



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.3

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## MEMORANDUM

**To:** CMAP Board and Committees

**From:** CMAP Staff

**Date:** February 3, 2016

**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 183 local projects have been initiated. Of these, 123 projects have been completed, 44 are fully underway, and 16 will get actively underway in the near future.

Several consultant-led projects have been paused due to contract reimbursement issues caused by the lack of a state budget. These projects will continue to be listed in this report, and their contract status will be noted.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

**ACTION REQUESTED:** Discussion



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see <a href="#">website</a> )	Brian Daly	May 2014-Feb. 2016	Staff assistance	The Village of Carpentersville Board of Trustees will vote on adopting the plan on February 16. The Village of Algonquin adopted the plan in December.
Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )	John O'Neal	May 2014-May 2016	Staff assistance	Work continues on draft plan, focusing on core chapter (text and illustrations) of recommendations for potential infrastructure improvements.
Aurora downtown plan (see <a href="#">website</a> )	Lindsay Bayley	May 2015-Sept. 2016	Staff assistance	Existing conditions report drafting underway. The first public workshop was held on January 21, with over 160 in attendance. The MetroQuest interactive survey is now available online.
Beach Park planning priorities report	Ricardo Lopez	Jan.-Oct. 2016	Staff assistance	Scope of services, MOU, and resolution approved by Village Board. Project kick-off meeting with staff in late January.
Bensenville zoning update (see <a href="#">website</a> )	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	Stakeholder interviews took place in late January. CMAP will coordinate the content of the project's MetroQuest site with Village staff in February and launch the site in late February to early March to commence the community outreach process.
Berwyn parking study (see <a href="#">website</a> )	Lindsay Bayley	Nov. 2013-Jan. 2016	Staff assistance	Final Plan formatting still underway, expected to be sent to the City of Berwyn and Steering Committee in February.
<i>Berwyn stormwater management plan</i>	<i>Nora Beck</i>	<i>Mar.-Nov. 2016</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-Mar. 2016	Staff and consultant assistance	CMAP is scheduling a review meeting with the Steering Committee.
Blue Island capital improvement plan (see <a href="#">website</a> )	Evy Zwiebach	Apr. 2015-Feb. 2016	Staff assistance	CMAP staff is working on the draft report. The draft will be submitted to the Steering Committee for review in early February.
Brookfield comprehensive plan	Nora Beck	TBD	Consultant assistance	Consultant selection was completed in January. Project on hold due to contract reimbursement issues.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-Mar. 2016	Staff assistance	Draft underway. Internal draft for review expected by end of February.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-TBD	Consultant assistance	Project on hold due to contract reimbursement issues.
Carol Stream comprehensive plan (see <a href="#">website</a> )	John Carlisle	Feb. 2014-Apr. 2016	Staff assistance	The steering committee is reviewing the draft plan at a meeting February 3 and a public open house will be scheduled for March.
Chicago Albany Park neighborhood plan	Brian Daly	Nov. 2015-Mar. 2017	Staff assistance	CMAP staff has held an internal project kickoff meeting and is working with the North River Commission to compose a steering committee. The steering committee hopes to hold its first meeting in mid-February.
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013-June 2016	Staff assistance	No update.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-TBD	Consultant assistance	No update. Project on hold due to contract reimbursement issues.
Chicago Riverdale Area Transportation Plan	Tony Manno	TBD	Consultant assistance	Draft scope of work completed. Project on hold due to contract reimbursement issues.
Chicago West Pullman neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Oct. 2014-Feb. 2016	Consultant assistance	No update.
Cicero comprehensive plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2014-TBD	Consultant assistance	Project on hold due to contract reimbursement issues.
Cook County unincorporated areas plan	John Carlisle	Apr. 2016-June 2017	Staff assistance	Initial scoping meeting with Cook County is being scheduled.
<i>Crete comprehensive plan</i>	<i>Sam Shenbaga</i>	<i>May 2014-Jan. 2016</i>	<i>Consultant assistance</i>	<i>Newly completed. Plan adopted in January.</i>
Crystal Lake transportation plan (see <a href="#">website</a> )	Nora Beck	Mar. 2014-Apr. 2016	Staff assistance	CMAP staff currently drafting plan and City staff are reviewing components, including network improvement maps, street types, and thoroughfare classification.
DuPage County / Hanover Park Homes for a Changing Region (see <a href="#">website</a> )	Jonathan Burch	Nov. 2014-Mar. 2016	Consultant assistance	Glendale Heights is working with the consultant to set a public meeting for February.

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DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see <a href="#">website</a> )	John O'Neal	May 2015-TBD	Consultant assistance	Review of draft initial sections of plan (ECR and summary of public outreach to-date) completed and forwarded to consultant for incorporation. Outreach/public engagement continues. Project on hold due to contract reimbursement issues.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Mar. 2016	Staff assistance	Updated zoning map has been created by CMAP staff, drafting of assessment memo is currently underway.
Endeleo Institute planning priorities report (see <a href="#">website</a> )	Ashleigh Johnson	Feb. 2015-Feb. 2016	Staff assistance	Draft planning priorities report under internal review. CMAP staff planning for February 17 open house.
Franklin Park comprehensive plan (see <a href="#">website</a> )	John Carlisle	Apr. 2015-Sept. 2016	Staff assistance	The existing conditions report was delivered to the Village, who is now reviewing it. Steering committee review and meeting will likely occur at the end of February.
Governors State University green infrastructure plan	Holly Hudson	June 2015-TBD	Consultant assistance	The consultant is completing the existing conditions stormwater model and preliminary analyses for proposed stormwater management improvements. They will be preparing a status report to document work completed to date before placing the project on hold due to contract reimbursement issues.
Hampshire planning priorities report	Tony Manno	Feb.-Nov. 2016	Staff assistance	Scoping underway.
<i>Harvard comprehensive plan (see <a href="#">website</a>)</i>	<i>Nora Beck</i>	<i>May 2014-Jan. 2016</i>	<i>Staff assistance</i>	<i>Newly completed. The Comprehensive Plan was adopted by the City in January.</i>
Homer Glen plan commissioner training	Patrick Day	Feb.-Sept. 2016	Staff assistance	Initial training session will occur February 1.
Huntley zoning update	Patrick Day	May 2015-TBD	Consultant assistance	Draft Recommendations Memo was submitted by CodaMetrics for review. Project on hold due to contract reimbursement issues.
Impact DuPage affordable housing strategy	Jonathan Burch	Feb.-Dec. 2016	Staff assistance	Scoping underway.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	No update (project on hold).
Kendall County industrial market study	Don Hughes	Aug. 2015-Mar. 2016	Staff and consultant assistance	Attended KEDA board meeting to update county staff on the status of the study. CMAP and VSKA staff revising draft. Draft of report is expected to be sent to county staff in early February.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Lake County Route 53/120 land use plan (see CMAP <a href="#">website</a> and project <a href="#">website</a> )	Jason Navota	Nov. 2013- June 2016	Staff and consultant assistance	The land use planning effort is 95% complete. The Land Use Strategy was approved by the Land Use Committee on November 12. Next steps include presenting the plan to municipalities in 2016.
Lake County / Round Lake Homes for a Changing Region (see <a href="#">website</a> )	Stephen Ostrander	July 2014- Mar. 2016	Staff assistance	Draft plan undergoing review by CMAP staff and the full project team (including MMC, MPC, and the Lake County Community Foundation). Next steps include presenting the draft plan to municipalities, Lake County, and non-profit partners.
<i>Lemont development review process analysis</i>	<i>Jake Seid</i>	<i>Jan. 2015 - Jan. 2016</i>	<i>Consultant assistance</i>	<i>Newly completed. This report was finalized and presented to the Village Board in January.</i>
Lisle downtown parking plan	Lindsay Bayley	Mar. 2016- Feb. 2017	Staff assistance	Scope of work developed and reviewed by Village staff. Preliminary meeting to go over the scope was held in January.
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016- Dec. 2017	Staff assistance	Resolution and MOU have been signed and the project is underway.
McHenry County Comprehensive Economic Development Strategy ( <a href="#">website</a> )	Jonathan Burch	Jan. 2015- Feb. 2016	Staff and consultant assistance	The plan has been adopted by Boone and Winnebago counties. McHenry County will consider adopting the plan at its February 2 meeting.
Metropolitan Planning Council Great Rivers project	Louise Yeung	Dec. 2015- Dec. 2016	Staff assistance	Kicked off project. Project team is working with MPC to design neighborhood charrettes.
Midlothian 147 <sup>th</sup> Street Corridor Improvements	Tony Manno	TBD	Staff and consultant assistance	Scoping underway. Project may be delayed due to contract reimbursement issues.
North Chicago comprehensive plan (see <a href="#">website</a> )	Jake Seid	May 2014- May 2016	Staff assistance	Drafting of the Comprehensive Plan was completed in December. The document will be reviewed by City staff in February and will be revised prior to meeting with the project Steering Committee and presentation at a public open house.
North Lawndale community plan	Brandon Nolin	Feb. 2016- July 2017	Staff assistance	Scoping underway. Project steering committee kick-off being scheduled for February.
O'Hare area truck route coordination	Bob Dean	TBD	Consultant assistance	Consultant selection is underway, with a recommendation expected at the February Board meeting. However, after selection, project will be on hold due to contract reimbursement issues.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Palos Park trails plan	John O'Neal	TBD	Consultant assistance	Draft scope/RFP completed; currently in internal review. Project on hold due to contract reimbursement issues.
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013- June 2016	Staff and consultant assistance	Two final staff review meetings to review the draft UDO were held in January. CMAP staff are editing the document based on Village staff and steering committee feedback.
Regional truck permitting project	Alex Beata	Jan. 2015- June 2016	Consultant assistance	Held a visioning session on January 26 with the Steering Committee and other stakeholders. Began developing draft recommendations.
Richmond planning priorities report	Maggie Jarr	Feb.-Nov. 2016	Staff assistance	Scope of services, MOU, and resolution approved by Village Board. Project kick-off meeting is scheduled for February 2.
Richton Park capital improvement plan (see <a href="#">website</a> )	Brian Daly	June 2015- Dec. 2016	Staff assistance	Completion of the CIP has been rescheduled to incorporate results of stormwater management plan (described below).
Richton Park stormwater management plan	Kate Evasic	Feb.-Oct. 2016	Consultant assistance	Scoping underway.
Romeoville comprehensive plan	Brandon Nolin	Apr. 2016- June 2017	Consultant assistance	RFP to be released in early February, with consultant selection in April.
Roselle comprehensive plan (see <a href="#">website</a> )	Dan Olson	Feb. 2015- TBD	Consultant assistance	Consultant continuing work on a draft of the comprehensive plan. A draft version is due to CMAP and the Village for review on February 12. The Steering Committee will meet next on February 29 and will discuss the draft version of the plan. Project delays expected due to contract reimbursement issues.
South Elgin zoning update (see <a href="#">website</a> )	Patrick Day	Oct. 2014- Dec. 2016	Staff assistance	Draft Recommendations Memo has been completed and is currently undergoing internal review, with subsequent distribution to Village and Steering Committee.
South Holland comprehensive plan (see <a href="#">website</a> )	Stephen Ostrander	Apr. 2015- Sept. 2016	Staff assistance	Draft Existing Conditions Report being reviewed by Village staff. Next step will be review of the draft report by project Steering Committee.
SSMMA Complete Streets plan (see <a href="#">website</a> )	John O'Neal	July 2014- Sept. 2016	Staff assistance	Key recommendations memo has been drafted. Internal review comments are currently being incorporated, including comments of Programming staff on STP recommendations.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Sugar Run Creek area plan (see <a href="#">website</a> )	Brandon Nolin	May 2015-Oct. 2016	Staff assistance	Draft Existing Conditions Report will be delivered to community in early February ahead of Steering Committee meeting on February 23. Community Vision Workshop scheduled for March 22.
Villa Park zoning ordinance	Patrick Day	July 2015-TBD	Consultant assistance	Steering Committee met to review Module 1 of the draft ordinance on January 19. Project on hold due to contract reimbursement issues.
<i>West Suburban Chamber of Comm. and Industry cargo-oriented development plan</i>	<i>Evy Zwiebach</i>	<i>June 2014-Jan. 2016</i>	<i>Staff assistance and contract</i>	<i>Newly completed. CMAP staff, ULI, and WSCCI hosted a Developers Dialogue on best practices in industrial development on January 21. This event concludes the project.</i>
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-May 2016	Consultant assistance	The consultant has been coordinating with the Village on edits to the draft ordinance and is scheduling a steering committee meeting.
Winthrop Harbor comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Sept. 2014-Apr. 2016	Staff assistance	Planning and Zoning Board provided comments on initial chapters. Edits being incorporated. Full draft review to be completed by PZB in mid-March.

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