



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.2

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: November 10, 2015

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 169 local projects have been initiated. Of these, 116 projects have been completed, 48 are fully underway, and 5 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see website)	Brian Daly	May 2014-Jan. 2016	Staff assistance	Village staff and the steering committee have reviewed the draft corridor plan. Each village will be hosting a public open house to present the plan in November.
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Jan. 2016	Staff assistance	Work on draft plan continues, including review and incorporation of Arlington Heights Bicycle and Pedestrian Advisory Committee ideas for potential infrastructure improvements.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-July 2016	Staff assistance	Steering Committee meeting held on October 30. Stakeholder interviews and existing conditions analysis underway.
<i>Barrington area bikeway feasibility study</i>	<i>John O'Neal</i>	<i>June 2014-Oct. 2015</i>	<i>Consultant assistance</i>	<i>Newly completed. CMAP and local partners are investigating potential for implementation.</i>
Bensenville zoning update	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	The internal kick-off meeting took place in early October where we discussed major zoning issues and initial steps for public outreach. A kick-off meeting with the Steering Committee is scheduled for early December.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Dec. 2015	Staff assistance	Revised draft plan sent to Steering Committee in mid-October, accepting comments through the end of October. Formatting of plan underway.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Feb. 2016	Staff and consultant assistance	No update.
Blue Island capital improvement plan (see website)	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	Staff has drafted a report outline, as well as several chapters, based on initial scoring results. Scoring results and draft materials will be discussed at the steering committee meeting in November.
Brookfield comprehensive plan	Nora Beck	Dec. 2015-Dec. 2016	Consultant assistance	RFP responses are currently being reviewed by Village and CMAP staff.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Feb. 2016	Staff assistance	Plan being drafted.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Jan. 2016	Consultant assistance	A meeting with Village staff to discuss the recommendations memo took place on October 5. CMAP staff reviewed feedback on the memo with the consultant.
Carol Stream comprehensive plan (see website)	Trevor Dick	Feb. 2014-Jan. 2016	Staff assistance	Changes are being made to the Draft based upon Village Department Head review of the draft plan. A steering committee meeting will be scheduled for November for review prior to a public open house.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Albany Park neighborhood plan	Brian Daly	Nov. 2015-Mar. 2017	Staff assistance	CMAP has completed the scope for the project and is planning internal kickoff meetings.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-June 2016	Staff assistance	No update.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-Sept. 2016	Consultant assistance	The second TAC/CAC meeting is scheduled for November 9 and will include a “walkshop” tour of North Pullman. Existing conditions research continues.
Chicago West Pullman neighborhood plan (see website)	Evy Zwiebach	Oct. 2014-Dec. 2015	Consultant assistance	The consultant team is finalizing the plan and marketing sheets to assist with implementation. The plan is expected to go to Plan Commission by the end of the calendar year.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014-Dec. 2015	Consultant assistance	A public meeting on the draft plan was held on October 28 to finalize implementation priorities. The consultant will finalize the plan shortly after and proceed to adoption.
Crete comprehensive plan	Sam Shenbaga	May 2014-Jan. 2016	Consultant assistance	Draft Plan submitted to Village staff and CMAP for review late October. Steering Committee meeting scheduled for November 2.
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Jan. 2016	Staff assistance	Steering committee confirmed direction outlined in a recommendations memo. CMAP staff currently drafting plan.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Kendra Smith	Nov. 2014-Jan. 2016	Consultant assistance	Project team is planning community workshops for mid November/early December to complement the recently completed project community outreach website designed by Teska Associates.
DuPage County Elgin-O’Hare Corridor Bicycle and Pedestrian Plan (see website)	John O’Neal	May 2015-Sept. 2016	Consultant assistance	As part of initial public outreach, project website was created. Website includes online survey and interactive map, through which the project team can receive public input. Project logo also created. Flyer and press release for upcoming public open house, scheduled for November 10. Existing Conditions Report currently in development.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Dec. 2015	Staff assistance	Drafting of assessment memo is currently underway.
Endeleo Institute planning priorities report (see website)	Kendra Smith	Feb.-Dec. 2015	Staff assistance	Draft planning priorities report is underway. CMAP staff will report initial findings in early November at Endeleo’s Annual Meeting. Planning underway for early December community open house.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015- June 2016	Staff assistance	Drafting of the existing conditions report is in progress.
Governors State University green infrastructure plan	Holly Hudson	June 2015- May 2016	Consultant assistance	At the October 23 steering committee meeting, the consultant presented an overview of their existing conditions analyses and potential opportunities regarding the stormwater management and natural areas restoration and management components of the plan. A vegetation survey and habitat assessment report was submitted. The consultant also requested additional data and information from committee members by mid-November.
Harvard comprehensive plan (see website)	Nora Beck	May 2014- Nov. 2015	Staff assistance	On October 29, over 40 residents attended a public Open House to review the draft comprehensive plan. Comments received will be considered by the steering committee, with an updated version expected to go to the Harvard Planning and Zoning Commission in January 2016.
Huntley zoning update	Patrick Day	May 2015- Apr. 2016	Consultant assistance	A Community Workshop was held October 26. Drafting of preliminary recommendations memo is underway.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	CMAP staff completed draft scope for project and forwarded to City of Joliet for review.
Kendall County industrial market study	Don Hughes	Aug. 2015- Mar. 2016	Staff and consultant assistance	Key informant interviews were held on October 6 and October 14. Follow up interviews are ongoing. VSKA is now summarizing the responses from key informants. A draft of the key informant memo is expected by November 6.
Lake County Route 53/120 land use plan (see CMAP website and project website)	Jason Navota	Nov. 2013- Dec. 2015	Staff and consultant assistance	The land use planning effort is approximately 90% complete. A draft plan has been shared with the Land Use Committee and the public, open houses were conducted on October 14 and 15, and the comment period has closed. The next, and potentially last, Land Use Committee meeting will be held on November 5.
Lake County / Round Lake Homes for a Changing Region (see website)	Stephen Ostrander	July 2014- Feb. 2016	Staff assistance	Project team (CMAP, MPC, Mayors Caucus, and Lake County Community Foundation) continued with drafting of full plan recommendations.
Lemont development review process analysis	Jake Seid	Jan.-Nov. 2015	Consultant assistance	Final project deliverable has been completed and provided to the Village and CMAP for review. The consultant will revise the deliverable based on comments from the Village and CMAP, and will present the project to the Village Board upon completion.

Project	CMAP lead	Timeline	Assistance type	Status and notes
<i>Lower Salt Creek Watershed-based Plan</i>	<i>Holly Hudson</i>	<i>Jan. 2016- Dec. 2017</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Resolution and MOU are underway.</i>
McHenry County Comprehensive Economic Development Strategy (website)	Jonathan Burch	Jan.-Nov. 2015	Staff and consultant assistance	CMAP staff will review the draft plan the first week of November and assist EDDNI and McHenry County with public outreach beginning in late November.
<i>Metropolitan Planning Council Great Rivers project</i>	<i>Louise Yeung</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
North Chicago comprehensive plan (see website)	Jake Seid	May 2014- Jan. 2016	Staff assistance	The recommendations memo was completed in late September and presented to the project Steering Committee and City Council. Drafting of the Comprehensive Plan has begun and will continue through October and November.
O'Hare area truck route coordination	Bob Dean	Nov. 2015- Dec. 2016	Consultant assistance	RFP development is underway, and comments from partners continue to be addressed and incorporated.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013- Feb. 2016	Staff and consultant assistance	The draft UDO was discussed with Village staff on October 13. A follow up meeting with staff and a review meeting with the Steering Committee are scheduled for November 10.
<i>Pingree Grove comprehensive plan</i>	<i>Sam Shenbaga</i>	<i>Aug. 2014- Oct. 2015</i>	<i>Consultant Assistance</i>	<i>Newly completed. Village Board formally adopted Plan on October 19.</i>
Regional truck permitting project	Alex Beata	Jan. 2015- June 2016	Consultant assistance	Cambridge Systematics has met with County transportation staff and permitting engineers, as well groups of municipalities, and held an October 23 meeting of the Steering Committee to discuss initial findings. Planning is underway for a January 2016 visioning session with the Steering Committee and other stakeholders.
Richton Park capital improvement plan (see website)	Brian Daly	June 2015- Feb. 2016	Staff assistance	CMAP is reviewing the Village's capital project wish lists and performing a fiscal analysis.
Richton Park zoning revisions (see website)	Jake Seid	Nov. 2014- Nov. 2015	Consultant assistance	The Ordinance was reviewed by the Village Board at two meetings in October and will be adopted in early November.
Roselle comprehensive plan (see website)	Dan Olson	Feb. 2015- Mar. 2016	Consultant assistance	Consultant presented ECR and second phase of initial recommendations to Steering Committee meeting on October 19. Steering Committee and CMAP staff comments and recommendations included in revised draft. The second public forum was held on October 28 to discuss the ECR and allow for public input.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Rosemont comprehensive plan (see website)	Sam Shenbaga	Oct. 2013- Nov. 2015	Staff assistance	Public hearing scheduled for November 10.
South Elgin zoning update (see website)	Patrick Day	Oct. 2014- May 2016	Staff assistance	Existing conditions analysis and development of preliminary recommendations are currently underway.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015- July 2016	Staff assistance	CMAP staff completed market analysis research and began drafting corresponding analysis for upcoming Existing Conditions Report, along with completing report section analyzing community input gathered through key stakeholder interviews and focus groups.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014- June 2016	Staff assistance	Mid-point, local coordination meeting held. Review and incorporation of bicycling clubs focus group meeting materials and ideas currently underway.
Steger planning priorities report (see website)	Jonathan Burch	Feb.-Nov. 2015	Staff assistance	Adoption meeting is being scheduled.
Sugar Run Creek area plan (see website)	Trevor Dick	May 2015- May 2016	Staff assistance	Staff is currently finalizing a draft of the existing conditions report. A steering committee meeting to review the report will be scheduled for November.
Villa Park zoning ordinance	Patrick Day	July 2015- Oct. 2016	Consultant assistance	Steering Committee met October 10. Consultant presented a draft Project Direction & Outline Report and facilitated discussion.
West Suburban Chamber of Comm. and Industry cargo-oriented development plan	Evy Zwiebach	June 2014- Nov. 2015	Staff assistance and small contract	Staff and partners are reviewing the draft summary report of the Technical Assistance Panel's findings and recommendations. Staff continues to work with ULI and the Chamber on the planning of the "Developers Dialogue" on best practices in industrial development.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- Jan. 2016	Consultant assistance	The consultant reviewed second module of the zoning ordinance with Village staff on October 1.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014- Dec. 2015	Staff assistance	Steering Committee meeting to discuss draft plan scheduled on November 4.
<i>Zion comprehensive plan (see website)</i>	<i>Nora Beck</i>	<i>Feb. 2014- Oct. 2015</i>	<i>Consultant assistance</i>	<i>Newly completed. City Council formally adopted the Comprehensive Plan on October 20.</i>

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