



Local Coordinating Committee
Annotated Agenda
Wednesday, October 12, 2016—8:00 a.m.

DuPage County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois

- 1.0 Call to Order and Introductions** 8:00 a.m.
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes – May 11, 2016**
ACTION REQUESTED: Approval
- 4.0 Changes to Coordinating Committee Structure**
Staff recommends a change in the coordinating committee purpose and structure: a Planning Coordinating Committee, which would oversee ON TO 2050, and a Programming Coordinating Committee, which would oversee programming decisions for transportation investment, LTA project selection, and other relevant matters. A similar structure was used during the development of GO TO 2040. Please see the attached memo, which will be brought to the Board and MPO Policy Committee on October 12, for more detail.
ACTION REQUESTED: Information
- 5.0 LTA Project Example: Homer Glen Plan Commissioner Training**
The Village of Homer Glen and CMAP have partnered to provide a series of trainings to members of the Village’s Plan Commission. This may serve as a model for future training efforts. The project will be described by Patrick Day, the CMAP project manager, and Mike Schwarz, Director of Planning and Zoning with the Village.
ACTION REQUESTED: Discussion
- 6.0 LTA Project Implementation**
Advancing the implementation of completed LTA projects has been an increasing priority over the past several years. Staff will describe the

current methods used to implement projects, and introduce some questions about future approach for the committee's consideration.

ACTION REQUESTED: Discussion

7.0 Next Call for LTA Projects

The next call for LTA projects is preliminarily scheduled for May 2017, with projects to be selected in October 2017. Staff will briefly discuss potential priorities for the next call.

ACTION REQUESTED: Information

8.0 LTA Program

The Board receives monthly updates on the status of each active project within the LTA program. The latest update is attached.

ACTION REQUESTED: Information

9.0 Other Business

10.0 Public Comment

Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

11.0 Next Meeting: none scheduled

12.0 Adjournment

Local Coordinating Committee Members:

___ Rita Athas

___ Franco Coladipietro

___ Michael Davidson

___ Nancy Firfer

___ Janel Forde

___ Judith Kossy

___ Rick Reinbold

___ William Rodeghier

___ Carolyn Schofield

___ Peter Skosey

___ Mark VanKerkhoff

___ Sean Wiedel

___ Rocco Zucchero



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

233 South Wacker Drive
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Chicago, Illinois 60606

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www.cmap.illinois.gov

Local Coordinating Committee

DRAFT Minutes

Wednesday, May 11, 2016--8:00 a.m.

Offices of the Chicago Metropolitan Agency for Planning
Cook County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois 60606

Members Present:

Rita Athas (CMAP Board-Chicago), Franco Coladipietro (CMAP Board-DuPage County), Mike Davidson (Human and Community Development committee), Judith Kossy (Economic Development committee), Lisa Laws (CMAP Board-Chicago), Rick Reinbold (CMAP Board-south Cook County), William Rodeghier (CMAP Board-west Cook County), Carolyn Schofield (CMAP Board-McHenry County), Peter Skosey (CMAP Board-Chicago), Mark VanKerkhoff (Land Use committee), Rocco Zucchero (Transportation committee)

Members Absent:

Nancy Firfer (Housing committee), Sean Wiedel (Environment and Natural Resources committee)

Staff Present:

Anthony Cefali, Patrick Day, Bob Dean, Kristin Ihnchak, Jason Navota, Stephen Ostrander, Joe Szabo

Others Present:

Elain Bottomley-WCGL, C.W. Chan-CBCAC, Patrick Knapp-KKCOM, Debbie Liu-CBCAC, Steve Manella-Metra, Marc McLaughlin-South Elgin

1.0 Call to Order

Rita Athas, Chair, called the meeting to order at 8:00 a.m., and members were asked to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of the Minutes-February 10, 2016

On a motion by William Rodeghier and a second by Franco Coladipietro, the minutes were approved with no changes.

4.0 LTA Project Example: Chinatown Community Vision Plan

Stephen Ostrander, Senior Planner with CMAP and C.W. Chan, Chairman of the Coalition for a Better Chinese American Community (CBCAC), described the Chinatown Community Vision Plan, which had been adopted in May 2015. They noted that the plan included significant outreach and mobilization of volunteers, with over 2,000 participants in its development. Debbie Liu, also with CBCAC, provided an update on implementation activities for the plan.

Mark VanKerkhoff asked about local employment trends, and Mr. Ostrander and Ms. Liu responded that most employers in the study area are very small, with the Chinese American Service League as the largest employer. Peter Skosey asked about the potential of a Special Service Area, and Mr. Chan responded that this was currently under study. Mike Davidson commented on the importance of working across geographic boundaries, and Mr. Chan agreed, noting that the study covered greater Chinatown, which included Bridgeport.

5.0 LTA Project Example: South Elgin Unified Development Ordinance

Kristin Ihnchak, Principal Planner with CMAP, described the agency's general approach to zoning projects. An ongoing zoning and subdivision regulation project in South Elgin was used as an example, with a presentation given by Patrick Day, Associate Planner with CMAP, and Marc McLaughlin, Community Development Coordinator for the Village of South Elgin.

Mr. Skosey asked what public reaction had been to the inclusion of accessory dwelling units in the ordinance. Mr. McLaughlin responded that these recommendations had not been presented yet, but surveys conducted earlier in the project indicated support. Rick Reinbold asked about inclusion of alternative energy, and Mr. McLaughlin indicated that solar energy production was permitted in residential areas, as well as wind energy in industrial.

6.0 Update on Implications of State Budget on LTA Program

Updating the committee on their discussion in February, Bob Dean reported that the state budget impasse continues to impact CMAP, and in particular the contracted projects. Due to the uncertainty of the state budget situation, he stated that CMAP has canceled this year's call for LTA projects. Committee members noted that this was a very unfortunate situation, but emphasized that CMAP was handling the lack of a state budget responsibly.

7.0 LTA Program Update

Mr. Dean noted that a full list of ongoing LTA projects was contained in the meeting materials. There were no comments or questions on these.

8.0 Other Business

There was no other business before the Local Coordinating Committee.

9.0 Public Comment

There were no comments from the public.

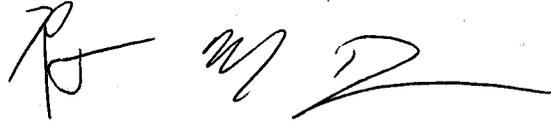
10.0 Next Meeting

The next meeting of the Local Coordinating Committee is scheduled for August 10, 2016.

11.0 Adjournment

At 9:15 a.m., on a motion by Rick Reinbold and a second by William Rodeghier, the meeting was adjourned.

Respectfully submitted,

Handwritten signatures of Rick Reinbold and William Rodeghier. The signature on the left is 'R. Reinbold' and the signature on the right is 'W. Rodeghier'.



MEMORANDUM

To: CMAP Board and MPO Policy Committee

From: CMAP Staff

Date: October 5, 2016

Re: Coordinating Committee Structure

The current governance structure of CMAP includes two coordinating committees, which are meant to provide a link between the CMAP Board and the six working committees. Each coordinating committee consists of seven Board representatives and six working committee representatives.

In 2006, CMAP established two coordinating committees: the Planning Coordinating Committee, which was responsible for the development of GO TO 2040; and the Programming Coordinating Committee, which was responsible for approving transportation investment programs and other shorter-term programming activities around energy and regionally significant developments.

In January 2011, following the adoption of GO TO 2040, the Board and MPO Policy Committee recognized that the missions of the coordinating committees were well-suited to plan development but needed to be changed to reflect plan implementation. Therefore, the committees were repurposed and renamed: the Local Coordinating Committee focused on oversight of the Local Technical Assistance (LTA) program and overall relationships with counties and municipalities, and the Regional Coordinating Committee focused on regional, state, and federal policy issues.

One of CMAP's most important current activities is the development of ON TO 2050, which is due to be completed in Fall 2018. As with GO TO 2040, plan development would benefit from more direct oversight by a coordinating committee. Therefore, staff recommends a change in the coordinating committees to return them to their identities during the development of GO TO 2040: a Planning Coordinating Committee, which would oversee ON TO 2050, and a Programming Coordinating Committee, which would oversee programming decisions for transportation investment, LTA project selection, and other relevant items.

The first meetings of the new coordinating committees are proposed for early in calendar year 2017. Before the first meeting, the CMAP Board Chairman will appoint members and designate a chairperson for each committee.

This proposed change was discussed with the Board at its meeting in September and the Transportation Committee meeting in September. Both groups expressed support for the change. Staff requests that the Board and MPO Policy Committee approve the change in the structure of CMAP's coordinating committees as described in this memo.

ACTION REQUESTED: Approval

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MEMORANDUM

To: Local Coordinating Committee

From: CMAP Staff

Date: October 5, 2016

Re: Local Technical Assistance (LTA) Project Implementation: Current Status and Next Steps

As of October 2016, nearly 140 projects have been completed through CMAP's Local Technical Assistance (LTA) program, with 40 more underway. However, the purpose of the LTA program is not simply to produce good plans, but to achieve positive results in the communities that they cover, making implementation an important follow up activity.

Interest in implementation of LTA projects is not a new concept. As part of an [evaluation of the LTA program](#) in 2014, several changes were made to support implementation of completed projects. These have been helpful, but have raised additional questions about CMAP's role in implementation.

The purpose of this memo is to begin a discussion with CMAP's stakeholders to develop answers to these questions. This memo summarizes the results of the 2014 program evaluation that relate to implementation; describes how implementation is currently supported; and poses several questions about future implementation directions.

The Local Coordinating Committee is the first group to discuss this memo. It will be brought to the working committees over the next several months (as part of a larger discussion about the LTA program) and conclusions will be reported to the CMAP Board in January.

Conclusions from 2014 LTA evaluation

In summer and fall 2014, CMAP staff conducted an evaluation of the LTA program, resulting in a series of memos and discussions with committees concerning strengths, weaknesses, and opportunities for improvement. The primary conclusion was that the program had been successful, and should be continued, with adjustments also recommended in some areas. The most significant program change was the local match requirement, which went into effect in

2015. Other changes included prioritization of certain topics (specifically, stormwater and freight) or project types (planning priorities reports), as well as adjustments to the application process to better ensure local commitment.

The LTA evaluation also made a number of conclusions and recommendations concerning implementation, summarized below:

- First, CMAP should have a role in implementation of completed LTA plans. While the primary purpose of the LTA program is, and should remain, the production of local plans, the agency should also try to advance the implementation of completed projects.

Accomplishments: Staff resources began to be devoted to implementation, as described further below.

- Simply following up with project sponsors is valuable. CMAP conducts quarterly check-ins with project sponsors to discuss implementation progress, and offers general advice and review; communities report that they find these regular check-ins helpful.

Accomplishments: Implementation updates on projects completed recently (within two years) are prepared quarterly, and updates on all completed projects are prepared each July.

- Leadership on implementation needs to be locally driven. It is evident that local commitment – defined as a combination of responsiveness, energy, leadership, and willingness to use plan recommendations for day-to-day prioritization and decision-making – is the primary driver of implementation. The evaluation memo recommended a number of ways that local commitment could be demonstrated before projects are initiated.

Accomplishments: A local match was put in place to ensure local commitment, and a more intensive screening of commitment was added to the project evaluation process.

- Commonly, the CMAP role in implementation has involved aligning community needs with available resources from other external partners. External partners often have resources and responsibilities that position them as implementers. The evaluation recommended more systematic involvement of common implementers – like state and county agencies, transportation agencies, civic organizations, or groups of private developers – in relevant projects, both while they are underway and after they are completed.

Accomplishments: Partner involvement in each project is tracked and updated regularly, with new partners added as implementation priorities are identified. As project completion approaches, partner involvement in implementation is discussed, and potential implementers who have not been involved are invited to participate.

Also, CMAP staff conduct regular discussions on the LTA program with common implementers, like IDOT, transit agencies, and nonprofit partners.

- Even if time per project is fairly limited, the number of completed projects (nearly 140) means that even modest commitments per project add up to a large total. Devoting resources to implementation will inevitably reduce the new projects that can be taken on through the LTA program – but is preferable to producing large volumes of new plans that are not implemented. The evaluation recommended balancing implementation of completed projects with continued production of new plans.

Accomplishments: See the description of current practice below, which explains implementation staffing.

- Finally, the evaluation focused only on staff-led projects and commitment of staff time. This was a good place to start, but now further thought is needed about involvement of consultants and commitment of financial resources.

Accomplishments: This has not been addressed. See the final section of this memo for discussion of this issue.

Current practice

Regular reporting on implementation progress is a basic implementation activity. The October LTA update includes implementation reports on selected projects; the July update included a wider set of reports. To prepare these reports, staff follows up with sponsors of each completed project, though turnover (both at CMAP and the local sponsor) and in some cases sponsor unresponsiveness mean that these reports are not comprehensive.

For a smaller subset of projects, staff takes a more active approach. Due to the volume of completed projects, prioritization is necessary; attempting to actively engage with the sponsors of all 140 completed projects would be futile. Therefore, as projects near completion, a small team of staff reviews the potential for CMAP to have an active role in their implementation. Several factors are discussed, including: whether the community is interested and responsive; whether there are clear recommendations that CMAP can help to advance; and whether the local sponsor actually needs CMAP assistance in follow-through. For projects that meet these factors, a short list of potential implementation activities is developed and confirmed with the local sponsor. This process is conducted for newly completed projects, and older projects are also periodically reviewed.

Implementation activities taken on by CMAP have included the following:

- Linking communities with other public agencies. Many communities need assistance making the right contacts at state or regional agencies. CMAP has played an intermediary role in these cases, in terms of identifying the best points of contact,

setting up and facilitating meetings, and ensuring follow-up afterwards. This is often as simple as connecting community representatives with the right contact at a large agency, like IDOT or CDOT, to bring the community's priorities to their attention.

- Linking communities with nonprofits that can provide assistance. For example, CMAP is currently working with the Active Transportation Alliance on a pedestrian safety workshop in Hanover Park as a follow-up to a project completed several years ago.
- Linking communities with developers. While this is still in the planning phase, CMAP is working with the Urban Land Institute to host information sessions with interested developers for plans that recommended real estate development.
- Assisting with applications to funders. CMAP has helped several communities submit applications to philanthropic, federal, or state funding sources, often with success. For example, CMAP helped a nonprofit in Chinatown to secure funding from the Chicago Community Trust for staff support to implement their community plan, and publicized the Illinois Transportation Enhancement Program (ITEP), administered by IDOT, to LTA project sponsors. CMAP does not help communities submit applications to transportation funding sources that are administered by CMAP, but does provide advice on eligibility for these sources.
- Training. Through an arrangement with the Illinois chapter of the American Planning Association (APA-IL), CMAP has sponsored plan commissioner trainings in multiple communities following completion.
- Research. In some cases, communities have follow-up questions sparked by a planning process that CMAP can help to answer. For example, CMAP developed a how-to guide on façade enhancement programs for New Lenox, which not only helps that specific community but also adds to the agency's base of knowledge.
- Other types of assistance have also been provided in a few cases. CMAP has assisted with proposal review and consultant selection, and frequently serves on steering committees for follow-up projects.

These are small-scale activities, and can be accomplished by a small team of staff. CMAP has one staff person who leads the implementation team, and several others who participate. Far more resources are devoted to new projects; the amount of time spent on these implementation activities is about 5% of overall time spent on the program.

Other implementation activities are larger in size, and require the community to submit a separate follow-up LTA application. A common example is a zoning project that follows a

comprehensive plan. CMAP is currently doing this in several communities, including Bensenville, Chicago Heights, and Harvard. Projects of this magnitude fall outside of the small-scale implementation assistance that CMAP regularly provides.

Questions about future involvement

CMAP staff believes that the current level of staff resources devoted to implementation is appropriate. Staff has been able to push progress in small ways, without excessive time expenditure. However, questions remain concerning the expenditure of resources other than staff time – namely, funding – on project implementation. To date, all implementation activities have been achieved by staff, or by partner organizations with no cost to CMAP. Commitment of financial resources should be discussed in two contexts:

- Some LTA projects (about one-third) are contracted to consulting firms rather than conducted by staff. For projects led by consultants, the consulting firm is the primary project manager and contact for the community, and is better positioned to identify, prioritize, and assist with implementation activities. It may sometimes make sense for consulting firms to continue their involvement with a community through implementation. (In anticipation of this, CMAP began to build an implementation option into its RFPs over a year ago, but has not yet exercised this option.)
- In other cases, recommended actions are beyond CMAP staff capacity, and instead require commitment of funding to accomplish. For example, CMAP worked on several projects for municipalities in northeastern Lake County that recommended coordination on economic development activities. In response, a multijurisdictional group of Lake County communities have taken steps to do just this, including jointly contracting with a consulting firm for marketing and new business attraction, and have requested that CMAP contribute a portion of the funding for this effort. In this case, commitment of CMAP staff time would not be helpful, and financial resources are necessary.

From one perspective, there is an argument for CMAP to commit resources of all types to project implementation, just as it does for the LTA program overall. Sometimes plan implementation is best accomplished through commitment of staff time, but sometimes other resources are necessary. Staff may lack necessary expertise or time availability, or may have less knowledge of the community and its needs than a consulting firm.

On the other hand, commitment of funding for implementation to consulting firms, or directly to the community, opens the agency to difficult decisions. There will be great interest in receiving financial implementation assistance, particularly if it can be used to support existing contracts. (There may also be community interest in CMAP funding local staff time; CMAP does not recommend even considering this idea.) Implementation activities are typically

shorter-term and more opportunistic than a full plan, so a regular, competitive selection process would miss opportunities for short-term action. Unless there is a clear way of determining what activities to fund in what communities, concerns about fairness will emerge.

Committee feedback on a number of issues is requested:

- Does addressing implementation in the LTA program still make sense? Are there any overall flaws or problems in the agency's approach to date?
- Is there value in committing financial resources to implementation beyond staff time – i.e. contracts with consulting firms, or direct grants to communities?
- If so, what kinds of standards might be used to make funding decisions? Options include: consistency with the adopted plan and with GO TO 2040; demonstrated local commitment; community need; eligibility of the proposed activity within the restrictions of CMAP's funding sources; size of funding request; and others.

CMAP staff does not have a proposal yet for how to answer these questions. Committee discussion is requested on the initial ideas presented in this memo, which will inform a later staff proposal.

ACTION REQUESTED: Discussion.

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Chicago Metropolitan Agency for Planning

Agenda Item No. 8.0

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Chicago, Illinois 60606

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: October 5, 2016

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 188 local projects have been initiated. Of these, 136 projects have been completed, 48 are fully underway, and 4 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics. This report also includes detail on implementation progress for selected completed projects.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Dec. 2016	Staff assistance	Preliminary draft plan continues to be under review by Village.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-Jan. 2017	Staff assistance	CMAP staff revised the plan outline based on Steering Committee feedback. Drafting of downtown plan is currently underway.
Beach Park planning priorities report (see website)	Ricardo Lopez	Jan.-Dec. 2016	Staff assistance	CMAP staff met with Village Staff on September 21 to go over challenges and opportunities memo. Near-term work will focus on incorporating final edits to the draft memo and developing recommendations for Beach Park.
Bensenville zoning update (see website)	Jake Seid	Oct. 2015-June 2017	Staff assistance	In October, the project team will continue its work on the Recommendations Memo in collaboration with Village staff. The Memo will be presented to the project Steering Committee in the coming months.
Berwyn stormwater management plan	Nora Beck	July 2016-June 2017	Consultant assistance	The City and CMAP staff are developing a steering committee and outreach plan for the project. CMAP staff are conducting the ArchHydro analysis, which is a preliminary step to CMAP's stormwater analysis. CMAP is working with stormwater engineering consultant to finalize the scope for their portion of the project, pending funding availability.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Jan. 2017	Staff and consultant assistance	CMAP staff incorporated final edits to the draft based on comments from the historic preservation community.
Brookfield comprehensive plan	Heidy Persaud	Oct. 2016 – Oct. 2017	Consultant assistance	The project remains on schedule to begin in October.
Calumet Park planning priorities report (website)	Sam Shenbaga	May 2015-Oct. 2016	Staff assistance	Final report reviewed by Village. Document being laid out in InDesign and to be submitted to Village in October.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014 - Apr. 2017	Consultant assistance	Following a short project delay due to staff turnover, the consultant resumed drafting the zoning and subdivision ordinances at the end of September.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Heights zoning update	Maggie Jarr	Aug. 2016- Apr. 2017	Consultant assistance	CMAP and Chicago Heights selected a contractor. CMAP/City intergovernmental agreement nearing completion.
Chicago North River Communities neighborhood plan (see website)	Brian Daly	Nov. 2015- June 2017	Staff assistance	CMAP staff has completed collecting data through the project's MetroQuest online survey and has also administered and collected print surveys for business owners and the general public. Staff is continuing to conduct outreach through focus groups and is developing the existing conditions report.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013- Nov. 2016	Staff assistance	CMAP staff provided comments to DPD on the first draft of the plan. In the next month, staff will continue reviewing subsequent drafts as DPD completes revisions.
Chicago Pullman National Historic Park transportation plan (https://pullmantransportation.com/)	Lindsay Bayley	June 2015- Mar. 2017	Consultant assistance	Volpe Transportation Center made final edits to their report on best practices for transportation in urban national parks based on project team feedback. Alderman Anthony Beale hosted project team members for a Pullman presentation and discussion on September 27. The first Superintendent of the Pullman National Monument has been announced, and will be integrated into the project process upon her arrival at the end of October.
Chicago Riverdale area transportation plan	Tony Manno	Oct. 2016- Oct. 2017	Consultant assistance	Consultant selection is complete, and CMAP and CDOT are working on the IGA. The project remains on schedule to begin in October/November.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014- TBD	Consultant assistance	Contractor is working with the Town to develop a schedule to finish the project and adopt the almost-complete plan.
Cook County subregional growth plan	Jonathan Burch	May-Dec. 2016	Staff assistance	Staff is working on revised land use mapping to better target important areas for further industrial use analysis.
Cook County (Maine-Northfield) unincorporated area plan (see website)	John Carlisle	July 2016- Dec. 2017	Staff assistance	Steering committee had kickoff September 8 with good response to new Community Profile format. Key stakeholder interviews are underway. The first public meeting has been scheduled for Wednesday evening, October 19, at the Golf-Maine Park District in Niles, with a second meeting option for the northern part of study area TBD. Website will be updated and announcements will be made when both public kickoff meeting details are finalized.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Dec. 2016	Staff assistance	The City of Crystal Lake provided feedback on the draft plan, CMAP staff to respond and schedule steering committee review.
Des Plaines comprehensive plan	Heidy Persaud	Nov. 2016-Feb. 2018	Staff assistance	IGA approved at City Council meeting on October 3. The project remains on schedule to begin in November.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Jonathan Burch	Nov. 2014-Mar. 2017	Consultant assistance	Near-term work will focus on developing recommendations memos for Hanover Park and Glendale Heights, along with presenting West Chicago recommendations to local officials.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see website)	John O'Neal	May 2015-Mar. 2017	Consultant assistance	Project re-started. Project team met (via conference call) to discuss plan status, remaining tasks/deliverables, and proposed updated schedule. Minor changes to ECR made and submitted to DuPage DOT. Consultant's project website reactivated/updated and CMAP project webpage created.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Oct. 2016	Staff assistance	CMAP staff have completed a draft assessment memo and proposed zoning map, which are currently under review by Village Staff and Steering Committee.
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015-Dec. 2016	Staff assistance	CMAP staff should be sending full draft plan to Village in early-to-mid October. Meanwhile, engineering consultant T.Y. Lin is providing feasibility assessments of bikeway recommendations and adding additional detail regarding facility types. Steering committee, partner agency, public review should begin in November, when T.Y. Lin work will be incorporated into plan.
Governors State University green infrastructure plan	Holly Hudson	June 2015-TBD	Consultant assistance	Project restarted. Staff reviewed stormwater modeling status memo and draft vegetation survey report. A conference call is scheduled in early October to discuss remaining tasks, deliverables, and proposed completion schedule.
Hampshire planning priorities report (see website)	Tony Manno	Mar.-Dec. 2016	Staff assistance	The community profile and recommendations draft sections are underway.
Harvard zoning update	Jake Seid	TBD	Consultant assistance	CMAP received three responses to the RFP. Consultant interviews will take place in October with selection expected in November.
Homer Glen plan commissioner training	Patrick Day	Feb.-Oct. 2016	Staff assistance	CMAP staff have presented the Village with options for a final (3 of 3) Plan Commissioner training. The selected training will occur Fall 2016.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Huntley zoning update	Patrick Day	May 2015-TBD	Consultant assistance	Consultant is currently drafting the ordinance.
Impact DuPage affordable housing strategy	Jonathan Burch	Mar.-Dec. 2016	Staff assistance	Staff are making small revisions to the existing conditions report while also beginning work on the recommendations memo.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	Submitted proposals were reviewed by CMAP and City of Joliet. Interviews with consultant teams will occur in October.
Lisle downtown parking plan (see website)	Lindsay Bayley	Mar. 2016-Feb. 2017	Staff assistance	CMAP staff conducted seven stakeholder interviews, completed reviews of past plans, and continues to analyze existing conditions.
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016-Dec. 2017	Staff assistance	Staff continued to work with project partners DuPage County Stormwater Management (DCSM) and DuPage River Salt Creek Workgroup (DRSCW) on watershed resource inventory requirements. On September 23, the project partners met for a coordination meeting, and CMAP and DCSM staff led a detention basin assessment training session for municipal staff. CMAP also is working to coordinate a pollutant load modeling workshop for project partner and IEPA staff.
McHenry County Fox River corridor study	Kate Evasic	Sept. 2016-Dec. 2017	Staff assistance	Staff conducted project kickoff meeting with County on September 21 and is coordinating with them to establish project steering committee. Corridor profile section of the existing conditions report is underway.
Metropolitan Planning Council Great Rivers project	Evy Zwiebach	Dec. 2015-Dec. 2016	Staff assistance	CMAP and MPC staff continues to prepare for suburban Cook County community meetings, the first of which will take place in the late Fall.
Midlothian 147 th Street corridor improvements (see website)	Tony Manno	Apr. 2016-Feb. 2017	Staff and consultant assistance	The project team received IDOT comments in early September for the temporary demonstration event. Due to timing issues, the event was rescheduled for October 22 as a Fall Fest. Stormwater and flooding analysis will continue throughout the year.
<i>North Chicago comprehensive plan (see website)</i>	<i>Jake Seid</i>	<i>May 2014-Sept. 2016</i>	<i>Staff assistance</i>	<i>Newly completed. The Comprehensive Plan was adopted on September 19.</i>
North Lawndale community plan (see website)	Brandon Nolin	Feb. 2016-July 2017	Staff assistance	Existing conditions report will be delivered to Steering Committee in October. Next community workshop being scheduled for mid-November with additional outreach (including focus on LISC Quality of Life components) occurring in early 2017.
O'Hare area truck route coordination	Alex Beata	July 2016-June 2017	Consultant assistance	The project technical committee held its first meeting on September 13, and data analysis is underway.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Palos Park bikeways and trails plan	John O'Neal	July 2016- June 2017	Consultant assistance	Evaluation and scoring by Village and CMAP staff of contractor responses to RFP was completed. Meeting (CMAP and Village) held to discuss results of evaluation/scoring and next steps. Consultant selection expected to be brought for Board approval in November.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013- Mar. 2017	Staff and consultant assistance	The CMAP team continued conversations with Terra Engineering to review their comments on the draft code. Camiros reviewed and provided feedback on the draft subdivision regulations.
Regional truck permitting project (see website)	Alex Beata	Jan. 2015- Nov. 2016	Consultant assistance	Draft final report has been received from consultant and is under review by the project team.
Richmond planning priorities report (see website)	Maggie Jarr	Feb.-Oct. 2016	Staff assistance	Draft report was reviewed by CMAP partners. The report will be presented at the Village Board meeting on October 20.
Richton Park capital improvement plan (see website)	Brandon Nolin	June 2015- Jan. 2017	Staff assistance	CIP process being relaunched in October with completion in early 2017 ahead of end of Village's fiscal year. Village is preparing update on recent projects/potential CIP line items. The CIP will incorporate results of the stormwater management plan (described below).
Richton Park stormwater management plan (see website)	Kate Evasic	Apr.-Dec. 2016	Consultant assistance	Team met with the Village on September 6 to discuss development and conservation scenarios for the study area. Staff met with SB Friedman to kick off a corridor market study that will be completed in parallel with the project. The Village is also considering conducting a floodway study that will inform the plan.
Romeoville comprehensive plan (see website)	Brandon Nolin	Apr. 2016- June 2017	Consultant assistance	Community Assessment Report from consultant expected in early October with Steering Committee review later in the month. Additional community outreach being scheduled for November. Project website is https://bigpictureromeoville.com .
South Elgin zoning update (see website)	Patrick Day	Oct. 2014- June 2017	Staff assistance	A draft of UDO Module 1 (of 3) has been completed and is currently undergoing internal review.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015- Jan. 2017	Staff assistance	Village staff finished review of key recommendations memorandum, clearing the way for review by entire project Steering Committee in October. Additionally, CMAP determined scope for extra market analysis (to be completed by SB Friedman).

Project	CMAP lead	Timeline	Assistance type	Status and notes
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014- Dec. 2016	Staff assistance	Outline for text to accompany the update of the 2008 SSMMA Bicycle Plan completed. Team meeting to discuss next steps and team member roles held September 22.
Sugar Run Creek area plan (see website)	Brandon Nolin	May 2015- Dec. 2016	Staff assistance	Public Open House to present Draft Plan will be held on October 5. Initial presentation to the Will County Board anticipated for November.
Villa Park zoning ordinance	Patrick Day	July 2015- TBD	Consultant assistance	Consultant is currently drafting Module 2 of the ordinance.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- Dec. 2016	Consultant assistance	A steering committee meeting to discuss the draft ordinance is being scheduled for mid-October.
Wilmington downtown plan	Maggie Jarr	TBD	Staff assistance	Scoping has begun.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014- Oct. 2016	Staff assistance	Public Hearing completed and Plan recommended to Board for approval. Village Board presentation on October 4.

Selected Projects with Active Implementation*

* This list only includes projects with significant recent implementation actions. A full list of completed projects is available at www.cmap.illinois.gov/lta.

Project	CMAP lead	Status and notes
Algonquin-Carpentersville Fox River corridor plan	Brian Daly	<p>The Village of Algonquin has presented on the Fox River Corridor Plan to numerous local and countywide groups that could assist in advancing implementation, and met with the McHenry County Conservation District to discuss trail and open space recommendations outlined in the plan. The Village has begun researching U.S. Army Corps of Engineers regulations for seasonal boat slips north of Algonquin Dam. The Village is continuing to coordinate with Lakota Group and Christopher Burke Engineering on plans for a full rebuild of Main Street utilities and streetscape over the next five years. The Village convened a meeting of the Downtown Algonquin Business Group to discuss the establishment of an SSA for the downtown area.</p> <p>The Village of Carpentersville has updated its website of available sites and buildings for redevelopment, adding several sites along the Fox River. It has also launched a “Shop Carpentersville” initiative and created a Special Events Commission that has increased the number of community events in Carpenter Park and Old Town, featuring movies in the park, festivals, and recreational events. The Village has substantially completed the Carpenter Creek restoration project, stabilizing streambanks, mitigating erosion, and potentially reducing flood insurance for approximately 40 properties. The Village is beginning major renovations to Carpenter Park beginning this fall, including improving multiuse trail connections to the Fox River Trail.</p>
Barrington area bikeway feasibility study	John O’Neal	IDOT’s Barrington Road project (Algonquin to Mundhank) presented opportunity to advance segment of study’s preferred alignment. As part of project, IDOT agreed to include Phase 1 engineering for a sidepath between Algonquin and Central Rd. To fund construction, adjacent communities (or other stakeholders) need to provide funding for local match for construction cost (estimated at \$50K for South Barrington and \$15K for Hoffman Estates).
Berwyn comprehensive plan and parking study	Sam Shenbaga / Lindsay Bayley	The City of Berwyn has been invited to collaborate with other BNSF communities to participate in the creation of an online parking permit management system.

Project	CMAP lead	Status and notes
Blue Island capital improvement priorities report	Evy Zwiebach	<p>Following completion of the Capital Improvement Priorities report, Blue Island began a process of strategizing how to appropriately prioritize TIF, Business Development District, CDBG, and FAU route funds to meet the City's the many infrastructure needs. Working with South Suburban Mayors and Managers Association's GIS Atlas, Blue Island has mapped infrastructure needs and costs, along with overlay districts, FAU routes and CDBG eligible census tracts in order to visualize funding availability and gaps. Staff now meets with Finance Committee on a monthly basis to prioritize projects that have identifiable funding sources and to strategize how to fund projects where funding is absent.</p> <p>Blue Island received \$200,000 in CDBG funding for 2017 and, as recommended by the CIP, has applied for ITEP and Chi-Cal funding for general infrastructure and bike and pedestrian facility improvements, and intends to apply for RTA's Access to Transit (CMAQ) funding. For FY 2017, which begins January 1, Blue Island will adopt 5 year finance strategies based on the priorities report. Staff will work with Finance Committee on the upcoming appropriation process.</p>
Carol Stream comprehensive plan	John Carlisle	An industrial developer is proposing a speculative warehouse for one of the three key opportunity areas (northeast corner of North Avenue and Kuhn Road) for which CMAP did a land use and market analysis as part of the plan. The development would align with plan recommendations, specifically the land use recommendations on Pages 49-50 .
Chinatown neighborhood plan	Stephen Ostrander	Plan was selected by Illinois Chapter of the APA for the 2016 Strategic Plan Award, and was featured at conference (including via one of the conference's mobile workshops). Community partners, Aldermen Solis and Thompson held a press conference on September 26 to highlight progress on plan implementation and priorities for the upcoming year. CMAP staff helped initiate discussions between Ald. Solis and CDOT to address problematic Archer/Cermak/Princeton six-corner intersection. CMAP staff also helped coordinate workgroups focused on implementation of priority recommendation areas.
Cook County Planning for Progress	Jonathan Burch	The County continues to work with the United Way on the creation of a 211/311 system. The County has made changes to its Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) applications to reflect plan priorities in 2016. Most notably, the County used a substantial portion of its ESG funding to expand the hours of the suburban Cook County homelessness call center and support a pilot of a coordinated intake process for all homeless services in suburban Cook. The plan won the 2016 NACCED Award of Excellence in the Plan/Policy/Program Management category.

Project	CMAP lead	Status and notes
DuPage County Homes for Changing Region study (Addison, Bensenville, Villa Park, Wood Dale)	Tony Manno	Heritage Woods, an 87-unit single family home development targeted to older adults is underway on the former site of a golf course in Addison. An additional 8 acres has been reserved for future multi-family development.
DuPage County sustainability plan	Kate Evasic	<p>The County continues to implement strategies to increase the sustainability of its operations. Updates on previous activities:</p> <ul style="list-style-type: none"> • Hired an engineer to develop design water efficiency improvements in the jail and the Convalescent Center. • Completed HVAC system upgrade in the Animal Control building. • Designing the restoration of wetland buffer along the creek behind the OEM building. • Applied for IEPA funding to convert 4 Highway trucks to operate on CNG. • Held the John Noel Transportation Conference focusing on Last Mile Mobility Solutions for the Western Suburbs. <p>New activities:</p> <ul style="list-style-type: none"> • Using recycled asphalt shingles in Hot Mix Asphalt. • Ongoing traffic signal optimization; 81 intersections to date. • Annual Chloride Reduction Workshop hosted to promote use of new eco-friendly products with lower chloride. • Division of Transportation began uploading contract bid documents to the DOT website thus reducing paper waste.
Fox Lake planning priorities report	Tony Manno	The Village built a new water tower on the south side of town and is in the process of constructing a tower on the north side of town address future capacity needs. Additionally, the Village has earmarked funds for façade improvement grants and was awarded additional façade improvement grant funding from Lake County CDBG. A developer recently completed a feasibility study for a hotel on a large redevelopment site along Route 12 and is in the process of soliciting hotel chains to develop the property. In September the Village Board approved services for Phase I engineering for Nippersink Boulevard improvements. Lastly, the state of Illinois recently released the Village’s PARC grant to begin reconstruction of Lakefront Park to include new amenities such as an elevator, showers and exterior splash pad.
Franklin Park industrial areas plan	Sam Shenbaga / John Carlisle	CMAP staff is working with the Village on a comprehensive plan and is beginning work on a truck routing study in collaboration with other communities. 1.5 million square feet of new industrial development is underway on sites identified as redevelopment opportunities in the study. On July 14, The Village hosted a Workforce Forum in partnership with local schools,

Project	CMAP lead	Status and notes
		Triton College, and various workforce organizations. The Village is continuing to participate in the tax incentives committee for Cook County. Construction in the Cullerton District Special Service Area , which was a high-priority area identified in the plan, is nearing completion.
Hanover Park Irving Park Road corridor study	Tony Manno	CMAP staff is working with the Active Transportation Alliance to conduct a pedestrian workshop in the Village in late October. This workshop will help the Village refine pedestrian improvement recommendations in the TAP document.
Kane County / Geneva Homes for a Changing Region project	Tony Manno	CMAP and various partners began meeting regularly to discuss ways to create an ad hoc Community Acceptance group to advocate for and provide information on the benefits of market-rate and subsidized development. CMAP staff is facilitating these meetings and providing data as necessary. Various partners are working to create an entity and identify a funding source for targeted advocacy. This work is ongoing.
Kendall County industrial market study	Don Hughes	County staff is engaging with real estate and business community to implement key recommendations. Progress is slower than expected due to limited County staff capacity. CMAP staff recommended additional resources to support the key recommendations and engage with the business community.
Lake County Homes for a Changing Region study	Stephen Ostrander	Staff from CMAP and the Metropolitan Mayors Caucus have organized an October 13 workshop with the five project municipalities to jointly discuss options for improving local rental regulation programs (as recommended in the <i>Homes</i> report). They will be joined by experts from the Center for Community Progress and law firm of Ancel Glink, who have worked closely recently with the Mayors Caucus to develop best practice policy recommendations in this area for Illinois municipalities (both home rule and non-home rule).
Lemont development review analysis	Jake Seid	The Village's development departments are going through staff transition at this point, but are implementing measures in the plan as possible. The Village completed a comprehensive update of its website in August and is evaluating development related applications at this time to incorporate suggestions from the report, along with other recommendations. A formal implementation schedule will be developed in late fall/early winter 2016.
Lincolnwood corridor study	Tony Manno	CMAP staff is working with the Village to help market redevelopment opportunities along the Devon Avenue corridor highlighted in the TAP. The Devon Avenue streetscape continues to move forward with a 2018 completion goal.
McHenry County Comprehensive Economic Development Strategy	Jonathan Burch	EDDNI is overseeing implementation of the plan. Progress has been made on the creation of a regional marketing website and the development of a regional plan commission. The County is moving forward with support for a full interchange between Route 23 and I-90.

Project	CMAP lead	Status and notes
New Lenox Route 30 corridor implementation plan	Tony Manno	CMAP staff recently developed a guide to help the Village create a façade improvement program. The Village is reviewing a revised draft of this guide and CMAP will work with the Village to ensure the final guide provides the guidance they need to move forward with a program. Additionally, the Village recently approved a retail development at the NE corner of Route 30 and Cedar Road, adjacent to the Metra station. A CVS and shopping center including a bakery, restaurant and jewelry store will be developed. Construction will begin once environmental testing on the site is complete.
North Aurora comprehensive plan	Tony Manno	The Village is in the process of amending their Sign Ordinance to create a special sign district for the North Aurora Auto Mall and revisiting the signage provisions for commercial districts. Also, the Village Board approved the initiation of engineering work for two additional well sites and storage tower for future water consumption. Both of these action items were specifically recommended in the comprehensive plan.
Olympia Fields subarea plan	Tony Manno	The Village continues to consider approving two affordable housing developments located in the subarea. CMAP staff regularly attends the South Suburban Development Coordination meetings to stay updated on Village progress.
Park Forest sustainability plan and bicycle-pedestrian plan	Kristin Ihnchak / Lindsay Bayley	As recommended in the Bicycle and Pedestrian Plan, Park Forest completed installation of a sidewalk on the south side of US-30 to connect the 211 th Street Metra station to the Orchard Dr. bike lake, shared lane markings on several neighborhood streets, and bike route signage. AmeriCorps volunteers installed neighborhood message signs and cleared overgrown vegetation and trees from 25 pedestrian cut-throughs located throughout the Village, for a savings to the Village of at least \$50,000. Additional improvements to pedestrian cut-throughs (lighting, widening, ADA access, etc) have been programmed. Recent implementation actions for the sustainability plan include incorporating native plantings, edible fruit trees, and public art into the new Village Green plaza and festival space; working with the Urban Sustainability Directors Network and International Economic Development Council to develop stronger ties between sustainability and economic development professionals; replacing four miles of water mains, funded by a \$5 million low interest loan from the Illinois EPA; and coordinating a Growing Green Recycle Fest, which took place in July 2016.
Pingree Grove comprehensive plan	Brandon Nolin	The Village PZC is forming an Action Committee to review and prioritize implementation tasks outlined in the Comprehensive Plan based on current needs. The Village engineer and CMAP staff will be coordinating to discuss potential implementation projects identified.
Richton Park comprehensive plan and zoning ordinance	Kate Evasic / Brandon Nolin	The Village is continuing to work with CMAP on a consultant-led project to address stormwater management on the west side of the community (I-57 Corridor). As part of this

Project	CMAP lead	Status and notes
		work, CMAP has contracted a consultant to conduct an independent market analysis to determine commercial potential within the corridor.
Summit comprehensive plan	Nora Beck	The Village of Summit has used financial support from the CDBG-DR to construct 18 townhouse units on the 7500-7600 block of West 63 rd Place and West 64 th Place, utilizing several vacant lots that were already owned by the municipality. This area was identified as an important location for infill, multi-family residential in the 2015 Comprehensive Plan.
UIC multimodal transportation plan	Tony Manno	The Office of Sustainability is working with Illinois Medical District to coordinate pedestrian and transit access improvements and jointly pursue funding through a CMAQ grant in early 2017. CMAP staff is providing guidance throughout the application process and is assisting with partner coordination.
Waukegan Washington Street corridor plan	Stephen Ostrander	CMAP staff met with TownSquare consultancy, which has been hired by the City of Waukegan to implement two key recommendations in the Washington Street Corridor Plan via a 6 month contract (August 2016 to February 2017).
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	The Village of Willow Springs is continuing to work with stakeholders to support the development of vacant sites along the Sanitary and Ship Canal. Village Staff recently met with Full Circle, the lessee of the sites, and came to an initial agreement regarding the location of access points to the sites. Staff and Full Circle intend to partner on the creation of the access points, and will be working together over the next several months to develop a detailed multi-phase work plan.
Zion comprehensive plan	Nora Beck	The Illinois Chapter of the American Planning Association awarded the City of Zion Comprehensive Plan for the 2016 Daniel Burnham Award for Outstanding Comprehensive Plan.

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