



Chicago Metropolitan Agency for Planning

Agenda Item No. 4.2

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: November 2, 2016

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 188 local projects have been initiated. Of these, 137 projects have been completed, 47 are fully underway, and 4 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Information

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Arlington Heights bicycle-pedestrian plan (see website)	John O'Neal	May 2014-Jan. 2017	Staff assistance	Preliminary draft plan in final stages of review by Village and Bicycle and Pedestrian Advisory Committee (Steering Committee). BPAC/SC meeting on draft plan meeting planned for Nov./Dec.
Aurora downtown plan (see website)	Lindsay Bayley	May 2015-Jan. 2017	Staff assistance	Drafting of downtown plan is currently underway. City Staff will review the draft in mid-November.
Beach Park planning priorities report (see website)	Ricardo Lopez	Jan.-Dec. 2016	Staff assistance	Outline of draft recommendations submitted to Village staff for review. Meeting with Village staff to discuss recommendations scheduled for November 21.
Bensenville zoning update (see website)	Jake Seid	Oct. 2015-June 2017	Staff assistance	The project team continued its work on the Recommendations Memo in collaboration with Village staff. The Memo will be presented to the project Steering Committee in the coming months.
Berwyn stormwater management plan (TBD)	Nora Beck	July 2016-June 2017	Consultant assistance	The City and CMAP staff are developing a steering committee and outreach plan for the project. CMAP staff are conducting an ArcHydro analysis as a preliminary step to understand flooding issues and a water quality analysis. CMAP is working with stormwater engineering consultant to finalize the scope for their portion of the project.
Berwyn zoning revisions (see website)	Kristin Ihnchak	Jan. 2013-Jan. 2017	Staff and consultant assistance	No update.
Brookfield comprehensive plan	Heidy Persaud	Oct. 2016 – Oct. 2017	Consultant assistance	Brookfield staff is developing a steering committee for a tentative November meeting date. The next Village newsletter will feature the plan and process.
Calumet Park planning priorities report (website)	Sam Shenbaga	May 2015-Nov. 2016	Staff assistance	Final report completed and approved by staff. Presentation to Plan Commission being scheduled by Village.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014 - Apr. 2017	Consultant assistance	No update.
Chicago Heights zoning update	Maggie Jarr	Aug. 2016-Apr. 2017	Consultant assistance	CMAP and Chicago Heights selected a contractor. CMAP/City intergovernmental agreement nearing completion.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago North River Communities neighborhood plan (see website)	Brian Daly	Nov. 2015- June 2017	Staff assistance	CMAP staff is writing and finalizing the existing conditions report.
Chicago Pilsen-Little Village neighborhood plan (see website)	Evy Zwiebach	Dec. 2013- Dec. 2016	Staff assistance	CMAP staff provided comments to DPD on the revised draft plan. In the next month, staff will continue providing comments as DPD completes subsequent revisions.
Chicago Pullman National Historic Park transportation plan (https://pullmantransportation.com/)	Lindsay Bayley	June 2015- Mar. 2017	Consultant assistance	NPS staff, Volpe, and CMAP are reviewing the draft recommendation outline. Planning for an open house in mid-November or early December is underway.
Chicago Riverdale area transportation plan	Tony Manno	Nov. 2016- Oct. 2017	Consultant assistance	Consultant selection is complete, and CMAP and CDOT are working on the IGA. The project remains on schedule to begin in November.
Cicero comprehensive plan (see website)	Jonathan Burch	Apr. 2014- TBD	Consultant assistance	Contractor is working with the Town to develop a schedule to finish the project and adopt the almost-complete plan.
Cook County subregional growth plan	Jonathan Burch	May-Dec. 2016	Staff assistance	Staff is working on a series of small data requests in preparation for a Sounding Board meeting in early November.
Cook County (Maine-Northfield) unincorporated area plan (see website)	John Carlisle	July 2016- Dec. 2017	Staff assistance	First public kickoff meeting was October 19. Second public kickoff meeting will be Tuesday, November 15, at Crowley Park Field House, 749 Huber Ln., Glenview. MetroQuest survey is being developed. Key stakeholder interviews are underway, and focus groups and take-home workshop materials are being developed.
Crystal Lake transportation plan (see website)	Nora Beck	Mar. 2014- Dec. 2016	Staff assistance	The City of Crystal Lake provided feedback on the draft plan, CMAP staff to respond and schedule steering committee review.
Des Plaines comprehensive plan	Heidy Persaud	Nov. 2016- Feb. 2018	Staff assistance	Des Plaines staff led a city tour for CMAP staff on October 14. A steering committee is being developed for a tentative November meeting date.
DuPage County / Hanover Park Homes for a Changing Region (see website)	Jonathan Burch	Nov. 2014- Mar. 2017	Consultant assistance	Near-term work will focus on developing recommendations memos for Hanover Park and Glendale Heights. The consultant presented West Chicago recommendations to local officials in early October.
DuPage County Elgin-O'Hare Corridor Bicycle and Pedestrian Plan	John O'Neal	May 2015- Mar. 2017	Consultant assistance	ECR finalized and posted on consultant's project website and on CMAP project webpage . Consultant team currently coordinating next

Project	CMAP lead	Timeline	Assistance type	Status and notes
(see website)				steps for community and stakeholder engagement and drafting key recommendations and prioritization methodology memos.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014- Nov. 2016	Staff assistance	CMAP staff have created an assessment memo, annotated zoning ordinance, and proposed zoning map, and will present these materials at a November 14 Steering Committee meeting.
Franklin Park comprehensive plan (see website)	John Carlisle	Apr. 2015- Jan. 2017	Staff assistance	Village staff is reviewing the draft plan. Engineering consultant T.Y. Lin has provided preliminary assessments of bike recommendations and additional detail on bikeway facilities. Steering committee and partner agency review should begin in November.
Governors State University green infrastructure plan	Holly Hudson	June 2015- TBD	Consultant assistance	Following project restart in September, staff participated in two conference calls during October with the project consultant and GSU staff to review remaining tasks, outstanding data needs, deliverables, and revised completion schedule.
Hampshire planning priorities report (see website)	Tony Manno	Mar. 2016- Jan. 2017	Staff assistance	The draft community profile is under internal review. The previous plans, key issues and recommendations sections are being drafted.
Harvard zoning update	Jake Seid	TBD	Consultant assistance	CMAP received three responses to the RFP. Consultant selection expected in January.
Homer Glen plan commissioner training	Patrick Day	Feb.-Nov. 2016	Staff assistance	CMAP staff will perform the final plan commissioner training (third in a series of three trainings) on November 3.
Huntley zoning update	Patrick Day	May 2015- TBD	Consultant assistance	Ordinance drafting is currently underway.
Impact DuPage affordable housing strategy	Jonathan Burch	Mar.-Dec. 2016	Staff assistance	Staff are working on a recommendations memo in preparation for a steering committee meeting the last week of November.
Joliet Chicago Street plan	Stephen Ostrander	TBD	Consultant assistance	Interviews with consultant teams occurred on October 7. City and CMAP staff chose preferred consultant team and prepared justification memo for CMAP Board approval on November 9.
Lisle downtown parking plan (see website)	Lindsay Bayley	Mar. 2016- Feb. 2017	Staff assistance	CMAP staff conducted parking occupancy counts for all downtown parking lots and streets, and is currently processing the data and incorporating the results into the existing conditions report. Working with the consultant Houseal Lavigne, a collaboration is underway with the overlapping downtown Master Plan Update process, to avoid duplication of efforts.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Lower Salt Creek Watershed-based Plan	Holly Hudson	Jan. 2016- Dec. 2017	Staff assistance	Staff continued to work with project partners DuPage County Stormwater Management (DCSM) and DuPage River Salt Creek Workgroup (DRSCW) on watershed resource inventory (WRI) requirements; a draft WRI was submitted to Illinois EPA on October 28. Staff attended the October 26 DRSCW meeting and presented an overview of the project at a Salt Creek stakeholder public meeting on the same date. CMAP also continued working to coordinate a pollutant load modeling workshop for project partner and Illinois EPA staff.
McHenry County Fox River corridor study	Kate Evasic	Sept. 2016- Dec. 2017	Staff assistance	Staff conducted kickoff meeting with steering committee on October 25. Corridor profile section of the existing conditions report is complete. Initial outreach and data analysis is underway.
Metropolitan Planning Council Great Rivers project	Evy Zwiebach	Dec. 2015- Dec. 2016	Staff assistance	CMAP and MPC staff continues to prepare for suburban Cook County community meetings, the first of which will focus on the Cal-Sag Channel and will take place in the late Fall or early Winter. In the next month, staff will circulate a survey to begin engaging stakeholders in advance of the community meeting.
Midlothian 147 th Street corridor improvements (see website)	Tony Manno	Apr. 2016- Feb. 2017	Staff and consultant assistance	A Fall Event was held on October 22 to highlight the project and solicit feedback from area residents and business owners. Over 100 people attended the event and provided feedback on ways to improve the corridor. Stormwater and flooding analysis is underway and the first steering committee meeting is scheduled on November 9.
North Lawndale community plan (see website)	Brandon Nolin	Feb. 2016- July 2017	Staff assistance	Existing conditions report presented to Steering Committee in October. Final report will be made available for public review in November. LISC Quality of Life coordination is on-going with the next round of outreach taking place in early 2017.
O'Hare area truck route coordination	Alex Beata	July 2016- June 2017	Consultant assistance	Data collection and analysis continues. The Steering Committee is scheduled to meet December 7 to review technical progress and discuss a project vision.
Palos Park bikeways and trails plan	John O'Neal	Nov. 2016- June 2017	Consultant assistance	Consultant selection and proposed contract/scope of work will be brought for Board approval in November.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Park Forest zoning revisions (see website)	Kristin Ihnchak	June 2013-Mar. 2017	Staff and consultant assistance	A follow up conversation with Terra Engineering was held to review their comments on the draft code and initial stormwater regulations.
Regional truck permitting project (see website)	Alex Beata	Jan. 2015-Nov. 2016	Consultant assistance	Draft report was presented to the Steering Committee on October 31. Final comments are due November 8 and the final report is expected to be presented to the CMAP Freight Committee on December 5.
Richmond planning priorities report (see website)	Maggie Jarr	Feb.-Nov. 2016	Staff assistance	Report was presented at the Village Board meeting on October 20.
Richton Park capital improvement plan (see website)	Brandon Nolin	June 2015-Jan. 2017	Staff assistance	CIP process being relaunched with completion in early 2017 ahead of end of Village's fiscal year. The CIP will incorporate results of the stormwater management plan (described below)with MWRD collaboration.
Richton Park stormwater management plan (see website)	Kate Evasic	Apr.-Dec. 2016	Consultant assistance	Project is on hold until a separate floodway study that will inform the plan is complete. CMAP staff continues to check in with consultant performing floodway study and market study. The market study of the I-57 Corridor will be completed by early November.
Romeoville comprehensive plan (see website)	Brandon Nolin	Apr. 2016-June 2017	Consultant assistance	Community Assessment Report delivered by consultant with Steering Committee review on November 2. Community workshop will be held November 17. Project website is https://bigpictureromeoville.com .
South Elgin zoning update (see website)	Patrick Day	Oct. 2014-June 2017	Staff assistance	Internal review of a draft Module 1 (of 3) of the UDO is underway.
South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015-Feb. 2017	Staff assistance	CMAP staff and Village staff developed design for community-wide open house event scheduled for December 13 that will present and seek feedback on findings and issues and opportunities to be addressed in plan. Additionally, CMAP contracted with SB Friedman to conduct in-depth office and hotel market analysis for major site in Village's Interstate Zoning District, which is now underway.
SSMMA Complete Streets plan (see website)	John O'Neal	July 2014-Dec. 2016	Staff assistance	Production of draft plan (i.e. text to accompany 2008 SSMMA Bicycle Plan update) currently underway. Team meeting to determine next steps and draft plan production responsibilities held Oct. 14.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Sugar Run Creek area plan (see website)	Brandon Nolin	May 2015- Dec. 2016	Staff assistance	Public Open House to was held in October. Targeting November/December for presentation to Will County Land Use and Development Committee and County Board.
Villa Park zoning ordinance	Patrick Day	July 2015- TBD	Consultant assistance	Drafting of Module 2 of the ordinance is currently underway.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- Dec. 2016	Consultant assistance	A steering committee meeting to discuss the draft ordinance was held on October 19.
Wilmington downtown plan	Maggie Jarr	TBD	Staff assistance	IGA and scope of work will be approved at City of Wilmington November board meeting. Coordination on staffing and schedule underway with project kick-off likely in January 2017.
<i>Winthrop Harbor comprehensive plan (see website)</i>	<i>Sam Shenbaga</i>	<i>Sept. 2014- Oct. 2016</i>	<i>Staff assistance</i>	<i>Newly completed. Plan adopted unanimously by Village Board on October 18.</i>

--end--