



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.1 (b)

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MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: March 3, 2016

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 184 local projects have been initiated. Of these, 127 projects have been completed, 42 are fully underway, and 15 will get actively underway in the near future.

Several consultant-led projects have been paused due to contract reimbursement issues caused by the lack of a state budget. These projects will continue to be listed in this report, and their contract status will be noted.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see website)	Brian Daly	May 2014-Feb. 2016	Staff assistance	Newly completed. The Village of Carpentersville Board of Trustees adopted the plan on February 16. The Village of Algonquin adopted the plan in December. Project is complete.
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-May 2016	Staff assistance	Work continues on draft plan, focusing on core chapter (text and illustrations) of recommendations for potential infrastructure improvements.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-Sept. 2016	Staff assistance	Existing conditions report draft is under internal review. The MetroQuest interactive surveys (English and Spanish versions) are available through April 20. A presentation to the Aurora Downtown Board will be open to people unable to enter January's public workshop.
Beach Park planning priorities report	Ricardo Lopez	Jan.-Oct. 2016	Staff assistance	Project kickoff meeting with staff held in February. Work is underway on key stakeholder interviews and existing conditions analysis.
Bensenville zoning update (see website)	Jake Seid	Oct. 2015-Dec. 2016	Staff assistance	Stakeholder interviews are complete. A public kick-off meeting is scheduled at Village Hall for mid-March. A MetroQuest site will be developed to coordinate with the public outreach phase of the project.
Berwyn parking study (see website)	Lindsay Bayley	Nov. 2013-Feb. 2016	Staff assistance	Newly completed. Final report available on project page.
Berwyn stormwater management plan	Nora Beck	Mar.-Nov. 2016	Consultant assistance	Scoping underway.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-May 2016	Staff and consultant assistance	CMAP is scheduling a review meeting with the Steering Committee.
Blue Island capital improvement plan (see website)	Evy Zwiebach	Apr. 2015-Mar. 2016	Staff assistance	The Steering Committee is reviewing the draft CIP, and will provide comments by early March. Staff will finalize the document in March.
Brookfield comprehensive plan	Nora Beck	TBD	Consultant assistance	Consultant selection was completed in January. Project on hold due to contract reimbursement issues.
Calumet Park planning priorities report	Sam Shenbaga	May 2015-May 2016	Staff assistance	Draft underway. Internal draft for review expected by mid-March.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-TBD	Consultant assistance	Project on hold due to contract reimbursement issues.
Carol Stream comprehensive plan (see website)	John Carlisle	Feb. 2014-Apr. 2016	Staff assistance	Draft plan for public comment uploaded to project website on Friday, February 26. Draft plan public open house to be hosted in community on Wednesday, March 16.
Chicago North River Communities neighborhood plan	Brian Daly	Nov. 2015-Mar. 2017	Staff assistance	The steering committee held its kickoff meeting in February. Work by CMAP staff is underway on existing conditions analysis.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013-June 2016	Staff assistance	CMAP and DPD staff met with local aldermen to review the draft future land use map, and continued to prepare for the Housing Resource Fair scheduled for mid-April. In March, the team will conduct focus group meetings with community leaders to review the draft map and draft recommendations.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015-TBD	Consultant assistance	No update. Project on hold due to contract reimbursement issues.
Chicago Riverdale area transportation plan	Tony Manno	TBD	Consultant assistance	Draft scope of work completed. Project on hold due to contract reimbursement issues.
Chicago West Pullman neighborhood plan (see website)	Evy Zwiebach	Oct. 2014-Apr. 2016	Consultant assistance	No update.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014-TBD	Consultant assistance	Project on hold due to contract reimbursement issues.
<i>Cook County subregional growth plan</i>	<i>Jonathan Burch</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Initial scoping meeting scheduled for early March.</i>
Cook County unincorporated areas plan	John Carlisle	Apr. 2016-June 2017	Staff assistance	Initial scoping meeting with Cook County held February 16. Development of full scope of work is underway.
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014-Apr. 2016	Staff assistance	CMAP staff currently drafting plan and City staff are reviewing components, including network improvement maps, street types, and thoroughfare classification.

Project	CMAP lead	Timeline	Assistance type	Status and notes
DuPage County / Hanover Park Homes for a Changing Region (see website)	Jonathan Burch	Nov. 2014-Apr. 2016	Consultant assistance	Glendale Heights is working with the consultant to set a public meeting for early March.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see website)	John O'Neal	May 2015-TBD	Consultant assistance	Review of draft initial sections of plan (ECR and summary of public outreach to-date) completed and forwarded to consultant for incorporation. Outreach/public engagement continues. Project on hold due to contract reimbursement issues.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Apr. 2016	Staff assistance	Updated zoning map has been delivered to Village for comment, drafting of assessment memo is currently underway.
Endeleo Institute planning priorities report (see website)	Ashleigh Johnson	Feb. 2015-Mar. 2016	Staff assistance	Open house was held February 17, and report is being finalized.
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015-Sept. 2016	Staff assistance	Steering committee meeting on March 9 to review existing conditions report; targeted outreach focus group at East Leyden High School on March 9; public visioning workshop on March 23.
Governors State University green infrastructure plan	Holly Hudson	June 2015-TBD	Consultant assistance	The consultant prepared a status report outlining the findings of the stormwater model and preliminary alternatives and recommendations. The project is now on hold due to contract reimbursement issues.
Hampshire planning priorities report	Tony Manno	Mar.-Dec. 2016	Staff assistance	Scoping underway.
Homer Glen plan commissioner training	Patrick Day	Feb.-Sept. 2016	Staff assistance	Initial training session was conducted February 1. CMAP staff attended and met with Village Staff to discuss content for follow-up trainings.
Huntley zoning update	Patrick Day	May 2015-TBD	Consultant assistance	Draft Recommendations Memo was submitted by CodaMetrics for review. Project on hold due to contract reimbursement issues.
Impact DuPage affordable housing strategy	Jonathan Burch	Mar.-Dec. 2016	Staff assistance	Scoping underway.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	No update (project on hold).
Kendall County industrial market study	Don Hughes	Aug. 2015-Apr. 2016	Staff and consultant assistance	Draft of key findings memo is expected to be sent to county staff in early March.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Lake County / Round Lake Homes for a Changing Region (see website)	Stephen Ostrander	July 2014-Apr. 2016	Staff assistance	Draft plan forwarded to municipalities, Lake County, and non-profit partners for their review. All parties are scheduled to meet on March 31 to discuss the draft plan.
Lisle downtown parking plan	Lindsay Bayley	Mar. 2016-Feb. 2017	Staff assistance	An Intergovernmental Agreement was sent to the Village at the end of January. Upon receipt of the signed copy, the project team will begin working on the project.
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016-Dec. 2017	Staff assistance	Resolution and MOU have been signed and the project is underway. Staff have been compiling a stakeholder contact list and preparing a detailed project outline.
<i>McHenry County Comprehensive Economic Development Strategy (website)</i>	<i>Jonathan Burch</i>	<i>Jan. 2015-Feb. 2016</i>	<i>Staff and consultant assistance</i>	<i>Newly completed. The Plan has been adopted by all counties.</i>
Metropolitan Planning Council Great Rivers project	Louise Yeung	Dec. 2015-Dec. 2016	Staff assistance	Project team led the first of several neighborhood design charrettes to generate ideas for how to improve public access to the Des Plaines River and Trail.
Midlothian 147 th Street Corridor Improvements	Tony Manno	Apr. 2016-Feb. 2017	Staff and consultant assistance	Scoping underway.
North Chicago comprehensive plan (see website)	Jake Seid	May 2014-May 2016	Staff assistance	Drafting of the Comprehensive Plan was completed in December. The document is being reviewed by City staff and will be revised prior to a meeting with the project Steering Committee and presentation at a public open house.
North Lawndale community plan (see website)	Brandon Nolin	Feb. 2016-July 2017	Staff assistance	MOU signed and project steering committee kick-off held in February. Community outreach events being scheduled throughout the spring 2016.
O'Hare area truck route coordination	Bob Dean	TBD	Consultant assistance	Consultant selection will be brought to the March Board for approval. However, after selection, project will be on hold due to contract reimbursement issues.
Palos Park trails plan	John O'Neal	TBD	Consultant assistance	Draft scope/RFP completed; currently in internal review. Project on hold due to contract reimbursement issues.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013- June 2016	Staff and consultant assistance	CMAP staff are editing the document based on Village and steering committee feedback, and are nearing a first draft of the subdivision regulations.
Regional truck permitting project	Alex Beata	Jan. 2015- June 2016	Consultant assistance	Held a visioning session on January 26 with the Steering Committee and other stakeholders. Began developing draft recommendations.
Richmond planning priorities report	Maggie Jarr	Feb.-Nov. 2016	Staff assistance	Project kick-off meeting with the Village took place in early February. Stakeholder interviews are being scheduled for the beginning of March.
Richton Park capital improvement plan (see website)	Brian Daly	June 2015- Dec. 2016	Staff assistance	Completion of the CIP has been rescheduled to incorporate results of stormwater management plan (described below).
Richton Park stormwater management plan	Kate Evasic	Feb.-Oct. 2016	Consultant assistance	Scoping underway.
Romeoville comprehensive plan	Brandon Nolin	Apr. 2016- June 2017	Consultant assistance	RFP deadline was February 25. Consultant interviews anticipated week of March 21 with consultant selection in April.
Roselle comprehensive plan (see website)	Dan Olson	Feb. 2015- June 2016	Consultant assistance	Consultant is working to have full working draft available to Village and CMAP staff by the end of March for review. Feedback and edits will be submitted in April, and the consultant looks to bring a final draft for Village approval in May.
South Elgin zoning update (see website)	Patrick Day	Oct. 2014- Dec. 2016	Staff assistance	Draft Recommendations Memo has been completed and submitted to Village staff for comment. Following this review period, memo will be reviewed by project Steering Committee.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015- Sept. 2016	Staff assistance	Village staff completed review of draft Existing Conditions Report. CMAP staff currently making revisions to draft report. Next step will be review of the revised draft report by full project Steering Committee.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014- Sept. 2016	Staff assistance	Key recommendations memo has been drafted. Internal review comments are currently being incorporated, including comments of Programming staff on STP recommendations.
Sugar Run Creek area plan (see website)	Brandon Nolin	May 2015- Oct. 2016	Staff assistance	Draft Existing Conditions Report delivered in February ahead of Neighborhood Vision Workshop scheduled for March 22.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Villa Park zoning ordinance	Patrick Day	July 2015-TBD	Consultant assistance	Steering Committee met to review Module 1 of the draft ordinance on January 19. Project on hold due to contract reimbursement issues.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-May 2016	Consultant assistance	The consultant is coordinating with the Village to schedule a steering committee meeting.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014-May 2016	Staff assistance	Planning and Zoning Commission reviewed chapters 3 and 4 at February 9 meeting and submitted comments to CMAP staff. Final Commission meeting in March to go over chapters 5 and 6.

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