



# Chicago Metropolitan Agency for Planning

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## **Unified Work Program Committee**

### **Agenda**

**Thursday, April 7, 2016**

**1:30 p.m.**

**Lake County Conference Room**

**233 S. Wacker Drive, Suite 800**

**Chicago, Illinois 60606**

#### **1.0 Call to Order**

#### **2.0 Agenda Changes and Announcements**

#### **3.0 Approval of Minutes—February 18, 2016**

ACTION REQUESTED: Approval

#### **4.0 FY 2017 UWP Core and Competitive Proposals**

On January 4, 2016, a Call for Projects was made for the FY 2017 UWP proposals. Nine proposals were received for the core projects and ten for the competitive projects. After receiving the committee rankings of the competitive projects, a recommended FY 2017 program is presented for adoption.

ACTION REQUESTED: Action

#### **5.0 FY 2016 Second Quarter Expenditure Reports**

The FY 2016 Second Quarter expenditure report is presented for review and discussion. The progress report has been posted on the website.

ACTION REQUESTED: Information

#### **6.0 Public Comment**

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the exact time for the public comment period will immediately follow the last item on the agenda.

#### **7.0 Next Meeting**

The UWP committee will meet next on June 9, 2016 at 2:00 pm.

#### **8.0 Adjournment**

**Unified Work Program Committee Members:**

\_\_\_ Chris Schmidt-IDOT,  
Chair  
\_\_\_ Angela Manning-  
Hardimon-CMAP  
\_\_\_ David Seglin-CDOT

\_\_\_ Jennifer Henry-CTA  
\_\_\_ The Hon. Gene Williams-  
Council of Mayors  
\_\_\_ Tom Rickert-Counties  
\_\_\_ Holly Lown-Metra

\_\_\_ Lorraine Snorden-PACE  
\_\_\_ Mark Pitstick-RTA  
\_\_\_ John Donovan-FHWA  
\_\_\_ Tony Greep-FTA

**Unified Work Program Committee Alternates:**

\_\_\_ Philip Banea-CDOT  
\_\_\_ Mike Connelly-CTA

\_\_\_ Paula Trigg-Counties  
\_\_\_ Tom Radak-PACE

\_\_\_ Jessica Hector Hsu-RTA



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 3.0

233 South Wacker Drive  
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### **Unified Work Program (UWP) Committee**

#### **DRAFT Minutes**

February 18, 2016--2:00 p.m.

Offices of the Chicago Metropolitan Agency for Planning  
DuPage County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois 60606

**Committee Members  
Present (\*Alternate):**

Bruce Carmitchel, Chair (IDOT), Angela Manning-Hardimon (CMAP), Dave Seglin (CDOT), Jennifer Henry (CTA), Holly Waters (Metra), Mark Pitstick (RTA), Lorraine Snorden (Pace) via tele-conference, Paula Trigg\* (Collar Counties), Eugene Williams (Council of Mayors) and non-voting member John Donovan (FHWA) and Tony Greep (FTA)

**Staff Present:**

Bob Dean, Lorrie Kovac, Holly Ostdick, and Sherry Kane

**Others Present:**

Janet Attarian (CDOT), Jennifer Becker (Kane Co.), Bruce Christensen (Lake Co.), Mike Connelley (CTA), Michael Fitzsimons (CTA), Steve Hands (CTA), Jessica Hector-Hsu (RTA), Vanessa Irizarry (CDOT), Emily Karry (Lake Co.), Ashley Lucas (Lake Co.), Stacey Mechins (Sam Schwartz), Leah Moorey (CTA), Jason Osborne (Metra), Chris Schmidt (IDOT), Sonali Tanden (CTA) and Adrienne Wuellner (Pace)

**1.0 Call to Order**

The meeting was called to order at 2:05 p.m. by the Chair; members were asked to introduce themselves.

**2.0 Agenda Changes and Announcements**

There were no agenda changes. Christopher Schmidt, who had recently been named as Acting Planning Manager with IDOT, was introduced.

**3.0 Approval of the Minutes-October 14, 2015**

A motion by Paula Trigg was seconded by Mark Pitstick to approve the minutes of the October 14, 2015 meeting as presented. All in favor, the motion carried.

#### 4.0 FY 2017 UWP Core and Competitive Proposals

Chairman Bruce Carmitchel opened with a brief statement about the new UWP cycle and unsettling times brought about by the lack of a state budget. Carmitchel suggested that the new fiscal year beginning July 1, 2016 may not be business as usual, that the competitive program may be jeopardized, that the MPO support is the most important element of the UWP funding, and that project ranking should and would take place whether we are able to move forward or not.

Beginning with the Core program, each of the member agencies presented their respective proposals, gave a brief description of the activity and the cost breakdown, as follows:

<b>CORE PROPOSALS</b>			
<b>Agency</b>	<b>Activity</b>	<b>Comments, follow up, etc.</b>	<b>Total Project Cost</b>
CMAP	MPO Activities	A 3.5% increase over last year's program, the proposal includes core MPO responsibilities: technical assistance, policy development, outreach, TIP, and IT support.	\$ 15,943,100
CDOT	Planning and Programming	Request was up from last year's request at \$825,000, the proposal allows CDOT to fully participate in the development of the long range plan	\$875,000
Council of Mayors	Subregional Transportation Planning, Programming and Management	Proposal includes a 3.4% increase over last year's and focuses on following 5 areas: Communication/Public Involvement, General Liaison, Program Development (STP Funds), Technical Assistance (Liaise with CMAP) and the TIP	\$2,004,439
CTA	Program Development	Provides for CTA's development of its 5-year capital plan, the Regional Transportation Program (RTP) and the TIP. Funded at \$500,000 in FY 2016, the request represents an 18.75% increase	\$593,750
Counties	Lake County	Typically provides funding for long-range plans (last year Kane Co. at \$300,000), will help with Lake Co. Market Analysis related to paratransit needs.	\$250,000
Metra	Program Development	Up \$50,000 from last year's level, funding will help with Positive Train Controls that are to be completed by 2020, UP North line bridges and modernization.	\$450,000
Pace	Rideshare Service Program	Last year requested \$100,000, was actually funded at \$75,000. Proposing again at \$100,000 for staff to help with outreach	\$100,000
Pace	TIP Development and Monitoring	Continues to support five-year regional TIP	\$75,000
RTA	Regional Transit Strategic Planning Staff Support	Funding to support development of the 2018 Regional Transit Strategic Plan, coordinated with CMAP's next long-range planning efforts as well as the service boards	\$200,000

<b>COMPETITIVE PROPOSALS</b>			
<b>Agency</b>	<b>Activity</b>	<b>Comments, follow up, etc.</b>	<b>Total Project Cost</b>
CMAP/RTA coordination	Local Technical Assistance and Community Planning Programs	Funds CMAP and the RTA's joint Local Technical Assistance (LTA) and Community Planning programs	\$750,000
CDOT	Pedestrian and Bicyclist Automated Counting Technology Study	Ped/bike count study related to crashes, had been a voluntary program, would pilot and evaluate the use of automated counting equipment	\$400,000
CDOT	Multimodal Crash Analysis Study	Builds on data supplied by IDOT for the years 2005-2009; new analysis needed to update findings for years 2010-2014	\$300,000
CDOT	Make Way for People Implementation Plan & Analysis	Program converts streets, sidewalks, plazas and alley into places for people to sit, eat and play	\$120,000
CDOT	Southwest Industrial Corridor Transportation Study (SWICT)	The study would build upon initial analysis by conducting a detailed review of potential infrastructure improvements directly related to freight movement	\$200,000
CTA	South Halsted Corridor Enhanced Bus Feasibility and Planning Study	In partnership with Pace, the purpose of the project is to assess alternatives and feasibility for enhanced bus infrastructure improvements along the south Halsted corridor from 79 <sup>th</sup> Street to Harvey	\$1,200,000
CTA	Core Capacity Expansion for Red and Purple Line Modernization (RPM), Phase 2	Project would support conceptual planning and NEPA compliance determination for the next phase of the RPM core capacity program	\$500,000
Metra	Origin-Destination Survey/	Update existing data and conducted concurrently with Station/Train Board and Alighting Counts	\$515,000
Metra	Station/Train Boarding and Alighting Counts	Measure weekday passenger use	\$560,000
Pace	Hispanic User/Non-User Market Analysis	Project involves procuring a qualified contractor to conduct a Hispanic User-Non User Market analysis of Pace's fixed route services	\$185,000

Next steps would include scoring instructions and sheets for the competitive program projects. The next meeting of the UWP committee would also likely be postponed, while considering the Transportation and Regional Coordinating Committee dates.

## 5.0 Other Business

Deputy Executive Director for Planning Bob Dean gave an update on CMAP's financial condition, reporting that the lack of a state budget had been met with a direct pass through of federal funding to CMAP. The CMAP Board and MPO Policy Committee had asked staff to look into long term ideas to decrease reliance on state funding. Funding alternatives may include an increase in local dues, fees for services and grant seeking.

Given Bruce Carmitchel's recent promotion, his service to the UWP committee and process were acknowledged.

**6.0 Public Comment**

There were no comments from the public.

**7.0 Next Meeting**

While the UWP Committee was scheduled to meet next in March, that meeting is likely to be postponed until April.

**8.0 Adjournment**

A motion to adjourn at 3:50 p.m., by Paula Trigg was seconded by Mike Connelley. All in favor, the motion carried.

Respectfully submitted,



Angela Manning-Hardimon, CMAP

/stk  
03-13-2016



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.0

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

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## MEMORANDUM

**To:** UWP Committee

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** March 31, 2016

**Re:** FY 2017 UWP

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On January 4, 2016, a Call for Projects was made for the FY 2017 UWP proposals. Nine proposals were received for the core projects and ten for the competitive projects.

As the UWP committee is aware, CMAP has historically relied exclusively on the State to match its federal funding. The lack of a State budget has significantly impacted CMAP's operations, leading the agency to explore a variety of solutions. In the long term, CMAP has proposed both legislative and non-legislative solutions to keep the agency operational, but even if these are successful, the agency will face crippling cash flow issues in early FY 2017 unless additional steps are taken. The proposed distribution of UWP funding this year is meant to keep the agency operational even in the absence of a state budget.

With the current State budget impasse and the uncertainty that a budget for FY 2017 will be passed, it is proposed that no FY 2017 dollars be allocated for competitive proposals. This will ensure that CMAP remain operational and also provide for the core transportation planning dollars for the City of Chicago, the Council of Mayors, Kane County and the transit agencies at the FY2016 federal levels. Federal funding is estimated to be \$17,104,664 for FY 2017.

### CORE PROPOSALS

The total core proposals totaled \$20,491,289, of which \$16,220,224 are in federal funds. A discussion of each of the proposals was held at the February 18, 2016 committee meeting. The recommendation on funding levels for the core proposals is as follows:

- CMAP request be reduced by \$2,002,706 – to \$13,940,394 (reflects all federal funds and no local match – please note that this is a decrease in total funding but an increase in federal share)
- CDOT request be reduced to the FY 2016 level – to \$825,000, a reduction of \$50,000 (\$40,000 federal funds)

- County request remain as proposed (Lake recommended a level that was \$40,000 lower than FY 2016)
- Council of Mayors request be reduced to the FY 2016 level --\$1,938,539, a reduction of \$65,900 (\$46,474 federal funds)
- CTA request be reduced to the FY 2016 level—to \$500,000, a reduction of \$93,750 (\$75,000 federal funds)
- Metra request be reduced to the FY 2016 level – to \$400,000, a reduction of \$50,000 (\$40,000 federal funds)
- Pace (rideshare services program) request be reduced to FY 2016 level – to \$75,000, a reduction of \$25,000 (\$20,000 federal funds), and Pace (TIP development and modeling) request was at the same level as FY 2016. Approve at requested level.
- RTA requested expansion of the core funding to complete the 2018 Regional Transit Strategic Plan. With the impact of the State budget on CMAP's ability to remain operational, it is recommended that RTA be funded at the FY 2016 expenditure level of \$100,000, a reduction of the FY 2017 request of \$100,000 (\$80,000 federal funds).

**COMPETITIVE PROPOSALS**

At the February 18, 2016 meeting, all competitive proposals were presented and the committee had an opportunity to ask questions regarding the projects. Committee members ranked the proposals as reflected in Table 1.

TABLE 1

FY 2017 COMPETITIVE PROPOSALS RANKING

<b>Agency</b>	<b>Project Title</b>	<b>Total Score</b>
CTA	South Halsted Corridor Enhanced Bus Feasibility and Planning Study	15.7
CMAP/Suballocation to RTA	Local Planning Assistance	15
CDOT	Southwest Industrial Corridor Transportation Study (SWICT)	13.3
CDOT	Multimodal Crash Analysis Study	13.2
CTA	Core Capacity Expansion for Red and Purple Line Modernization (RPM) Phase II	13.2
Metra	Station/Train Boarding and Alighting Count	13
CDOT	Pedestrian and Bicycle Count Study	12.2
Metra	Origin – Destination Survey	11
Pace	Pace Hispanic User/Non User Market Analysis Study	11
CDOT	Livable Streets: Make Way for People Implementation Plan and Analysis	8.3



As previously noted, it is recommended that no FY 2017 competitive dollars be allocated. However, project scoring has been provided to demonstrate how committee members ranked projects in relationship to evaluation criteria.

Table 2 reflects the FY 2017 UWP recommended program.

TABLE 2  
RECOMMENDED FY 2017 UWP

Agency	Project Title	CMAP Recommendations – federal funds	CMAP Recommendations – total funds
<b>Core</b>			
CMAP	MPO Activities	\$13,940,394	13,940,394
City of Chicago	City of Chicago Transportation and Programming	\$660,000	\$825,000
Lake County	Para transit Market Study	\$200,000	\$250,000
Council of Mayors	Subregional Transportation Planning, Programming, and Management	\$1,384,270	\$1,938,539
CTA	Program Development	\$400,000	\$500,000
Metra	Program Development	\$320,000	\$400,000
Pace	Rideshare Services Program	\$60,000	\$75,000
Pace	TIP Development and Modeling	\$60,000	\$75,000
RTA	Community Planning Program Staff	\$80,000	\$100,000
<b>Total of Core</b>		<b>\$17,104,664</b>	<b>\$18,103,933</b>
<b>Competitive</b>			
	No Program for FY17		
<b>Total Competitive</b>		<b>\$0</b>	<b>\$0</b>
<b>Total programs</b>		<b>\$17,104,664</b>	<b>\$18,103,933</b>
<b>FY 2017 UWP Mark</b>		<b>\$17,104,664</b>	

ACTION REQUESTED: Approval

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