies. Coordination with Boone and Winnebago is ongoing.
North Aurora comprehensive plan	Jack Pfingston	Jan. 2014-June 2015	Consultant assistance	Plan Commission reviewed draft plan May 18 with only minor revisions; draft will go before Village Board on June 1.
North Chicago comprehensive plan (see <a href="#">website</a> )	Jake Seid	May 2014-Nov. 2015	Staff assistance	To address ongoing public outreach issues, several focus groups have been scheduled for May and June culminating with a community-wide visioning session in late June. The outreach process will be followed by a recommendations memo in July.

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O'Hare area truck route coordination	Jessica Gershman	TBD	Consultant assistance	Internal scoping underway, with external stakeholders meeting expected in June.
Oswego-Montgomery-Yorkville shared services study (see <a href="#">website</a> )	Louise Yeung	May 2014-July 2015	Staff assistance	Staff is drafting the final Shared Services Study.
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013-Oct. 2015	Staff and consultant assistance	Staff drafted sections of the UDO and expects to complete a draft ordinance for internal review in June.
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014-Aug. 2015	Consultant Assistance	No change from previous month; draft plan expected in June.
Regional truck permitting project	Jessica Gershman	Jan. 2015-June 2016	Consultant assistance	CMAP Board approved Cambridge Systematics as the consultant for this project at their May meeting. Contract details should be finalized in June.
<i>Richton Park capital improvement plan</i>	<i>Brian Daly</i>	<i>June 2015-Feb. 2016</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Initial meeting with Village staff held May 28.</i>
Richton Park zoning revisions	Jake Seid	Nov. 2014-Dec. 2015	Consultant assistance	Consultant provided a draft of more than half of the Ordinance in May, which will be reviewed by staff and discussed with the Planning and Zoning Commission in July. The rest of the Ordinance will be provided after this discussion and review is complete.
Roselle comprehensive plan	Dan Olson	Feb. 2015-Mar. 2016	Consultant assistance	Second stakeholder meeting held May 7. Data collection and stakeholder interviews continue, with second Steering Committee meeting scheduled for June 8. First public forum and website launch expected in mid-June.
Rosemont comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Oct. 2013-July 2015	Staff assistance	Public comment period over. Comments from Steering Committee, public, and partner agencies being incorporated and implementation chapter being drafted.
South Elgin zoning update	Patrick Day	Oct. 2014-May 2016	Staff assistance	Stakeholder interviews were concluded in May. Existing conditions review is currently underway.
South Holland comprehensive plan	Stephen Ostrander	Apr. 2015-July 2016	Staff assistance	Village formed project Steering Committee. CMAP staff developed project web site, and began preparing maps for upcoming existing conditions report. Staff will meet with Village on June 2 to discuss water issues and plan next steps for project, including the kick-off meeting for the newly-formed Steering Committee.



Project	CMAP lead	Timeline	Assistance type	Status and notes
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014- July 2015	Staff and consultant assistance	No update at this time.
SSMMA Complete Streets plan	John O'Neal	July 2014- Dec. 2015	Staff assistance	Draft version of limited, project-specific existing conditions report substantially completed and currently in review (internal). Additional contents for report appendix being planned/outlined. Focus group meeting with southland cycling groups pushed back to June or July.
Steger planning priorities report ( <a href="#">website</a> )	Jonathan Burch	Feb.-Oct. 2015	Staff assistance	Stakeholder interviews are complete along with much research. Staff is developing possible recommendations.
UIC multimodal transportation plan (see <a href="#">website</a> )	Lindsay Bayley	June 2013- June 2015	Staff assistance	Final plan formatting expected to be complete by June 10 meeting.
Villa Park zoning ordinance	Patrick Day	July 2015- Oct. 2016	Consultant assistance	Responses to RFP were reviewed in April, and finalists interviewed in May. Board approval of consultant selection will be sought at the June 10 meeting.
Waukegan subarea plan (see <a href="#">website</a> )	Stephen Ostrander	Oct. 2012- June 2015	Staff assistance	No update (CMAP staff awaited City's decision on timing of final presentation of plan to City Council for approval).
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	June 2014- Oct. 2015	Staff assistance and small contract	No update.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- Oct. 2015	Consultant assistance	A steering committee meeting to discuss the recommendations memo was held on May 27. The first module of the draft zoning code is expected in June.
Will County Preston Heights neighborhood plan	Trevor Dick	May 2015- May 2016	Staff assistance	The County is in the process of adopting the MOU/Scope of Work. A kick-off meeting with the Steering Committee is tentatively being scheduled for June.
Winthrop Harbor comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Sept. 2014- Oct. 2015	Staff assistance	Meeting with State Rep, IDNR, IEPA, and Lake County FPD conducted. Plan outline drafted. Draft Plan underway.



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Zion comprehensive plan (see <a href="#">website</a> )	Nora Beck	Feb. 2014- June 2015	Consultant assistance	Draft plan under review by steering committee, Metra, and Pace. The Draft Plan is anticipated to be released on Monday in advance of the City's Planning and Zoning Commission Open House and Public Hearing, scheduled for June 11.

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