



## Unified Work Program (UWP) Committee

### Minutes

October 11, 2017 – 1:00 p.m.

Offices of the Chicago Metropolitan Agency for Planning  
DuPage County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois 60606

**Committee Members  
Present (\*Alternate):**

Tom Kelso, Chair (IDOT), John Donovan (FHWA), Marlise Fratinardo (CTA), Angela Manning-Hardimon (CMAP), Philip Banea (CDOT), Jason Osborn (Metra), Heather Tabbert Mullins (RTA), Lorraine Snorden (Pace) via tele-conference, Tom Rickert (Counties), and Eugene Williams (Council of Mayors)

**Staff Present:**

Bob Dean, Stanley Ryniewski, Dan Olson, and Sherry Kane

**Others Present:**

Emily Karry (Counties), Jackie Forbes (Kane/Kendall Council of Mayors), and Mark Pitstick (RTA)

**1.0 Call to Order**

The meeting was called to order at 1:04 p.m. by the Chair, Tom Kelso.

**2.0 Agenda Changes and Announcements**

There were no agenda changes.

**3.0 Approval of Minutes-June 14, 2017**

A motion by Mayor Eugene Williams was seconded by Tom Rickert to approve the minutes of the June 14 meeting. All in favor, the motion carried.

**4.0 FY 2019 UWP Process**

A memo to the Committee outlining the FY 2019 UWP Process was included in the packet materials for approval. A motion by Tom Rickert was seconded by John Donovan to approve the UWP Process as was presented. All in favor, the motion carried.

**5.0 Committee Membership**

The UWP Committee membership was included in the packet materials. No changes were reported.

**6.0 Grant Fraud Presentation**

CMAP staff Tricia Hyland presented to the UWP Committee on the subject of “Grant & Contract Fraud, Waste & Abuse”. The presentation provided an overview of the topic of grant and contract fraud, highlighted case studies to assist with identifying fraud scenarios, reviewed CMAP’s Whistleblower Protection Act, and directed the committee on how to report concerns related to possible grant and contract fraud. The presentation met the requirements of the Grant Accountability and Transparency Act.

**7.0 FY 2017 Fourth Quarter Expenditure Reports**

The FY 2017 Fourth Quarter Expenditure Reports were presented for review and discussion. Questions or discrepancies should be reported to Dan Olson just as soon as possible. FY 2012/2013 fiscal close out marked a significant set of core and competitive projects coming to a conclusion, with final expenditure totals of that round of UWP funding over 97%.

**8.0 Other Business**

UWP Committee Chair Tom Kelso asked that monthly vouchers be forwarded at least on a quarterly basis.

**9.0 Public Comment**

There were no comments from the public.

**10.0 Next Meeting**

The UWP Committee is scheduled to meet next in February 2018.

**11.0 Adjournment**

A motion to adjourn at 1:30 p.m., by Tom Rickert was seconded by Angela Manning-Hardimon. All in favor, the motion carried.

Respectfully submitted,



Angela Manning-Hardimon, CMAP

/stk  
12-06-2017

*Approved as presented, by unanimous vote, February 14, 2018*