



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 5.2

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## MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** October 7, 2015  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 166 local projects have been initiated. Of these, 112 projects have been completed, 48 are fully underway, and 6 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

**ACTION REQUESTED:** Discussion



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see <a href="#">website</a> )	Brian Daly	May 2014-Jan. 2016	Staff assistance	CMAP staff is completing the draft corridor plan and beginning internal review. The steering committee will receive the plan and meet to discuss it in October.
Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )	John O'Neal	May 2014-Jan. 2016	Staff assistance	Received input from Arlington Heights Bicycle and Pedestrian Advisory Committee (project Steering Committee) on potential infrastructure recommendations. Currently reviewing their ideas for feasibility and opportunities for inclusion in the draft, which is currently under development.
Aurora downtown plan (see <a href="#">website</a> )	Lindsay Bayley	May 2015-July 2016	Staff assistance	CMAP gave a presentation on the project to the Committee of the Whole on October 6. Planning for stakeholder interviews and kick-off steering committee underway.
Barrington area bikeway feasibility study	John O'Neal	June 2014-Oct. 2015	Consultant assistance	Final report completed and to be sent to CMAP and Steering Committee in early October. Implementation discussions with CMAP and implementing agencies to continue in October.
Bensenville zoning update	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	The internal kick-off meeting took place in early October, at which point CMAP will work with staff to determine a direction for public outreach and stakeholder participation.
Berwyn parking study (see <a href="#">website</a> )	Lindsay Bayley	Nov. 2013-Dec. 2015	Staff assistance	First draft of the final plan has been sent to City of Berwyn for review. Revised draft will be sent to Steering Committee in mid-October.
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-Dec. 2015	Staff and consultant assistance	Staff are revising the draft ordinance based on City feedback prior to submitting the ordinance to the steering committee.
Blue Island capital improvement plan (see <a href="#">website</a> )	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	City representatives are currently scoring potential projects to determine priorities. Scoring results will be discussed at the steering committee in October.
Brookfield comprehensive plan	Nora Beck	Dec. 2015-Dec. 2016	Consultant assistance	RFP released with responses due on October 19.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Feb. 2016	Staff assistance	Plan being drafted.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Jan. 2016	Consultant assistance	The consultant received feedback from the Village on the recommendations memo. A meeting with Village staff is scheduled for October 5.

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Carol Stream comprehensive plan (see <a href="#">website</a> )	Trevor Dick	Feb. 2014- Nov. 2015	Staff assistance	Village staff has provided their comments after reviewing the Draft Plan. A steering committee meeting will be scheduled for later this month for review prior to a public open house.
Chicago Albany Park neighborhood plan	Brian Daly	Nov. 2015- Mar. 2017	Staff assistance	CMAP has completed a draft scope for the project and will begin circulating it to partners in October.
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013- June 2016	Staff assistance	CMAP and DPD staff are planning follow-up community outreach activities based on feedback from June community workshops.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015- Sept. 2016	Consultant assistance	The second TAC/CAC meeting will include a “walkshop” tour of North Pullman. Existing conditions research continues. Draft for CMAP review expected in late October.
Chicago West Pullman neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Oct. 2014- Oct. 2015	Consultant assistance	The community had the opportunity to review and comment on the draft plan at the Draft Plan Open House held in September. The consultant team is now working on finalizing the plan and creating marketing sheets to assist with implementation.
Cicero comprehensive plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2014- Dec. 2015	Consultant assistance	A public meeting on the draft plan is scheduled for October 28 to finalize implementation priorities. The consultant will finalize the plan shortly after and proceed to adoption.
Crete comprehensive plan	Sam Shenbaga	May 2014- Jan. 2016	Consultant assistance	Draft plan underway. Draft expected for CMAP review on October 16 and Steering Committee meeting tentatively scheduled for November 2.
Crystal Lake transportation plan (see <a href="#">website</a> )	Nora Beck	Mar. 2014- Jan. 2016	Staff assistance	Steering committee meeting on October 6 to review Recommendations Memo.
DuPage County / Hanover Park Homes for a Changing Region (see <a href="#">website</a> )	Kendra Smith	Nov. 2014- Jan. 2016	Consultant assistance	CMAP, MPC, MMC, and Teska Associates will present initial report findings to Glendale Heights on October 27. Community outreach website is under review by municipal staff.
DuPage County Elgin-O’Hare Corridor Bicycle and Pedestrian Plan	John O’Neal	May 2015- Sept. 2016	Consultant assistance	Project kick-off meeting for advisory groups (communities and implementing agencies) took place September 2 in Roselle. Project was introduced, individual agency and stakeholder participants and roles identified, and input obtained. Draft project website and project logo created and sent for review by DuPage County DOT and CMAP. Edits/revisions are currently being incorporated. Existing Conditions Report currently underway, while outreach activities continue.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Dec. 2015	Staff assistance	Analysis phase is currently underway.
Endeleo Institute planning priorities report (see <a href="#">website</a> )	Kendra Smith	Feb.-Dec. 2015	Staff assistance	Draft planning priorities report is underway. CMAP staff will report initial findings in early November at Endeleo's Annual Meeting.
Franklin Park comprehensive plan (see <a href="#">website</a> )	John Carlisle	Apr. 2015-June 2016	Staff assistance	Drafting of the existing conditions report is in progress, as well as ongoing targeted and small-group outreach.
Governors State University green infrastructure plan	Holly Hudson	June 2015-May 2016	Consultant assistance	Consultant began drafting the habitat assessment report for the natural areas restoration management plan and continued data collection and assessment for the stormwater management plan.
Harvard comprehensive plan (see <a href="#">website</a> )	Nora Beck	May 2014-Nov. 2015	Staff assistance	Draft Comprehensive Plan reviewed by steering committee on October 5. Public Open House scheduled for October 29.
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	A Community Workshop will be held at Village Hall on October 26.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	CMAP staff prepared draft scope for project.
<i>Kane County health impact assessment (see <a href="#">website</a>)</i>	<i>Stephen Ostrander</i>	<i>July 2014-Sept. 2015</i>	<i>Staff assistance</i>	<i>Newly completed. CMAP staff prepared final version of document.</i>
Kendall County industrial market study	Don Hughes	Aug. 2015-Mar. 2016	Staff and consultant assistance	VSKA and CMAP completed tour of Kendall County on September 29. Key informant interviews will be held on October 6 and October 14.
Lake County Route 53/120 land use plan (see CMAP <a href="#">website</a> and project <a href="#">website</a> )	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is approximately 90% complete. A draft plan has been shared with the Land Use Committee and is posted for public review, with public open houses scheduled for October 14 and 15. The next, and potentially last, Land Use Committee meeting is anticipated for November 5.
Lake County / Round Lake Homes for a Changing Region (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Nov. 2015	Staff assistance	Project team (CMAP, MPC, Mayors Caucus, and Lake County Community Foundation) completed consultations with municipalities, updated research data to be used in the final plan, and continued with drafting of full plan recommendations.

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Lemont development review process analysis	Jake Seid	Jan.-Nov. 2015	Consultant assistance	Final project deliverable has been completed and provided to the Village and CMAP for review. The consultant will revise the deliverable based on comments from the Village and CMAP, and will present the project to the Village Board in October or November.
McHenry County Comprehensive Economic Development Strategy ( <a href="#">website</a> )	Jonathan Burch	Jan.-Nov. 2015	Staff and consultant assistance	CMAP staff provided a number of sections for EDDNI staff to incorporate into a larger document detailing issues of particular importance for McHenry County, including young worker attraction and tax policy.
North Chicago comprehensive plan (see <a href="#">website</a> )	Jake Seid	May 2014-Jan. 2016	Staff assistance	The recommendations memo was completed in late September and presented to the project Steering Committee and City Council. Drafting of the Comprehensive Plan has begun and will continue through October and November.
O'Hare area truck route coordination	Bob Dean	Nov. 2015-Dec. 2016	Consultant assistance	Internal scoping underway, and community comments on the draft scope are now being addressed.
<i>Oswego-Montgomery-Yorkville shared services study (see <a href="#">website</a>)</i>	<i>Louise Yeung</i>	<i>May 2014-Sept. 2015</i>	<i>Staff assistance</i>	<i>Newly completed. Oswego, Montgomery, and Yorkville all passed a joint resolution approving the study and participation in the Lower Fox River Partnering Initiative.</i>
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013-Jan. 2016	Staff and consultant assistance	Meetings have been scheduled for October 13 to discuss the draft ordinance with Village staff and the steering committee.
Pingree Grove comprehensive plan	Sam Shenbaga	Aug. 2014-Oct. 2015	Consultant Assistance	Public hearing held with Plan Commission in late September. Second public hearing to be held on October 5 to complete Plan review.
Regional truck permitting project	Alex Beata	Jan. 2015-June 2016	Consultant assistance	Cambridge Systematics has begun work on data collection for the existing conditions baseline. Consultants have met with County transportation staff and permitting engineers, as well groups of municipalities, and are preparing materials for an October 23 meeting of the Steering Committee.
Richton Park capital improvement plan (see <a href="#">website</a> )	Brian Daly	June 2015-Feb. 2016	Staff assistance	CMAP is compiling Village capital project wish lists into a master list and performing a fiscal analysis.
Richton Park zoning revisions (see <a href="#">website</a> )	Jake Seid	Nov. 2014-Nov. 2015	Consultant assistance	The draft will be presented for public comment in October followed by discussion by the Village Board. The Ordinance will likely be adopted in November.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Roselle comprehensive plan (see <a href="#">website</a> )	Dan Olson	Feb. 2015-Mar. 2016	Consultant assistance	Consultant presented initial ECR and initial recommendations to first of two Steering Committee meetings on September 21. The next Steering Committee meeting will be held on October 19. The second public forum will then be held on October 28 to discuss the ECR.
Rosemont comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Oct. 2013-Nov. 2015	Staff assistance	Public hearing scheduled for November 2.
South Elgin zoning update (see <a href="#">website</a> )	Patrick Day	Oct. 2014-May 2016	Staff assistance	Outreach Phase concluded in September. Existing conditions analysis is underway.
South Holland comprehensive plan (see <a href="#">website</a> )	Stephen Ostrander	Apr. 2015-July 2016	Staff assistance	CMAP staff held a focus group with high school-age residents, completed remaining interviews with key stakeholders, began market analysis research, and completed drafting of several sections of the upcoming Existing Conditions Report.
<i>SSMMA Calumet Green Manufacturing Partnership</i>	<i>Brian Daly</i>	<i>May 2014-Sept. 2015</i>	<i>Staff and consultant assistance</i>	<i>Newly completed. Plan has been transmitted to OAI and SSMMA for their implementation.</i>
SSMMA Complete Streets plan (see <a href="#">website</a> )	John O'Neal	July 2014-June 2016	Staff assistance	All key stakeholder comments (from SSMMA, ATA, Metra, Pace, IDOT, CCDPH, FPCC, FPDWC, and Cook Co. DOTD) on existing conditions report and supplementary background information documents incorporated and documents posted on project webpage. Two-day Complete Streets Conference in Orland Park held for South Council communities receiving technical assistance and others on Complete Streets policies. Focus group meeting with south suburban bicycling groups held September 29 in Flossmoor.
Steger planning priorities report (see <a href="#">website</a> )	Jonathan Burch	Feb.-Oct. 2015	Staff assistance	Staff provided comments on the draft. CMAP staff will make revisions and provide the Village with a final version and proceed with adoption.
Sugar Run Creek area plan (see <a href="#">website</a> )	Trevor Dick	May 2015-May 2016	Staff assistance	The first public workshop was held on August 31 with approximately 40 attendees. Staff is currently finalizing a draft of the existing conditions report. A steering committee meeting to review the report will be scheduled for the end of this month.
Villa Park zoning ordinance	Patrick Day	July 2015-Oct. 2016	Consultant assistance	Consultant has completed stakeholder interviews, existing conditions analysis is currently underway.
West Suburban Chamber of Comm. and	Evy Zwiebach	June 2014-	Staff assistance	ULI is drafting a summary report of the Technical Assistance Panel's findings and recommendations. CMAP staff is working with ULI and the

Project	CMAP lead	Timeline	Assistance type	Status and notes
Industry cargo-oriented development plan		Nov. 2015	and small contract	Chamber on planning an event at which the report and broader best practices would be presented and discussed with WSCCI member communities.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Jan. 2016	Consultant assistance	The consultant submitted the second module of the zoning ordinance for Village review. A review meeting with Village staff is scheduled for October 1.
Winthrop Harbor comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Sept. 2014-Dec. 2015	Staff assistance	Draft plan completed and being reviewed by staff.
Zion comprehensive plan (see <a href="#">website</a> )	Nora Beck	Feb. 2014-Oct. 2015	Consultant assistance	The Draft Plan was presented to City Council in September; adoption to be scheduled later this fall.

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