



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.1

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: January 7, 2016

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 181 local projects have been initiated. Of these, 119 projects have been completed, 46 are fully underway, and 16 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Information

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see website)	Brian Daly	May 2014-Jan. 2016	Staff assistance	The Village of Algonquin adopted the plan in December. The plan is expected to go before the Village of Carpentersville Board of Trustees in early 2016.
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Apr. 2016	Staff assistance	Draft plan underway, with focus on development of recommendations for potential infrastructure improvements.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-July 2016	Staff assistance	Existing conditions report drafting underway. Public workshop scheduled for January 21. Metroquest interactive survey will be released at that time.
Beach Park planning priorities report	Ricardo Lopez	Jan.-Oct. 2016	Staff assistance	Scope of services, MOU, and resolution approved by Village Board. Project kick-off meeting with staff in late January.
Bensenville zoning update (see website)	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	A kick-off meeting with the Steering Committee took place December 7. Stakeholder interviews will take place in January.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Jan. 2016	Staff assistance	Parking plan formatting still underway. Final version will be sent to the City of Berwyn and steering committee in mid-January.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Mar. 2016	Staff and consultant assistance	CMAP staff submitted a public draft to the City and are scheduling a review meeting with the Steering Committee.
Blue Island capital improvement plan (see website)	Evy Zwiebach	Apr. 2015-Jan. 2016	Staff assistance	CMAP staff is working on drafting the report. The draft CIP will be submitted to the Steering Committee for review in January.
Brookfield comprehensive plan	Nora Beck	Jan.-Dec. 2016	Consultant assistance	The Village and CMAP staff have concluded the interview process and are recommending a consultant team for CMAP Board approval in January.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Mar. 2016	Staff assistance	Plan being drafted.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Mar. 2016	Consultant assistance	Camiros submitted a revised technical review memo based on discussions with Village staff and CMAP.
Carol Stream comprehensive plan (see website)	John Carlisle	Feb. 2014-Feb. 2016	Staff assistance	The draft plan has been further revised and now will be reviewed by the steering committee at a late January meeting.
Chicago Albany Park neighborhood plan	Brian Daly	Nov. 2015-Mar. 2017	Staff assistance	CMAP staff is working with the North River Commission to compose a steering committee that will convene in early 2016.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-June 2016	Staff assistance	CMAP staff is working with DPD on scheduling follow up community engagement activities, and assisting DPD in developing the draft land use map.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-Sept. 2016	Consultant assistance	Existing conditions report under review by CMAP and steering committee.
<i>Chicago Riverdale Area Transportation Plan</i>	<i>Tony Manno</i>	<i>TBD</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Chicago West Pullman neighborhood plan (see website)	Evy Zwiebach	Oct. 2014-Feb. 2016	Consultant assistance	The consultant team has finalized the plan and marketing sheets. The plan is expected to be adopted by Plan Commission in early 2016.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014-Jan. 2016	Consultant assistance	CMAP staff reviewed and provided comment on the final draft, including the implementation plan. Plan adoption is anticipated in January.
<i>Cook County unincorporated areas plan</i>	<i>John Carlisle</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Crete comprehensive plan	Sam Shenbaga	May 2014-Jan. 2016	Consultant assistance	Plan adoption meeting in January.
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Apr. 2016	Staff assistance	CMAP staff currently drafting plan and City staff are reviewing components, including network improvement maps, street types, and thoroughfare classification.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Kendra Smith	Nov. 2014-Mar. 2016	Consultant assistance	Community outreach continues for the project, residents and stakeholders can also provide input via the project website , designed by Teska Associates. Glendale Heights will schedule an in person public meeting for mid January. Draft recommendations for West Chicago and Hanover Park are underway.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see website)	John O'Neal	May 2015-Sept. 2016	Consultant assistance	Online outreach/public engagement continues, via website (survey and interactive map). Initial sections of plan (existing conditions report and summary of public outreach to date) have been drafted. CMAP/DuPage County to review these materials during the first half of January.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Mar. 2016	Staff assistance	Creation of assessment memo and updated zoning map are currently underway.
Endeleo Institute planning priorities report (see website)	Kendra Smith	Feb. 2015-Feb. 2016	Staff assistance	Draft planning priorities report under internal review. CMAP staff planning for an early February open house.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015-Sept. 2016	Staff assistance	The existing conditions report is being finalized internally, with delivery to the Village and steering committee in early-to-mid January.
Governors State University green infrastructure plan	Holly Hudson	June 2015-May 2016	Consultant assistance	The consultant continued preparation of the stormwater management plan following refinement of the existing conditions stormwater model.
Hampshire planning priorities report	TBD	Feb.-Nov. 2016	Staff assistance	Scoping underway.
Harvard comprehensive plan (see website)	Nora Beck	May 2014-Feb. 2016	Staff assistance	The latest draft Comprehensive Plan is expected to go to the Harvard Planning and Zoning Commission in January.
Homer Glen plan commissioner training	Patrick Day	Feb.-Sept. 2016	Staff assistance	Initial training session will occur in early February.
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	Draft Recommendations Memo was submitted by CodaMetrics. Review by Village and CMAP underway.
<i>Impact DuPage affordable housing strategy</i>	<i>Jonathan Burch</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	RFP process is on hold while City finalizes adoption of its recently-developed Downtown Plan.
Kendall County industrial market study	Don Hughes	Aug. 2015-Mar. 2016	Staff and consultant assistance	VSKA is finalizing a full draft of the market study. The draft is expected by January 8. The draft will be sent out for county review by early to mid-January. County comments and revisions are expected to be complete by the end of January.
Lake County Route 53/120 land use plan (see CMAP website and project website)	Jason Navota	Nov. 2013-Mar. 2016	Staff and consultant assistance	The land use planning effort is 95% complete. The Land Use Strategy was approved by the Land Use Committee on November 12. Next steps include minor revisions to the plan based on Committee and public feedback, and presenting the plan to municipalities in the first quarter of 2016.
Lake County / Round Lake Homes for a Changing Region (see website)	Stephen Ostrander	July 2014-Mar. 2016	Staff assistance	Draft plan completed, and will next go through review by CMAP staff and the full project team (including MMC, MPC, and the Lake County Community Foundation).
Lemont development review process analysis	Jake Seid	Jan. 2015 - Jan. 2016	Consultant assistance	A final draft of the document is complete. It will be presented to the Village Board on January 11.
<i>Lisle downtown parking plan</i>	<i>Lindsay Bayley</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>

Project	CMAP lead	Timeline	Assistance type	Status and notes
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016- Dec. 2017	Staff assistance	Resolution and MOU have been signed and the project is underway.
McHenry County Comprehensive Economic Development Strategy (website)	Jonathan Burch	Jan. 2015- Jan. 2016	Staff and consultant assistance	Three open houses were held in December, including one in McHenry County on December 15. The public comment period remains open until January 8. Plan adoption is anticipated on January 19.
Metropolitan Planning Council Great Rivers project	Louise Yeung	Dec. 2015- Dec. 2016	Staff assistance	Scoping completed. Project will be kicked off in January.
<i>Midlothian 147th Street Corridor Improvements</i>	<i>Tony Manno</i>	<i>TBD</i>	<i>Staff and consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
North Chicago comprehensive plan (see website)	Jake Seid	May 2014- Apr. 2016	Staff assistance	Drafting of the Comprehensive Plan was completed in December. The document will be reviewed internally in January prior to staff review.
North Lawndale community plan	Kendra Smith	TBD	Staff assistance	Scoping underway.
O'Hare area truck route coordination	Bob Dean	Nov. 2015- Dec. 2016	Consultant assistance	Consultant proposals are under review, with selection expected at the March Board meeting.
Palos Park trails plan	John O'Neal	TBD	Consultant assistance	Scoping underway.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013- June 2016	Staff and consultant assistance	Another UDO review meeting with staff was held on December 7, and the final staff review meeting will be conducted in January. The Steering Committee also met without the CMAP team on December 8 to discuss comments on the draft.
Regional truck permitting project	Alex Beata	Jan. 2015- June 2016	Consultant assistance	Planning is underway for a January 26 visioning session with the Steering Committee and other stakeholders.
Richmond planning priorities report	TBD	Feb.-Nov. 2016	Staff assistance	Scoping underway.
Richton Park capital improvement plan (see website)	Brian Daly	June 2015- Dec. 2016	Staff assistance	Completion of the CIP has been rescheduled to incorporate results of stormwater management plan (described below).
<i>Richton Park stormwater management plan</i>	<i>Kate Evasic</i>	<i>Jan.-Sept. 2016</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>

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Richton Park zoning revisions (see website)	Jake Seid	Nov. 2014- Dec. 2015	Consultant assistance	Newly completed. The Ordinance is complete and was adopted by the Village Board on December 14.
Romeoville comprehensive plan	Brandon Nolin	TBD	Consultant assistance	Scoping underway.
Roselle comprehensive plan (see website)	Dan Olson	Feb. 2015- Apr. 2016	Consultant assistance	Consultant convened meeting with Metra on December 1 to review several key concepts from the plan and incorporate Metra staff input. The fifth Steering Committee meeting was held on December 7. Consultant will be putting together final draft of the comprehensive plan in January, with a final draft expected to be sent to CMAP and the Village in February.
South Elgin zoning update (see website)	Patrick Day	Oct. 2014- Dec. 2016	Staff assistance	Draft Recommendations Memo will undergo internal review in January, with subsequent distribution to Village and Steering Committee.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015- Sept. 2016	Staff assistance	Draft Existing Conditions Report completed internal CMAP review. CMAP is currently preparing draft report for review by Village and project steering committee in January.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014- Sept. 2016	Staff assistance	Key recommendations memo has been drafted. Internal review comments are currently being incorporated, including comments of Programming staff on STP recommendations.
Sugar Run Creek area plan (see website)	Brandon Nolin	May 2015- Sept. 2016	Staff assistance	Project paused due to staff changes at CMAP, to be reinitiated in early 2016.
Villa Park zoning ordinance	Patrick Day	July 2015- Oct. 2016	Consultant assistance	Steering Committee will meet to review Module 1 of the draft ordinance on January 19.
West Suburban Chamber of Comm. and Industry cargo-oriented development plan	Evy Zwiebach	June 2014- Jan. 2016	Staff assistance and small contract	ULI's report on the Technical Assistance Panel's findings and recommendations was published in December. Staff continues to work with ULI and the Chamber on planning a "Developers Dialogue" on best practices in industrial development.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- Mar. 2016	Consultant assistance	The consultant conducted another review meeting with CMAP and Village staff on November 30 and is incorporating edits prior to scheduling a Steering Committee meeting.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014- Mar. 2016	Staff assistance	Planning and Zoning Board reviewing draft plan in sections in January and February.

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