



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Chicago Metropolitan Agency for Planning (CMAP) Executive Committee Minutes January 11, 2017

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present: Mayor Gerald Bennett, Chair-representing Southwest Cook County, Rita Athas-representing the City of Chicago, Elliott Hartstein-representing Lake County, and Carolyn Schofield-representing McHenry County

Staff Present: Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Stanley Ryniewski, and Sherry Kane

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at approximately 10: 59 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes – November 9, 2016

A motion to approve the minutes of the November 9, 2016 meeting as presented was made by Elliott Hartstein, seconded by Carolyn Schofield, and all in favor, the motion carried.

4.0 Financial Statements

The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2017 Project Summary and the Check Register for the months ending November 30, and December 31, 2016 were presented for approval. A motion to approve the reports as presented made by Elliott Hartstein, seconded by Carolyn Schofield, and with all in favor, carried.

5.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

6.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented, for information purposes.

7.0 Tenant Representation Services

Other than outlined in the memo included in the packet, Executive Director Joe Szabo reported that while not much to report at this time, regular updates will be given on the tenant representation services for which CMAP had recently contracted. Szabo also reported that staff will consider Executive Committee member involvement with the lease process and questions that had recently been raised regarding the D&O insurance will be reported next month.

8.0 Other Business

There was no other business before the Executive Committee.

9.0 Public Comment

There were no comments from the public.

10.0 Next Meeting

The December meeting of the Executive Committee was cancelled, with its next meeting scheduled for January 2017.

12.0 Adjournment

A motion to adjourn the Executive Committee meeting at 11:01 a.m., made by Elliott Hartstein, seconded by Carolyn Schofield, and with all in favor, carried.

Respectfully submitted,



Angela Manning-Hardimon, Deputy Executive
Director for Finance and Administration

/stk
01-30-2017

Approved as presented, by unanimous vote, February 8, 2017