



## Chicago Metropolitan Agency for Planning (CMAP)

### Board Meeting Minutes

January 11, 2017

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
Cook County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Board Members Present:** Gerald Bennett, Chair-representing southwest Cook County, Rita Athas-representing the City of Chicago, Frank Beal-representing the City of Chicago, Matthew Brolley-representing Kane and Kendall Counties, Franco Coladipietro-representing DuPage County (via tele-conference), Janel Forde-representing the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County (via tele-conference), John Noak-representing Will County (via tele-conference), Rick Reinbold-representing south suburban Cook County (via tele-conference), William Rodeghier-representing suburban Cook County, Carolyn Schofield-representing McHenry County, Peter Skosey-representing the City of Chicago, and John Yonan, representing the MPO Policy Committee.

**Staff Present:** Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Bob Dean, Tom Garritano, Tom Kotarac, Gordon Smith, Elizabeth Oo, and Sherry Kane

**Also Present:** James Savio, Sikich LLP

**Others Present:** Garland Armstrong-Access Living, Heather Armstrong-Access Living, Len Canata-WCMC, Jackie Forbes-Kane/Kendall Council of Mayors, Janell Jensen-McHenry Council of Mayors, Mike Klemens-WCGL, Patrick Knapp- Kane/Kendall Council of Mayors, Kelsey Mulhausen, and Vicky Smith-Southwest Conference.

#### 1.0 Call to Order and Introductions

CMAP Board Chair Mayor Gerald Bennett called the meeting to order at 9:33 a.m., and asked Board members to introduce themselves.

#### 2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

### **3.0 Approval of Minutes**

A motion to approve the minutes of the CMAP Board of November 9, 2016, as presented was made by Carolyn Schofield and seconded by President William Rodeghier. All in favor, the motion carried.

### **4.0 Executive Director's Report**

Executive Director Joe Szabo reported that the ON TO 2050 update had been included in the Board packet along with the Local Technical Assistance (LTA) program update and introduced Tricia Hyland, CMAP's Senior Development Specialist. Szabo reported that the Surface Transportation Program (STP) agreement between the City of Chicago, the Council of Mayors, and the MPO Policy Committee that covers the distribution of STP funds has historically been updated after a new federal transportation bill has passed. With the U.S. DOT having finalized several planning and performance-measurement regulations that impact the STP and implementation of the regulations will be part of the certification review, it seemed a good time to begin conversations about changes to the agreement to ensure federal rules are met and the policies of GO TO 2040. A meeting of the Council of Mayors Chair and Vice-Chairs, along with three representatives from the City of Chicago, IDOT, and FHWA is expected in February, Szabo concluded.

### **5.0 Annual Financial Report for the Year Ended June 30, 2016**

From the accounting firm of Sikich LLP, Jim Savio presented the Annual Financial Report and Single Audit for the Year Ended June 30, 2016. Savio reported that the review had gone smoothly and thanked CMAP staff for their help. Highlighting various components of the report, Savio reviewed the Independent Auditor's Report that is prepared by the auditors for the Annual Financial Report (management is responsible for the remainder of the report). Savio reported that again this year, an unmodified opinion was issued (the highest level), that the agency adopted GASB 72 related to fair value measurement, and asked that the Board review the Management's Discussion and Analysis (MDA). Savio also drew attention to Statement of Net Position—the Balance Sheet (and explained GASB 68), the Statement of Revenues, Expenses, and Changes in Net Position (showing a net income of about \$345,000), schedule related to grant activity, the Single Audit, including the Schedule of Expenditures of Federal Awards and Schedule of Findings and Questioned Costs. An unmodified opinion was issued, Savio continued, for internal control and financial reporting no material weaknesses and no deficiencies were noted as well as no instances of non-compliance were identified. Further, Savio concluded, under Federal Awards, again no material weaknesses or significant deficiencies were identified.

A motion by Frank Beal was seconded by Mayor John Noak to approve acceptance of the FY 2016 Annual Financial Report and Single Audit. All in favor, the motion carried.

### **6.0 Procurements and Contract Approvals**

Deputy Executive Director of Finance and Administration Angela Manning-Hardimon presented the procurements and contracts for approval by the board that included: a contract award to Camiros for the City of Harvard's zoning and subdivision ordinances at a cost not to exceed \$80,530.00; a contract award with RSG to perform the freight model enhancements work in the amount of \$199,832; a budget increase and contract extension for Thirst Design Integration Consultants of \$150,00 in FY 2017, \$200,000 in FY 2018 and \$200,000 in FY2019; and a resolution authorizing an intergovernmental agreement with

the Chicago Housing Authority (CHA) and associated contract with BRick Partners to conduct their portion of the Regional Housing Initiative (RHI) work in a total amount of \$140,000. A motion by Mayor John Noak was seconded by Frank Beal to approve the contract awards and Resolution as was presented. All in favor, the motion carried.

## **7.0 Committee Reports**

Committee Chair, Rita Athas reported that the Programming Committee had met earlier in the morning, had discussed the change in the programming committee that will be overseeing not only the Local Technical Assistance (LTA) program, but also transportation-related programming. A presentation was given by the Village of Riverside, who had very much appreciated CMAP's assistance on some of the implementation activities that had occurred since the adoption of the Village's Central Business District Plan, Athas continued and staff had presented a draft of the 2017 State Legislative Framework and Agenda as well as the Federal Legislative Agenda.

A written summary of the working committees and the Council of Mayors Executive Committee was also distributed.

## **8.0 Unified Work Program (UWP) Process**

Deputy Executive Director of Finance and Administration Angela Manning-Hardimon gave a brief overview of the Unified Work Program (UWP) Process, reporting that a call for projects, due on January 30 for both core and competitive programs, had been issued on January 3, 2017, that presentations of the proposals will be made at a UWP meeting on February 15, 2017, that members will rank competitive proposals by the end of February, that the FY 2018 program will be adopted at the Committee's meeting in March, with a presentation of the program to the Transportation Committee in April and consideration by the Programming Committee, the CMAP Board and the MPO Policy Committee at meetings in June. A final document, Manning-Hardimon concluded, would be published and release in late June 2017.

## **9.0 ON TO 2050-Alternative Futures Engagement**

CMAP staff, Liz Oo gave a presentation related to ON TO 2050 Alternative Futures, recalling the five different Alternative Futures—climate change impacts intensified, continued economic restructuring, further depletion of public resources, greater mobility enabled technology and more people choosing mixed-use, walkable communities—that had been presented at the Board's last meeting. Oo outlined the main alternative future products that would be developed—memos, MetroQuest, and Kiosks—and explained goals, content, and primary audiences for each. Using intensified climate change as an example, Oo described various impacts of intensified climate change and how we might prepare for those impacts. Next steps, Oo concluded, from November 2016-March 2017 the futures would continue to be developed, strategies would be identified and prioritized and preparation for public outreach will begin. During the months of April-August 2017, the interactive visuals and MetroQuest will be released and public workshops hosted.

Related to the ON TO 2050 kiosks for which the Board approved the purchase of last November, Deputy Executive Director of Communications and Outreach, Tom Garritano gave an overview of a series of the five interactive apps that staff and consultants are in the process of developing on alternative futures, compared the new iPad kiosks to the

PC based kiosks that were used in the development of GO TO 2040, covered the benefits of the kiosks and apps related to educating and gaining feedback from users, gave a timeline of the Alternative Futures engagement and location of the kiosks, and finally a demonstration of the kiosk app, specifically related to Climate Change. High traffic locations, public buildings, and outreach to organizations to compile a list for placement of the kiosks, Garritano continued, with portable kiosks being used at festivals and other public meetings across the region. One app per month will be featured, Garritano went on to say, and at the conclusion of each app, the user will have opportunity to register and complete a more detailed survey regarding the comprehensive plan through MetroQuest, a commercial tool that staff has used for a number of years, and part of the GO TO 2040 outreach that allows for more detailed feedback than the kiosks. Garritano fielded questions related to where the 35,000 respondents from GO TO 2040 originated, if the questions raised in the apps would be randomized at the various locations, and if demographic info would be available from the kiosks. Chairman Bennett suggested that members help staff get out in their communities to host local sessions.

#### **10.0 U.S. DOT MPO Consolidation Final Rule**

Deputy Executive Director of Policy and Programming, Tom Kotarac, reported that U.S. DOT proposed a rule in June that would change the way we do planning in our region, he offered thanks to all who had weighed in on the topic during the comment period (over 660 comments total had been filed—only 16 of which were in support of the rule), and that the final rule was published in the Federal Register on December 15, 2016. Referring to maps, Kotarac explained the Urbanized Area map and its correlation to our Metropolitan Planning Area. The rule, Kotarac continued, states that you cannot have a metropolitan planning area that does not include all of the urbanized area, which would mean, at a minimum picking up areas in Indiana and Wisconsin, and possibly Michigan into our planning area. The proposed rule would essentially force a merger of the MPOs that would cover more than 500 municipalities, 11,000,000 people, and the board could consist of 100 members, and the area would consist of 8300 square miles.

Two things changed in the final rule—one of which is an option to petition DOT to be exempted from the rule. The exception option requires all parties to agree, in writing that they are too large, too many governments are impacted, and that the rule itself would produce results that would interfere with good planning. The exemption also requires the parties to prove the MPOs are already coordinating well, they have formal written agreements, and essentially are coordinating in a way that meets core requirements of the new rule. This exemption petition would have to be submitted in writing, signed by all the governors and the MPOs involved, and addressed to the DOT secretary for the exemption. The DOT Secretary would have the authority to approve or deny the exemption request, if an exemption is granted the final rule states this exemption would be permanent. Staff is drafting the exception request for distribution and hoping to get it signed by all parties and off to DOT as soon as possible.

CMAQ and the national MPO associations are also pursuing federal legislation to repeal the rule. Other options also in the works include petitioning the administration to unwind the rule and legal action.

Executive Director Szabo also reported that Illinois DOT Secretary, Randy Blankenhorn is working with his counterparts in the three states regarding the exemption, along with the

governors. The MPOs concur with CMAP, but there are two new secretaries as of the first of the year in both Wisconsin and Indiana.

When queried, Kotarac reported that the rule is effective January 19, but compliance is postponed until 2024. Kotarac mentioned it is better dealt with now, and that the cost of a merger has not been quantified (an MPO in the Northeast took more than 4 years to implement a merger and costs them twice their annual budget to accomplish a full merger).

#### **11.0 State Legislative Update**

Director of Government Affairs, Gordon Smith, reported that staff had no report of legislative matters to report from the recent lame duck session in Springfield, but that work continues in the development of the Legislative Principles (Framework) and Agenda that will be presented at next month's meeting.

Various legislative topics including pensions and property tax reform were briefly discussed.

#### **12.0 Other Business**

There was no other business before the CMAP board.

#### **13.0 Next Meeting**

The Board is scheduled to meet next on February 8, 2017.

#### **14.0 Public Comment**

Heather Armstrong-Access Living, asked if transit would be affected by the consolidation of the three Metropolitan Planning Organizations (MPOs). Executive Director Joe Szabo affirmed it would not affect transit. Armstrong also questioned if rail crossings would be affected to which Szabo responded that yes, funding for grade crossing improvements would be affected.

#### **15.0 Closed Session**

At 10:33 a.m., a motion by Mayor John Noak was seconded by President Matt Brolley to adjourn to a closed session, pursuant to ILCS 120/2(c)(11) of the Open Meetings Act to discuss a matter of litigation and pursuant to ILCS 120/2(c)(1) to discuss the Executive Director's performance review. All in favor, the motion carried.

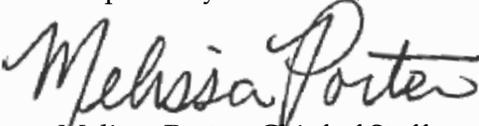
At 10:54 a.m., a motion to return to the regular meeting made by Mayor Al Larson was seconded by Mayor John Noak and with all in favor, carried.

Board Chairman Mayor Bennett reported that the Board has considered the performance review of the Executive Director and a 4% salary increase had been approved.

#### **16.0 Adjournment**

A motion to adjourn at 10:55 a.m., by Peter Skosey was seconded by Frank Beal. All in favor, the motion carried.

Respectfully submitted,

  
Melissa Porter, Chief of Staff

01-18-2017

/stk

*Approved as presented, by unanimous vote, February 8, 2017*