



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.5

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: May 4, 2016

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 186 local projects have been initiated. Of these, 129 projects have been completed, 46 are fully underway, and 11 will get actively underway in the near future.

Several consultant-led projects have been paused due to contract reimbursement issues caused by the lack of a state budget. These projects will continue to be listed in this report, and their contract status will be noted.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Information

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014- July 2016	Staff assistance	Internal (CMAP staff) review of draft plan continues.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015- Nov. 2016	Staff assistance	The Metroquest survey closed on May 1. The survey had over 2,700 visits and 768 fully completed submissions. Two focus group meetings were held in April: one with Alderman Garza on the east side April 20, 25 attendees) and one with the Indian American Community Outreach Advisory Board (April 14, 12 attendees). Notice was sent to all neighborhood groups about the project and survey closing. Existing conditions report has been posted online. Outreach event for El Día de Los Niños was postponed from April 30 to May 7, due to weather.
Beach Park planning priorities report (see website)	Ricardo Lopez	Jan.-Oct. 2016	Staff assistance	CMAP staff is currently working on the existing conditions analysis.
Bensenville zoning update (see website)	Jake Seid	Oct. 2015- June 2017	Staff assistance	Targeted outreach meetings are being held with the Bensenville Park District, Padres Unidos, and the Bensenville Community Foundation to coincide with online engagement through May.
Berwyn stormwater management plan	Nora Beck	July 2016- June 2017	Consultant assistance	Scoping underway.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013- June 2016	Staff and consultant assistance	CMAP is revising the document in response to feedback from the historic preservation community.
Blue Island capital improvement plan (see website)	Evy Zwiebach	Apr. 2015- May 2016	Staff assistance	The Steering Committee and project partners completed document review and submitted comments in April. CMAP staff is currently finalizing the document.
Brookfield comprehensive plan	Nora Beck	TBD	Consultant assistance	Consultant selection was completed in January. Project on hold due to contract reimbursement issues.
Calumet Park planning priorities report	Sam Shenbaga	May 2015- May 2016	Staff assistance	Draft sent to Village and partner agencies for review. Comments received from RTA, Metra, Pace, ATA, and CNT. Meeting with Village staff on May 5.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014- TBD	Consultant assistance	Cameros has finalized staff revisions to the recommendations memo and is scheduling a meeting with the Steering Committee.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Carol Stream comprehensive plan (see website)	John Carlisle	Feb. 2014- June 2016	Staff assistance	Public hearing before the plan commission to consider recommending adoption will occur May 9.
Chicago North River Communities neighborhood plan (see website)	Brian Daly	Nov. 2015- Mar. 2017	Staff assistance	CMAP staff continues to work on the existing conditions analysis, conduct interviews and focus groups with key stakeholders, and conduct outreach to community groups.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013- June 2016	Staff assistance	CMAP and DPD staff presented draft plan materials at the Pilsen – Little Village Resident Service Fair on April 16. The team will conduct follow up focus group meetings with community leaders in late May. The Draft Plan Open House is expected to take place Summer 2016.
Chicago Pullman National Historic Park transportation plan	Lindsay Bayley	June 2015- TBD	Consultant assistance	No update. Project on hold due to contract reimbursement issues.
Chicago Riverdale area transportation plan	Tony Manno	TBD	Consultant assistance	Draft scope of work completed. Project on hold due to contract reimbursement issues.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014- TBD	Consultant assistance	No update. Project on hold due to contract reimbursement issues.
Cook County subregional growth plan	Jonathan Burch	May-Dec. 2016	Staff assistance	Project scoping underway. The project team has focused on conducting reconnaissance interviews in preparation for an impending kickoff.
Cook County unincorporated areas plan	John Carlisle	May 2016- June 2017	Staff assistance	Some pre-kickoff meetings with township supervisors, county commissioners, and mayors/managers of the local communities have been completed with a few remaining; CMAP staff drafting full scope of work; public launch of project slated for July
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014- July 2016	Staff assistance	The City of Crystal Lake is reviewing the draft plan.
<i>Des Plaines comprehensive plan</i>	<i>Heidy Persaud</i>	<i>July 2016- Oct. 2017</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping underway.</i>
DuPage County / Hanover Park Homes for a Changing Region (see website)	Jonathan Burch	Nov. 2014- TBD	Consultant assistance	Due to contract reimbursement issues, the consultant is working slowly to create recommendations memos for the three towns.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan (see website)	John O'Neal	May 2015- TBD	Consultant assistance	Consultant shared revised ECR and draft initial plan chapter on public outreach with DuPage DOT and CMAP. However, the project is now formally on-hold pending solution to contract reimbursement issues. In addition, consultant project manager announced his departure from firm.

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				Meeting outlining transition to new PM occurred at DuPage DOT on April 7.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-May 2016	Staff assistance	Assessment memo drafting is currently underway.
Endeleo Institute planning priorities report (see website)	Ashleigh Johnson	Feb. 2015-May 2016	Staff assistance	Final report undergoing interval review by communications team and to be sent to Endeleo by end of the month.
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015-Nov. 2016	Staff assistance	CMAP staff conducted a visioning workshop and targeted focus group outreach. A key recommendations memo has been delivered to Village staff. CMAP staff is also creating a draft future land use map for Village consideration. Once Village staff has given general approval for these, draft plan content creation will begin.
Governors State University green infrastructure plan	Holly Hudson	June 2015-TBD	Consultant assistance	The consultant submitted a status report in February outlining the findings of the stormwater model and preliminary alternatives and recommendations. The project continues to be on hold due to contract reimbursement issues.
Hampshire planning priorities report	Tony Manno	Mar.-Dec. 2016	Staff assistance	Compilation of data and previous studies underway. Stakeholder interviews are targeted for late May or early June.
Homer Glen plan commissioner training	Patrick Day	Feb.-Sept. 2016	Staff assistance	CMAP Staff are conducting a training on the Village's Conservation Design Ordinance at Village Hall on May 2.
Huntley zoning update	Patrick Day	May 2015-TBD	Consultant assistance	No update (project on hold).
Impact DuPage affordable housing strategy	Jonathan Burch	Mar.-Dec. 2016	Staff assistance	Staff attended the kickoff meeting on April 5. Coordination on focus groups, surveying, and data gathering is underway.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	Project is on hold due to funding limitations. However, the City of Joliet and CMAP continue to explore options that would allow the project to move forward, as well as this project's relationship to another project that's preparing an engineering study for the planned reconnection of one block of Chicago Street.
Kendall County industrial market study	Don Hughes	Aug. 2015-June 2016	Staff and consultant assistance	County staff reviewed final draft. Final presentation is scheduled for June 1.
Lake County / Round Lake Homes for a Changing Region	Stephen Ostrander	July 2014-June 2016	Staff assistance	Final plan document was prepared and is currently being reviewed by CMAP's communications division. In addition, CMAP is working with

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(see website)				partners Metropolitan Mayors Caucus and MPC to identify priorities and first steps for the plan's upcoming implementation phase, which will be kicked-off at final Steering Committee meeting in June.
Lisle downtown parking plan	Lindsay Bayley	Mar. 2016-Feb. 2017	Staff assistance	Project website and materials under development.
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016-Dec. 2017	Staff assistance	Staff have been working with project partners DuPage County Stormwater Management and DuPage River Salt Creek Workgroup (DRSCW) to obtain GIS datasets and finalize the watershed planning boundary in support of resource inventory mapping. Staff gave a brief project update at the DRSCW April meeting. An initial planning meeting is being coordinated for late spring.
McHenry County Fox River corridor study	Kate Evasic	Sept. 2016-Dec. 2017	Staff assistance	Scoping underway.
Metropolitan Planning Council Great Rivers project	Louise Yeung	Dec. 2015-Dec. 2016	Staff assistance	Held two charrettes in Goose Island and Riverdale. Currently supporting MPC in public open houses to present the Great Rivers Chicago Action Agenda.
Midlothian 147 th Street corridor improvements	Tony Manno	Apr. 2016-Feb. 2017	Staff and consultant assistance	Scope has been finalized and the IGA has been approved by the Village. Kickoff meeting has been scheduled for May 6 with the Village, CNT, ATA and IDOT.
North Chicago comprehensive plan (see website)	Jake Seid	May 2014-June 2016	Staff assistance	The draft Comprehensive Plan was presented to the project Steering Committee on April 26. A public open house to discuss the major recommendations with residents is scheduled for May 24.
North Lawndale community plan (see website)	Brandon Nolin	Feb. 2016-July 2017	Staff assistance	Conducted 300+ person Community Planning Conference to kick-off project. Existing Conditions Report due in late summer 2016.
O'Hare area truck route coordination	Bob Dean	TBD	Consultant assistance	Consultant was selected at March Board meeting, but project is on hold due to budget issues.
Palos Park trails plan	John O'Neal	July 2016-June 2017	Consultant assistance	Discussion re scope of work with project sponsor (Palos Park) and FPDCC continued. Revised scope of work, under which the project will be staff-led rather than consultant-led, was drafted and shared with staff at Village and DPCDC.
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-June 2016	Staff and consultant assistance	CMAP staff revised the ordinance based on staff and Steering Committee feedback, and held a call with staff on April 27 to review outstanding questions.

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Regional truck permitting project (see website)	Alex Beata	Jan. 2015- June 2016	Consultant assistance	Draft recommendations are under development. Met with an ad hoc group of mayors, managers, and law enforcement from the MMC to discuss project.
Richmond planning priorities report (see website)	Maggie Jarr	Feb.-Nov. 2016	Staff assistance	CMAP staff is currently working on the existing conditions analysis.
Richton Park capital improvement plan (see website)	Brian Daly	June 2015- Dec. 2016	Staff assistance	Completion of the CIP has been rescheduled to incorporate results of stormwater management plan (described below).
Richton Park stormwater management plan	Kate Evasic	Apr.-Oct. 2016	Consultant assistance	CMAP staff is working with the Consultant and Village to schedule a kick-off meeting for mid-May and to develop a list of project advisory committee members.
Romeoville comprehensive plan	Brandon Nolin	Apr. 2016- June 2017	Consultant assistance	Consultant approved at April Board meeting. Awaiting signed contract. Scheduling kick-off for late May/early June.
Roselle comprehensive plan (see website)	Dan Olson	Feb. 2015- June 2016	Consultant assistance	Consultant is submitting full draft for Village and CMAP staff review on May 6. Comments will be due back by June 1. Edited draft will be presented at final public forum and Steering Committee meeting on June 7, with approval of the final plan expected in late June or July.
South Elgin zoning update (see website)	Patrick Day	Oct. 2014- Dec. 2016	Staff assistance	CMAP Staff will present the project Recommendations Memo before Steering Committee on May 18.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015- Sept. 2016	Staff assistance	CMAP staff began designing and planning broader focus group (targeted to key segments of South Holland) to help inform plan recommendations. Staff also continued interviews with sub-regional business and real estate stakeholders. CMAP staff and consultant from CMAP's stormwater initiative met with Village staff on April 27 to discuss their findings, including potential locations for stormwater planning recommendations, as well as potential recommended interventions.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014- Sept. 2016	Staff assistance	Planning/promotion of Chicagoland Complete Streets Coalition Workshop (May 10) continues. Map of potential regional bikeway corridors and road diet candidates completed and shared with SSMMA and Active Transportation Alliance staff. Technical assistance with South Council communities on Complete Streets and development/ adoption of policies ongoing.

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Sugar Run Creek area plan (see website)	Brandon Nolin	May 2015- Oct. 2016	Staff assistance	Key Recommendations memo delivered to Steering Committee in April. Draft Plan being developed with delivery to client anticipated in July/August 2016.
Villa Park zoning ordinance	Patrick Day	July 2015- TBD	Consultant assistance	No update (project on hold).
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- June 2016	Consultant assistance	Steering committee meetings were held on April 13 and 27 to discuss the draft code.
Winthrop Harbor comprehensive plan (see website)	Sam Shenbaga	Sept. 2014- June 2016	Staff assistance	Revised Plan sent to Village staff for final review. Public Open House scheduled for May 24.

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