



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Chicago Metropolitan Agency for Planning (CMAP)

Board Meeting Minutes

May 10, 2017

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Board Members Present:

Gerald Bennett, Chair-representing southwest Cook County, Rita Athas-representing the City of Chicago, Frank Beal-representing the City of Chicago, Matthew Brolley-representing Kane and Kendall Counties, Franco Coladipietro-representing DuPage County (via tele-conference), Janel Forde-representing the City of Chicago (via tele-conference), Elliott Hartstein-representing Lake County (via tele-conference), Al Larson-representing northwest Cook County, Andrew Madigan-representing the City of Chicago, John Noak-representing Will County, Rick Reinbold-representing south suburban Cook County, William Rodeghier-representing suburban Cook County, Carolyn Schofield-representing McHenry County, Peter Silvestri-representing Cook County (via tele-conference), Peter Skosey-representing the City of Chicago (via tele-conference), and Leanne Redden-representing the MPO Policy Committee.

Staff Present:

Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Bob Dean, Tom Garritano, Tom Kotarac, Jesse Elam, Gordon Smith, Marisa Prasse, and Sherry Kane

Others Present:

Kristen Andersen-Metra, Garland and Heather Armstrong-Access Living, Jackie Forbes-KaneKendall Council, Michael Fricano-WCMC, Tom Kelso-IDOT, Mike Klemens-WCGL, Kelsey Mulhausen-Southwest Conference, Brian Pigeon-NWMC, David Seglin-CDOT, Sam Van Hecke-Cambridge Systematics, and Mike Walczak-NWMC.

1.0 Call to Order and Introductions

CMAP Board Chair Mayor Gerald Bennett called the meeting to order at 9:30 a.m., and asked Board members to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

A motion to approve the minutes of the CMAP Board meeting of April 12, 2017, as presented made by President John Noak and seconded by President William Rodeghier, and with all in favor, carried.

4.0 Executive Director's Report

Executive Director Joe Szabo reported that the Local Technical Assistance (LTA) update had been included in the Board materials, as well as the ON TO 2050 bi-monthly update. Szabo reported that the legislative repeal of the MPO consolidation rule, having passed the House and Senate was before the President for signature. Szabo recognized the efforts of those in the region and around the country and specifically thanked Alex Beata and Tom Kotarac for the work they had done. The Springfield Legislative Forum is scheduled for Thursday, May 11, Szabo went on to say, and staff will be giving updates on plan preparation and Alternative Futures. Finally, Szabo reported that he will be in D.C. during the upcoming week for the annual CAGTC meeting, congressional visits and a meeting with Secretary Chao at US DOT and FHWA, and on to New York for a peer exchange with the NY Metropolitan Transportation Council.

5.0 Procurements and Contract Approvals

CMAP staff Jesse Elam provided background on IDOT's and the Illinois Tollway's request to do a big picture study of how to modernize the expressway network while considering congestion, safety, truck movement and identifying transit opportunities in the corridors. Back today, Elam continued, requesting approval of the agreements to fund the project. Additionally, Elam reported the results of the Request for Proposal that had staff recommending CH2M performing the expressway vision work at a cost not to exceed \$1,597,673. With IDOT and the Tollway each contributing \$1,000,000 to the project, staff is also recommending Board approval of the intergovernmental agreements with each of the agencies. Elam also gave a brief update on the project itself, reporting that CMAP staff is leading the goal development, which is going before the committee process. We expect to do a lot of outreach to the Councils of Mayors in the coming months, hope to have CH2M under contract by month's end, and have the project completed by this time next year to coordinate with the release of the draft ON TO 2050 plan.

A question was raised regarding agreement between the parties as to how the study, would be used, with staff suggesting the result would likely be the basis for a future capital program. When queried, staff also suggested that updates on the project would be given at CMAP committee level, and y at the Board and Policy Committee meetings.

A motion by President John Noak was seconded by Carolyn Schofield to approve the contract award as presented and the intergovernmental agreements with IDOT and the Tollway. All in favor, the motion carried.

6.0 Committee Reports

Committee Chair Rita Athas reported that the Programming Committee had met earlier in the morning and that a Local Technical Assistance (LTA) program symposium is scheduled for May 16, at Roosevelt University in conjunction with the program's annual call for projects. Applications for projects are due June 29. The City of Aurora presented on its downtown plan, a good example, Athas reported, of how CMAP and the communities work together with CMAP bringing validation and credibility to the project,

help with outreach, and new perspective with the introduction of technical tools and “think bigger” concepts. A legislative update was given, Athas continued, and staff presented on and the committee approved initial transit asset condition targets. Finally, the committee considered and approved the Unified Work Program (UWP) for FY 2018.

A written summary of the working committees and the Council of Mayors Executive Committee was also distributed.

7.0 DRAFT FY 2018 Budget and Work Plan

Deputy Executive Director of Finance and Administration Angela Manning-Hardimon presented CMAP’s draft FY 2018 comprehensive budget. Manning-Hardimon gave background on the development of the FY 2017 budget that allowed CMAP was able to remain solvent through a combination of local dues, toll credits, receipt of direct payment from US DOT and ultimately a stop-gap state budget. A similar funding strategy would likely be implemented in FY 2018 should a state budget not be adopted. Included in the FY 2018 budget, Manning-Hardimon went on to say, is the expected state match of \$3.3 million. Should the local match not be available for the federal funding CMAP would present a revised budget. Critical to the budget are the local dues and maintaining the local dues contribution is necessary to satisfy a deficiency cited by US DOT in its 2014 certification review. Manning-Hardimon also reported that CMAP had collected approximately \$875,000 (nearly 99%) in FY 2017. A scheduled increase in local dues to approximately \$1.4 million in FY 2018 was abated because of last year’s success thus allowing CMAP to propose a hold on local dues at last year’s level of \$887,000.

Highlights in the FY 2018 budget include the following. An approximate \$3 million increase in the budget in personnel costs (up 3%) and consulting services (up 123%) because of the Expressway Vision Study (comprised of personnel and consulting costs at about \$2 million) and the travel survey (comprised solely of consulting dollars totaling \$1.5 million). Cost reductions were made in personnel, related to retirement, health and dental benefits, and some commodity lines that offset some of the increases. The budget also supports the core programming for CTA, CDOT, Pace, Metra, RTA, McHenry County and the Council of Mayors in the amount of \$3.1 million and competitive projects for CMAP, RTA, CDOT, and Pace in the amount of \$848,000. The local dues structure is reflected in Appendix A, and the work plan details and deliverables are also a part of the budget doc, Manning-Hardimon concluded.

When asked to clarify the expenditure for the travel survey, Manning-Hardimon explained that an update is required every 10 years, that through competitive process a vendor was selected last year at a total cost of about \$2.5 million, the largest expenditure expected in FY 2018 at \$1.5 million, and another \$1 million would be due in FY 2019 to complete the 3-4 year project. Also queried about personnel, Manning-Hardimon reported that head count remains the same at 104.5 and while merit increases are budgeted, the bulk of the increase is related to the Expressway Study and new grants with NOAA and CDBG. The Fast Act also saw additional responsibilities for staff. As salaries increase, Manning-Hardimon added, so do FICA and Medicare costs. Finally, asked were there no state budget, Manning-Hardimon suggested that staff would have to come back to the board with a revised budget, (as was done in FY 2017) first becoming a direct recipient of the federal funding and using toll credits as the match.

8.0 Upcoming CMAP Events: LTA Symposium and FLIP

Deputy Executive Director of Planning Bob Dean reported that the Local Technical Assistance (LTA) Call for Projects, in conjunction with the RTA program, was announced on May 4, with applications due on June 29. To promote the program this year, Dean continued, we have an all-day symposium scheduled for May 16 with previous LTA project sponsors reporting past accomplishments, to educate potential applicants and give direction for projects. Expected attendees include partner organizations, non-profits and the transit boards, Dean went on to say, and registration was closed since the event was at capacity. Those who are unable to attend may also be interested in the webinar scheduled for May 18.

For the Future Leaders in Planning (FLIP) program, Marisa Prasse reported that May 15 application deadline may be extended to June 9, additional outreach through social media will continue, and at the Board's request, a partner "tool kit" to share information about the program is on the FLIP webpage.

9.0 State Legislative Update

CMAP staff Gordon Smith reported that third reading deadline in each chamber having come and gone, and while there has not been a great deal of activity, there are two bills that staff is suggesting the Board consider supporting. SB 1029 that creates the Illinois Land Conservation and Stewardship grant program authorizes IDNR to award grants for stewardship of natural areas across the state. This aligns with GO TO 2040's recommendation to preserve and maintain open space. A second bill, SB 521 (Senate Amendment 1) is a continuing appropriation of federal funds to the agencies that handle pass-through dollars. The amendment has not yet been adopted, Smith continued. Board support would be important because of the upcoming budget uncertainty. A motion by Mayor Al Larson was seconded by President Rodeghier to support staff's recommendations. All in favor, the motion carried.

Smith also reported that that the "live streaming" bill is up in Committee in the Senate, with Senator Karen McConnaughay recommending an effective date of January 1, 2018 (versus immediate) that would give time to implement the unfunded mandate, the cost of which could be \$10-\$50,000.

Chairman Mayor Bennett also reported that Metropolitan Mayors Caucus and Illinois Municipal League had met and all agree that passing a state budget is imperative for the future of the state and critical to education and local governments.

10.0 Other Business

There was no other business before the CMAP board. President John Noak announced a groundbreaking ceremony for the new Metra station in Romeoville on May 16, at 10:00 a.m.

11.0 Next Meeting

Chairman Mayor Bennett suggesting that the Board may not meet during the months of July and August, asked that all members make every effort to attend the next meeting on June 14, 2017.

12.0 Public Comment

There were no comments from the public.

13.0 Executive Session

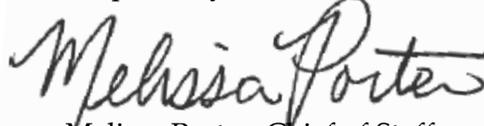
At 10:08 a.m., a motion by President Rick Reinbold was seconded by Mayor Al Larson to adjourn to an executive session, pursuant to IOMA Section 2(c)(5).

At the conclusion of the executive session, Chairman Mayor Bennett announced that the board had discussed contractual lease agreements, followed by a recommendation to move forward on the real estate lease analysis. A motion to approve the next phase of analysis was made by Mayor John Noak and seconded by President William Rodeghier. All in favor, the motion carried.

14.0 Adjournment

A motion to adjourn at 10:31 a.m., by Mayor John Noak was seconded by Frank Beal. All in favor, the motion carried.

Respectfully submitted,



Melissa Porter, Chief of Staff

05-31-2017

/stk

Approved as presented, by unanimous vote, June 14, 2017