



Local Coordinating Committee
Annotated Agenda
Wednesday, February 10, 2016—8:00 a.m.

DuPage County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois

- 1.0 Call to Order and Introductions** 8:00 a.m.
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes – October 13, 2015**
ACTION REQUESTED: Approval
- 4.0 LTA Project Example: Fox River Corridor Plan**
The Villages of Algonquin and Carpentersville recently completed a plan for the Fox River corridor, with assistance from CMAP. The results of this project will be described by Ben Mason, Senior Planner with the Village of Algonquin, and Brian Daly, the CMAP project manager.
ACTION REQUESTED: Discussion
- 5.0 LTA Project Example: Great Rivers Chicago**
The Metropolitan Planning Council (MPC) is leading an effort to improve access to Chicago's rivers, with assistance from numerous partners, including CMAP. Sarah Cardona, an Associate at MPC, will describe the intent and process of this planning effort.
ACTION REQUESTED: Discussion
- 6.0 Implications of State Budget on LTA Program**
The state's inability to pass a budget is having direct impacts on the LTA program. This is already causing slowdowns in several ongoing projects and delays in starting new ones, and may also affect solicitation of new projects. This is summarized in an attached memo, and staff will provide further comments on the situation.
ACTION REQUESTED: Discussion

7.0 LTA Program

The Board receives monthly updates on the status of each active project within the LTA program. The latest update is attached.
ACTION REQUESTED: Information

8.0 Other Business

9.0 Public Comment

Public comment is encouraged throughout the meeting. The Chair will recognize non-committee members as appropriate. Non-committee members wishing to address the Committee should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

10.0 Next Meeting: May 11, 2016

11.0 Adjournment

Local Coordinating Committee Members:

- | | | |
|-------------------------|-----------------------|-----------------------|
| ___ Rita Athas | ___ Judith Kossy | ___ Carolyn Schofield |
| ___ Franco Coladipietro | ___ Lisa Laws | ___ Peter Skosey |
| ___ Michael Davidson | ___ Rick Reinbold | ___ Mark VanKerkhoff |
| ___ Nancy Firfer | ___ William Rodeghier | ___ Sean Wiedel |
| | | ___ Rocco Zucchero |



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Local Coordinating Committee

DRAFT Minutes

Wednesday, October 14, 2015

8:00 a.m.

Offices of the Chicago Metropolitan Agency for Planning
Cook County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois 60606

Members Present:

Rita Athas (CMAP Board-Chicago), Mike Davidson (Human and Community Development committee), Nancy Firfer (Housing committee), Jennifer Killen (Transportation committee), Lisa Laws (CMAP Board-Chicago), Judith Kossy (Economic Development committee), Rick Reinbold (CMAP Board-south Cook County), William Rodeghier (CMAP Board-west Cook County), Carolyn Schofield (CMAP Board-McHenry County), Peter Skosey (CMAP Board-Chicago), Mark VanKerkhoff (Land Use committee)

Members Absent:

Franco Coladipietro (CMAP Board-DuPage County), Sean Wiedel (Environment and Natural Resources committee)

Staff Present:

Bob Dean, Jason Navota, Joe Szabo

Others Present:

Kristen Andersen-Metra, Jackie Forbes-KKCOM, Patrick Knapp-KKCOM

1.0 Call to Order

Rita Athas, Chair, called the meeting to order at 8:00 a.m., and members were asked to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of the Minutes-May 13, 2015

On a motion by William Rodeghier and a second by Lisa Laws, the minutes were approved with no changes.

4.0 Introduction of New Committee Members

Peter Skosey, who recently joined CMAP's Board representing the City of Chicago, introduced himself and described his background.

5.0 Project Selection Recommendations

Bob Dean informed the committee that 22 new projects were recommended to be added to the LTA program, out of more than 70 applications submitted. He referred committee members to the project selection memo included in the materials. Rita Athas noted that the project selection is consistent with the committee's past discussion of priorities, and Mark VanKerkhoff noted that CMAP staff continue to meet with County representatives and other partners to review applications. Mike Davidson asked whether the scope for the south Cook County comprehensive growth plan was fully developed, and Mr. Dean explained that CMAP was conducting one portion of this much larger project, in partnership with Cook County, the Civic Consulting Alliance, and other groups. Peter Skosey suggested that CMAP conduct additional outreach to Kendall County next year to encourage additional applications, since none from that County were submitted this year.

On a motion by Mr. Skosey and a second by Judith Kossy, the committee unanimously recommended that the new project selection be approved by the Board.

6.0 LTA Project Example: Lower Fox River Partnering Initiative

Louise Yeung, Associate Planner with CMAP, and Bart Olson, City Administrator of Yorkville, described the Lower Fox River Partnering Initiative. This recently-completed LTA project addressed multijurisdictional service sharing in the municipalities of Oswego, Montgomery, and Yorkville.

Committee members asked several questions about coordination of specific services, including human resources, zoning and building code enforcement, and procurement. Ms. Yeung and Mr. Olson explained the communities' coordination on each of these issues.

Peter Skosey and Mike Davidson asked about the factors that led to successful collaboration, and whether adjacency was a requirement. Mr. Olson responded that personal connections and similar political climates at each community made the collaboration possible, but physical proximity was less of a necessity. Rita Athas and Jennifer Killen asked about the largest impediments to collaboration, and Mr. Olson stated that some community members feared changes to popular services and loss of a sense of community, while some staff feared eventual layoffs.

Mr. Davidson asked whether similar service sharing efforts in other parts of the region had been models, and Ms. Yeung responded that the process had involved many interviews with other communities, as well as significant involvement from Glenview, one of the leaders in shared services. Nancy Firfer added that service sharing in Glenview had not led to any layoffs or changes to visible services, which contributed to its success.

Carolyn Schofield suggested that a guidebook to assist other communities with service sharing would be useful, as many communities are interested in sharing services. The committee agreed, noting that this could help to spur innovation among interested communities. Ms. Yeung noted that the Transform Illinois initiative could provide a central place for information sharing, and Mr. Skosey added that this group was hosting an even on November 2 to share examples of collaboration in local government.

7.0 LTA Program Update

Mr. Dean noted that a full list of ongoing LTA projects was contained in the meeting materials. There were no comments or questions on these.

8.0 Other Business

There was no other business before the Local Coordinating Committee.

9.0 Public Comment

There were no comments from the public.

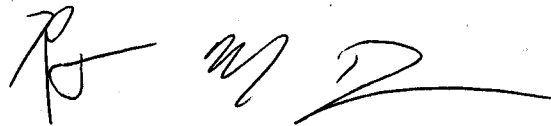
10.0 Next Meeting

The next meeting of the Local Coordinating Committee is scheduled for February 10, 2016.

11.0 Adjournment

At 9:00 a.m., on a motion by Peter Skosey and a second by William Rodeghier, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'P. Skosey', written in a cursive style.



MEMORANDUM

To: Local Coordinating Committee

From: Bob Dean, Deputy Executive Director for Local Planning

Date: February 3, 2016

Re: Implication of State Budget on LTA Program

The inability of the State of Illinois to pass a budget has had direct financial impacts on CMAP. In fall 2015, due to the lack of a state budget, CMAP faced a cash-flow crisis that nearly resulted in a shutdown of the agency, risking all of the region's federal transportation funding. This outcome was averted through unprecedented action by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to temporarily provide funding directly to our agency. This temporary fix provides us the federal portion (80%) of our funds for the current fiscal year and will allow the agency's operations to continue for a time.

However, this agreement, while necessary to keep CMAP operational, is incomplete in two ways:

- First, it provides for the pass-through of federal funds, but state funds remain on hold. CMAP's current FY16 budget estimates approximately \$3.6 million in funding from the Illinois Department of Transportation (IDOT), or 20% of the agency's budget. This funding has not been received, and in the absence of a state budget, is unlikely to be received.
- Second, the agreement to keep CMAP operational only covers activities in the current FY16 budget. However, many of CMAP's projects that involve external consultants – including over \$1 million for the LTA program alone – are funded through multi-year contracts with dollars that originated in prior fiscal years. These are not covered by the agreement.

Thus, while CMAP is able to continue to operate so far, the agency is not operating at full strength. A more thorough analysis of the agency's funding, and possible **legislative solutions** and **non-legislative solutions**, were discussed with the Board in January. However, those are longer-term discussions that will not meaningfully affect the budget until next fiscal year (beginning July 1) at the earliest. This memo describes problems with immediate implications for the agency's work in a number of areas, including the LTA program.

Implications for current LTA projects

Of the 50 LTA projects that are currently underway, approximately two-thirds are being led by CMAP staff, and one-third are led by external consultants on contract with CMAP. Staff-led projects, which make up the majority of the LTA program, will continue without interruption. However, numerous consultant-led projects are facing delays. Because of CMAP's inability to have contract expenses reimbursed, we have unpaid bills from a number of contractors, and are unable to pay invoices going forward. While contractors have been understanding of CMAP's situation, some are unable to continue actively working due to our lack of payment.

Generally, contractors who are nearly complete with their projects have agreed to continue working to finish them, but those that are at earlier stages are pausing or slowing work until they can be paid. At present, it appears that nine active projects will be experiencing delays related to this issue. For two additional projects, contractor procurement has been completed, but project startup will be delayed until funding is available.

Additionally, five LTA projects selected in FY16 were intended to be contracted to consultants. In most cases, these projects will instead be converted to staff-led projects. While this will allow them proceed, there will still be impacts on project schedules, as staff time is already fully allocated. As a result, the start dates for several newly selected projects will be pushed farther into the future.

In a handful of cases, local project sponsors have proposed extraordinary measures – such as fronting the funding to pay consultants themselves, with repayment by CMAP when possible – to allow projects to continue. These are being evaluated on a case-by-case basis, but in general, CMAP intends to pursue any action that can allow projects to continue without delays, including unusual financial measures like these.

Implications for future projects

If a new state budget is not passed before April, staff recommends cancelling this year's scheduled LTA Call for Projects. The lack of contract funding has placed a greater burden on staff, meaning that we are now over-programmed. It does not seem responsible to solicit new project ideas when there is limited capacity to take on new projects. Instead, staff recommends focusing efforts over the next year on reducing the backlog of projects that has been created by the contract budget issues described above. If a state budget is passed by April, the Call for Projects would occur as scheduled.

Conclusion

While the current budget situation is not good, the adjustments to the LTA program described above will keep the program operating. A number of projects will experience delays, and the annual rate of project completion will drop, but all project commitments will be honored. Once a state budget is passed, the LTA program will be able to be restored to its former scale.

ACTION REQUESTED: Discussion

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Chicago Metropolitan Agency for Planning

Agenda Item No. 7.0

233 South Wacker Drive
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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: February 3, 2016

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 183 local projects have been initiated. Of these, 123 projects have been completed, 44 are fully underway, and 16 will get actively underway in the near future.

Several consultant-led projects have been paused due to contract reimbursement issues caused by the lack of a state budget. These projects will continue to be listed in this report, and their contract status will be noted.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see website)	Brian Daly	May 2014-Feb. 2016	Staff assistance	The Village of Carpentersville Board of Trustees will vote on adopting the plan on February 16. The Village of Algonquin adopted the plan in December.
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-May 2016	Staff assistance	Work continues on draft plan, focusing on core chapter (text and illustrations) of recommendations for potential infrastructure improvements.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-Sept. 2016	Staff assistance	Existing conditions report drafting underway. The first public workshop was held on January 21, with over 160 in attendance. The MetroQuest interactive survey is now available online.
Beach Park planning priorities report	Ricardo Lopez	Jan.-Oct. 2016	Staff assistance	Scope of services, MOU, and resolution approved by Village Board. Project kick-off meeting with staff in late January.
Bensenville zoning update (see website)	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	Stakeholder interviews took place in late January. CMAP will coordinate the content of the project's MetroQuest site with Village staff in February and launch the site in late February to early March to commence the community outreach process.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Jan. 2016	Staff assistance	Final Plan formatting still underway, expected to be sent to the City of Berwyn and Steering Committee in February.
<i>Berwyn stormwater management plan</i>	<i>Nora Beck</i>	<i>Mar.-Nov. 2016</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Mar. 2016	Staff and consultant assistance	CMAP is scheduling a review meeting with the Steering Committee.
Blue Island capital improvement plan (see website)	Evy Zwiebach	Apr. 2015-Feb. 2016	Staff assistance	CMAP staff is working on the draft report. The draft will be submitted to the Steering Committee for review in early February.
Brookfield comprehensive plan	Nora Beck	TBD	Consultant assistance	Consultant selection was completed in January. Project on hold due to contract reimbursement issues.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Mar. 2016	Staff assistance	Draft underway. Internal draft for review expected by end of February.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-TBD	Consultant assistance	Project on hold due to contract reimbursement issues.
Carol Stream comprehensive plan (see website)	John Carlisle	Feb. 2014-Apr. 2016	Staff assistance	The steering committee is reviewing the draft plan at a meeting February 3 and a public open house will be scheduled for March.
Chicago Albany Park neighborhood plan	Brian Daly	Nov. 2015-Mar. 2017	Staff assistance	CMAP staff has held an internal project kickoff meeting and is working with the North River Commission to compose a steering committee. The steering committee hopes to hold its first meeting in mid-February.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-June 2016	Staff assistance	No update.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-TBD	Consultant assistance	No update. Project on hold due to contract reimbursement issues.
Chicago Riverdale Area Transportation Plan	Tony Manno	TBD	Consultant assistance	Draft scope of work completed. Project on hold due to contract reimbursement issues.
Chicago West Pullman neighborhood plan (see website)	Evy Zwiebach	Oct. 2014-Feb. 2016	Consultant assistance	No update.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014-TBD	Consultant assistance	Project on hold due to contract reimbursement issues.
Cook County unincorporated areas plan	John Carlisle	Apr. 2016-June 2017	Staff assistance	Initial scoping meeting with Cook County is being scheduled.
<i>Crete comprehensive plan</i>	<i>Sam Shenbaga</i>	<i>May 2014-Jan. 2016</i>	<i>Consultant assistance</i>	<i>Newly completed. Plan adopted in January.</i>
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Apr. 2016	Staff assistance	CMAP staff currently drafting plan and City staff are reviewing components, including network improvement maps, street types, and thoroughfare classification.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Jonathan Burch	Nov. 2014-Mar. 2016	Consultant assistance	Glendale Heights is working with the consultant to set a public meeting for February.

Project	CMAP lead	Timeline	Assistance type	Status and notes
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see website)	John O'Neal	May 2015-TBD	Consultant assistance	Review of draft initial sections of plan (ECR and summary of public outreach to-date) completed and forwarded to consultant for incorporation. Outreach/public engagement continues. Project on hold due to contract reimbursement issues.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Mar. 2016	Staff assistance	Updated zoning map has been created by CMAP staff, drafting of assessment memo is currently underway.
Endeleo Institute planning priorities report (see website)	Ashleigh Johnson	Feb. 2015-Feb. 2016	Staff assistance	Draft planning priorities report under internal review. CMAP staff planning for February 17 open house.
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015-Sept. 2016	Staff assistance	The existing conditions report was delivered to the Village, who is now reviewing it. Steering committee review and meeting will likely occur at the end of February.
Governors State University green infrastructure plan	Holly Hudson	June 2015-TBD	Consultant assistance	The consultant is completing the existing conditions stormwater model and preliminary analyses for proposed stormwater management improvements. They will be preparing a status report to document work completed to date before placing the project on hold due to contract reimbursement issues.
Hampshire planning priorities report	Tony Manno	Feb.-Nov. 2016	Staff assistance	Scoping underway.
<i>Harvard comprehensive plan (see website)</i>	<i>Nora Beck</i>	<i>May 2014-Jan. 2016</i>	<i>Staff assistance</i>	<i>Newly completed. The Comprehensive Plan was adopted by the City in January.</i>
Homer Glen plan commissioner training	Patrick Day	Feb.-Sept. 2016	Staff assistance	Initial training session will occur February 1.
Huntley zoning update	Patrick Day	May 2015-TBD	Consultant assistance	Draft Recommendations Memo was submitted by CodaMetrics for review. Project on hold due to contract reimbursement issues.
Impact DuPage affordable housing strategy	Jonathan Burch	Feb.-Dec. 2016	Staff assistance	Scoping underway.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	No update (project on hold).
Kendall County industrial market study	Don Hughes	Aug. 2015-Mar. 2016	Staff and consultant assistance	Attended KEDA board meeting to update county staff on the status of the study. CMAP and VSKA staff revising draft. Draft of report is expected to be sent to county staff in early February.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Lake County Route 53/120 land use plan (see CMAP website and project website)	Jason Navota	Nov. 2013- June 2016	Staff and consultant assistance	The land use planning effort is 95% complete. The Land Use Strategy was approved by the Land Use Committee on November 12. Next steps include presenting the plan to municipalities in 2016.
Lake County / Round Lake Homes for a Changing Region (see website)	Stephen Ostrander	July 2014- Mar. 2016	Staff assistance	Draft plan undergoing review by CMAP staff and the full project team (including MMC, MPC, and the Lake County Community Foundation). Next steps include presenting the draft plan to municipalities, Lake County, and non-profit partners.
<i>Lemont development review process analysis</i>	<i>Jake Seid</i>	<i>Jan. 2015 - Jan. 2016</i>	<i>Consultant assistance</i>	<i>Newly completed. This report was finalized and presented to the Village Board in January.</i>
Lisle downtown parking plan	Lindsay Bayley	Mar. 2016- Feb. 2017	Staff assistance	Scope of work developed and reviewed by Village staff. Preliminary meeting to go over the scope was held in January.
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016- Dec. 2017	Staff assistance	Resolution and MOU have been signed and the project is underway.
McHenry County Comprehensive Economic Development Strategy (website)	Jonathan Burch	Jan. 2015- Feb. 2016	Staff and consultant assistance	The plan has been adopted by Boone and Winnebago counties. McHenry County will consider adopting the plan at its February 2 meeting.
Metropolitan Planning Council Great Rivers project	Louise Yeung	Dec. 2015- Dec. 2016	Staff assistance	Kicked off project. Project team is working with MPC to design neighborhood charrettes.
Midlothian 147 th Street Corridor Improvements	Tony Manno	TBD	Staff and consultant assistance	Scoping underway. Project may be delayed due to contract reimbursement issues.
North Chicago comprehensive plan (see website)	Jake Seid	May 2014- May 2016	Staff assistance	Drafting of the Comprehensive Plan was completed in December. The document will be reviewed by City staff in February and will be revised prior to meeting with the project Steering Committee and presentation at a public open house.
North Lawndale community plan	Brandon Nolin	Feb. 2016- July 2017	Staff assistance	Scoping underway. Project steering committee kick-off being scheduled for February.
O'Hare area truck route coordination	Bob Dean	TBD	Consultant assistance	Consultant selection is underway, with a recommendation expected at the February Board meeting. However, after selection, project will be on hold due to contract reimbursement issues.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Palos Park trails plan	John O'Neal	TBD	Consultant assistance	Draft scope/RFP completed; currently in internal review. Project on hold due to contract reimbursement issues.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013- June 2016	Staff and consultant assistance	Two final staff review meetings to review the draft UDO were held in January. CMAP staff are editing the document based on Village staff and steering committee feedback.
Regional truck permitting project	Alex Beata	Jan. 2015- June 2016	Consultant assistance	Held a visioning session on January 26 with the Steering Committee and other stakeholders. Began developing draft recommendations.
Richmond planning priorities report	Maggie Jarr	Feb.-Nov. 2016	Staff assistance	Scope of services, MOU, and resolution approved by Village Board. Project kick-off meeting is scheduled for February 2.
Richton Park capital improvement plan (see website)	Brian Daly	June 2015- Dec. 2016	Staff assistance	Completion of the CIP has been rescheduled to incorporate results of stormwater management plan (described below).
Richton Park stormwater management plan	Kate Evasic	Feb.-Oct. 2016	Consultant assistance	Scoping underway.
Romeoville comprehensive plan	Brandon Nolin	Apr. 2016- June 2017	Consultant assistance	RFP to be released in early February, with consultant selection in April.
Roselle comprehensive plan (see website)	Dan Olson	Feb. 2015- TBD	Consultant assistance	Consultant continuing work on a draft of the comprehensive plan. A draft version is due to CMAP and the Village for review on February 12. The Steering Committee will meet next on February 29 and will discuss the draft version of the plan. Project delays expected due to contract reimbursement issues.
South Elgin zoning update (see website)	Patrick Day	Oct. 2014- Dec. 2016	Staff assistance	Draft Recommendations Memo has been completed and is currently undergoing internal review, with subsequent distribution to Village and Steering Committee.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015- Sept. 2016	Staff assistance	Draft Existing Conditions Report being reviewed by Village staff. Next step will be review of the draft report by project Steering Committee.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014- Sept. 2016	Staff assistance	Key recommendations memo has been drafted. Internal review comments are currently being incorporated, including comments of Programming staff on STP recommendations.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Sugar Run Creek area plan (see website)	Brandon Nolin	May 2015-Oct. 2016	Staff assistance	Draft Existing Conditions Report will be delivered to community in early February ahead of Steering Committee meeting on February 23. Community Vision Workshop scheduled for March 22.
Villa Park zoning ordinance	Patrick Day	July 2015-TBD	Consultant assistance	Steering Committee met to review Module 1 of the draft ordinance on January 19. Project on hold due to contract reimbursement issues.
<i>West Suburban Chamber of Comm. and Industry cargo-oriented development plan</i>	<i>Evy Zwiebach</i>	<i>June 2014-Jan. 2016</i>	<i>Staff assistance and contract</i>	<i>Newly completed. CMAP staff, ULI, and WSCCI hosted a Developers Dialogue on best practices in industrial development on January 21. This event concludes the project.</i>
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-May 2016	Consultant assistance	The consultant has been coordinating with the Village on edits to the draft ordinance and is scheduling a steering committee meeting.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014-Apr. 2016	Staff assistance	Planning and Zoning Board provided comments on initial chapters. Edits being incorporated. Full draft review to be completed by PZB in mid-March.

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