



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.4

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** September 2, 2015  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 166 local projects have been initiated. Of these, 110 projects have been completed, 50 are fully underway, and 6 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

**ACTION REQUESTED:** Discussion



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see <a href="#">website</a> )	Brian Daly	May 2014-Dec. 2015	Staff assistance	CMAP staff is working on the draft corridor plan. No update this month.
Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )	John O'Neal	May 2014-Dec. 2015	Staff assistance	Awaiting input from Arlington Heights Bicycle and Pedestrian Advisory Committee (project Steering Committee) on ideas for potential infrastructure recommendations. Development of draft plan continues.
Aurora downtown plan (see <a href="#">website</a> )	Lindsay Bayley	May 2015-July 2016	Staff assistance	Project on hold.
Barrington area bikeway feasibility study	Jack Pffingston	June 2014-Oct. 2015	Consultant assistance	Draft study reviewed by CMAP and steering committee; implementation discussion with CMAP expected in early September.
Bensenville zoning update	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	The memorandum of understanding and resolution were adopted by the Village Board on August 25. An internal kick-off meeting will take place in late September.
Berwyn parking study (see <a href="#">website</a> )	Lindsay Bayley	Nov. 2013-Nov. 2015	Staff assistance	First draft of the final plan is under internal review.
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-Nov. 2015	Staff and consultant assistance	A follow-up meeting to discuss City comments was held on August 27 and a Steering Committee meeting to present the draft is being scheduled.
Blue Island capital improvement plan	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	City representatives are currently scoring potential projects to determine priorities. Next steering committee is scheduled for September.
<i>Brookfield comprehensive plan</i>	<i>Nora Beck</i>	<i>Dec. 2015-Dec. 2016</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Staff discussed goals of the project with Village planners; RFP development underway.</i>
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Feb. 2016	Staff assistance	Plan being drafted.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Dec. 2015	Consultant assistance	No update this month.
Carol Stream comprehensive plan (see <a href="#">website</a> )	Trevor Dick	Feb. 2014-Nov. 2015	Staff assistance	Village staff has reviewed the SCB concept plans for the Town Center as well as the VSKA market analysis. Staff is working on finalizing a draft plan that includes those updates and expects to have a steering committee meeting to review the draft in September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Albany Park neighborhood plan	Brian Daly	TBD	Staff assistance	Scoping, including coordination with other potential funders and partner organizations, is underway.
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013- Dec. 2015	Staff assistance	CMAP and DPD staff are reviewing input obtained from the June community workshops and are planning follow-up community outreach activities.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015- Sept. 2016	Consultant assistance	The first meeting of the Technical Advisory Committee and the Citizen Advisory Committee will be held on September 15, and will include a “walkshop” tour of the area. Existing conditions research continues.
Chicago West Pullman neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Oct. 2014- Oct. 2015	Consultant assistance	The consultant team presented the draft plan to the steering committee in mid-August. The community will have the opportunity to review and comment on the plan at the Draft Plan Open House scheduled for September.
Cicero comprehensive plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2014- Nov. 2015	Consultant assistance	The project steering committee reviewed the draft plan on August 26. The consultant will now schedule a public meeting to discuss the draft plan.
Crete comprehensive plan	Jack Pffingston	May 2014- Dec. 2015	Consultant assistance	Visioning exercise took place August 13 with 60 participants. Draft plan expected in October.
Crystal Lake transportation plan (see <a href="#">website</a> )	Nora Beck	Mar. 2014- Dec. 2015	Staff assistance	City staff are reviewing a recommendations memo; steering committee to review later this month.
DuPage County / Hanover Park Homes for a Changing Region (see <a href="#">website</a> )	Kendra Smith	Nov. 2014- Nov. 2015	Consultant assistance	CMAP, MPC, MMC, and Teska Associates will present initial report findings to Hanover Park Village Board on September 3. Teska continues to work on the draft report with input from CMAP.
DuPage County Elgin-O’Hare Corridor Bicycle and Pedestrian Plan	John O’Neal	May 2015- Sept. 2016	Consultant assistance	Data collection and initial outreach activities continue. Project website under development and planned to go live within 1-2 weeks. Kick-off meeting with advisory committees (communities within project area and implementing agencies) planned for September 2.
<i>DuPage County sustainability guide (see <a href="#">website</a>)</i>	<i>Louise Yeung</i>	<i>June 2014- Aug. 2015</i>	<i>Staff assistance</i>	<i>Newly completed. The Best Practices Guide was approved by the DuPage County Board on August 11.</i>
Elmwood Park zoning assessment	Patrick Day	Nov. 2014- Dec. 2015	Staff assistance	Analysis phase is currently underway.
Endeleo Institute planning priorities report (see <a href="#">website</a> )	Kendra Smith	Feb.-Oct. 2015	Staff assistance	Draft planning priorities report is underway.

<b>Project</b>	<b>CMAP lead</b>	<b>Timeline</b>	<b>Assistance type</b>	<b>Status and notes</b>
<i>Fox Lake planning priorities report</i>	<i>Jack Pflingston</i>	<i>Dec. 2014-Aug. 2015</i>	<i>Staff assistance</i>	<i>Newly completed. Draft report completed in late August and accepted by Fox Lake; final design now underway.</i>
Franklin Park comprehensive plan	John Carlisle	Apr. 2015-June 2016	Staff assistance	Steering committee kick-off meeting occurred on July 22 and public meeting occurred August 4. Stakeholder interviews with community leaders and focus groups are underway and planned. Drafting of the existing conditions report has begun.
Governors State University green infrastructure plan	Holly Hudson	June 2015-May 2016	Consultant assistance	The project has kicked off, consultant has completed ecological field work, and data collection and assessment for the stormwater components of the plan are underway.
Harvard comprehensive plan (see <a href="#">website</a> )	Nora Beck	May 2014-Nov. 2015	Staff assistance	CMAP staff now drafting plan to send to steering committee for review in early September.
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	Analysis phase is currently underway.
<i>Joliet Chicago Street plan</i>	<i>Stephen Ostrander</i>	<i>TBD</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Kane County health impact assessment (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Sept. 2015	Staff assistance	Kane County and CMAP completed internal review of report. CMAP staff is currently preparing final version of document.
Kendall County industrial market study	Don Hughes	Aug. 2015-Mar. 2016	Staff and consultant assistance	Scoping underway. Meeting to discuss with local officials scheduled for September 2.
Lake County Route 53/120 land use plan (see CMAP <a href="#">website</a> and project <a href="#">website</a> )	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is approximately 75% complete. A draft plan has been reviewed internally and is being revised in preparation for distribution to the Land Use Committee and, subsequently, for public review. The next Land Use Committee meeting is anticipated for September.
Lake County / Round Lake Homes for a Changing Region (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Nov. 2015	Staff assistance	Project team (CMAP, MPC, Mayors Caucus, and Lake County Community Foundation) consulted with municipalities, non-profit partners, and Lake County to help refine specifics of implementation actions to be recommended in plan, as well as began drafting specific sections of the plan.
Lemont development review process analysis	Jake Seid	Jan.-Sept. 2015	Consultant assistance	Final project deliverable has been completed and provided to the Village and CMAP for review. The consultant will revise the deliverable based on comments from the Village and CMAP, and will present the project to the Village Board in September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
McHenry County Comprehensive Economic Development Strategy ( <a href="#">website</a> )	Jonathan Burch	Jan.-Nov. 2015	Staff and consultant assistance	CMAP staff are coordinating with the Economic Development District of Northern Illinois (EDDNI) and NIU in drafting the introduction, overview of the region, and SWOT components of the draft plan.
North Chicago comprehensive plan (see <a href="#">website</a> )	Jake Seid	May 2014-Nov. 2015	Staff assistance	The recommendations memo will be completed in early September at which point the project team will begin drafting the Comprehensive Plan.
O'Hare area truck route coordination	Bob Dean	Oct. 2015-Dec. 2016	Consultant assistance	Internal scoping underway, with external stakeholders meeting expected in September or October.
Oswego-Montgomery-Yorkville shared services study (see <a href="#">website</a> )	Louise Yeung	May 2014-Sept. 2015	Staff assistance	The final draft of the shared services study, as well as a joint resolution to approve the study, is currently being reviewed by the Oswego and Montgomery Village Boards and Yorkville City Council.
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013-Dec. 2015	Staff and consultant assistance	The draft zoning ordinance was submitted to Village staff. CMAP staff are now drafting the subdivision regulations.
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014-Sept. 2015	Consultant Assistance	Draft plan reviewed by steering committee August 20; will go before Plan Commission in mid-late September.
Regional truck permitting project	Alex Beata	Jan. 2015-June 2016	Consultant assistance	Cambridge Systematics has begun work on data collection for the existing conditions baseline. Consultants are meeting with County transportation staff and permitting engineers, and are scheduling meetings with groups of municipalities around the region for August and September.
Richton Park capital improvement plan	Brian Daly	June 2015-Feb. 2016	Staff assistance	CMAP is working with the steering committee and Village staff to review potential capital projects and perform a fiscal analysis.
Richton Park zoning revisions (see <a href="#">website</a> )	Jake Seid	Nov. 2014-Oct. 2015	Consultant assistance	Consultant has provided a complete draft of the Ordinance which has been reviewed and discussed by CMAP and Village staff. The Planning and Zoning Commission has met three times to discuss the Ordinance. The draft will be presented for public comment in September followed by discussion by the Village Board.
Roselle comprehensive plan (see <a href="#">website</a> )	Dan Olson	Feb. 2015-Mar. 2016	Consultant assistance	Consultant held several meetings with Village staff and stakeholders in August and is finalizing existing conditions analysis, which looks to be presented to the Steering Committee on September 21.
Rosemont comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Oct. 2013-Sept. 2015	Staff assistance	Public hearing scheduled for September 7.

Project	CMAP lead	Timeline	Assistance type	Status and notes
South Elgin zoning update (see <a href="#">website</a> )	Patrick Day	Oct. 2014-May 2016	Staff assistance	Initial outreach phase will conclude September 2. Existing conditions analysis is currently underway.
South Holland comprehensive plan	Stephen Ostrander	Apr. 2015-July 2016	Staff assistance	CMAP staff held two days of key stakeholder interviews (on August 5 and 13), along with continued drafting of sections for the upcoming Existing Conditions Report.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-Sept. 2015	Staff and consultant assistance	SSMMA and OAI are reviewing the draft plan. No update this month.
SSMMA Complete Streets plan	John O'Neal	July 2014-Dec. 2015	Staff assistance	Internal team comments (SSMMA, ATA) received and incorporated into existing conditions report and supplementary background information documents. Documents then shared partner agencies: Metra, Pace, IDOT, CCDPH, Pace, FPCC, FPDWC, and Cook Co. DOT. Complete Streets policy development, with ATA as lead, underway. Meeting to discuss formation of local Complete Streets Coalition scheduled for August 28. Complete Streets Conference planned for September 17-18.
Steger planning priorities report (see <a href="#">website</a> )	Jonathan Burch	Feb.-Oct. 2015	Staff assistance	The Village is reviewing the draft report.
Sugar Run Creek area plan (see <a href="#">website</a> )	Trevor Dick	May 2015-May 2016	Staff assistance	Staff is working on the Existing Conditions Report and has already conducted a number of key person interviews, stakeholder meetings, and research to help create key areas of focus for the ECR. The first public workshop has been scheduled for August 31.
Villa Park zoning ordinance	Patrick Day	July 2015-Oct. 2016	Consultant assistance	Existing conditions analysis is currently underway.
West Suburban Chamber of Comm. and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-Oct. 2015	Staff assistance and small contract	CMAP staff worked with ULI and the Village of Willow Springs to prepare the materials for the Technical Assistance Panel (TAP), which was held on September 1.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Dec. 2015	Consultant assistance	No update this month.
Winthrop Harbor comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Sept. 2014-Dec. 2015	Staff assistance	Draft plan underway.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Zion comprehensive plan (see <a href="#">website</a> )	Nora Beck	Feb. 2014-Sept. 2015	Consultant assistance	The City's Planning and Zoning Commission recommended approval of the plan on August 17. The Draft Plan will be considered for adoption by City Council on September 2.