



**Chicago Metropolitan Agency for Planning (CMAP)
Executive Committee
Minutes
September 13, 2017**

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present: Mayor Gerald Bennett-representing southwest Cook County, Rita Athas-representing the City of Chicago, Elliott Hartstein-representing Lake County, and Carolyn Schofield-representing McHenry County.

Staff Present: Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Stanley Ryniewski, and Sherry Kane

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Bennett, called the meeting to order at approximately 11:18 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes – June 14, 2017

A motion to approve the minutes of the June 14, 2017 meeting as presented, made by Rita Athas, seconded by Carolyn Schofield, and with all in favor, carried.

4.0 Financial Statements

The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2017 Project Summary and the Check Register for the months ending June 30, July 31 and August 31, 2017, were presented for approval. A motion to approve the reports as presented made by Elliott Hartstein, seconded by Carolyn Schofield, and with all in favor, carried.

5.0 Travel Expenses

Travel expense claims for the Executive Director and out of region travel requests for staff were presented for informational purposes.

6.0 Grants, Subcontracts and Procurements

Staff presented the monthly update of activities related to grants, subcontracts and procurements, for information purposes.

7.0 Other Business

Executive Director Joe Szabo announced that CMAP was undergoing a compensation, organizational review and the six-month process should see deliverables by about December. Briefly, the committee discussed the lease for office space. There was no other business before the Executive Committee.

8.0 Public Comment

There were no comments from the public.

9.0 Next Meeting

The Executive Committee is scheduled to meet next on October 11, 2017.

11.0 Adjournment

A motion to adjourn the Executive Committee meeting at 11:23 a.m., made by Carolyn Schofield, seconded by Rita Athas, and with all in favor, carried.

Respectfully submitted,



Angela Manning-Hardimon, Deputy Executive
Director for Finance and Administration

/stk
10-03-2017

Approved as presented, by unanimous vote, October 11, 2017