



**Chicago Metropolitan Agency for Planning (CMAP)
Executive Committee
Minutes
October 12, 2016**

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present: Mayor Gerald Bennett, Chair-representing Southwest Cook County, Rita Athas-representing the City of Chicago, Andrew Madigan-representing the City of Chicago, and Carolyn Schofield-representing McHenry County

Staff Present: Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Stanley Ryniewski, and Sherry Kane

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 11:21 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes – September 14, 2016

A motion to approve the minutes of the September 14, 2016 meeting as presented was made by Carolyn Schofield, seconded by Rita Athas and all in favor, the motion carried.

4.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

5.0 Appointment of IMRF Authorized Agent

The Illinois Municipal Retire Fund (IMRF) requires each IMRF employer to have a designated authorized agent for administration purposes. A resolution designating Angela Manning-Hardimon as the Authorized Agent for CMAP was presented for adoption. A motion by Rita Athas was seconded by Andrew Madigan to adopt the resolution as was presented. All in favor, the motion carried.

6.0 Financial Statements

The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2016 Project Summary and the Check Register for the month ending September 30, 2016 were presented for approval. Staff fielded questions related to revenue, normal payment cycles and reimbursements for newly appointed Executive Committee members. Staff also responded to a question raised about bank service fees and reported that additional transactions (over previous years' levels) had resulted in increased fees. A motion to approve the reports as presented made by Carolyn Schofield, seconded by Rita Athas and with all in favor, carried.

7.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented. A motion by Rita Athas was seconded by Carolyn Schofield to approve the report as presented. All in favor, the motion carried.

8.0 Other Business

9.0 Public Comment

There were no comments from the public.

10.0 Next Meeting

The Executive Committee is scheduled to meet next on November 9, 2016.

12.0 Adjournment

A motion to adjourn the Executive Committee meeting at 11:24 a.m., made by Rita Athas, seconded by Andrew Madigan, and with all in favor, carried.

Respectfully submitted,



Angela Manning-Hardimon, Deputy Executive
Director for Finance and Administration

/stk
11-03-2016

Approved as presented by unanimous vote, November 9, 2016