



Chicago Metropolitan Agency for Planning

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CMAP Communications and Outreach Communications Senior (CS420)

April 27, 2020

The Chicago Metropolitan Agency for Planning (CMAP) is seeking a Communications Senior to provide communications support to advance Agency goals. CMAP is our region's official comprehensive planning organization. The agency and its partners are now implementing ON TO 2050, a new comprehensive regional plan to help the seven counties and 284 communities of northeastern Illinois implement strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues. See www.cmap.illinois.gov for more information. Details regarding benefits are at www.cmap.illinois.gov/about/careers#benefits.

Position Purpose

The Communications Senior provides editorial support for the development of materials including reports, brochures, policy briefs, one-pagers and other materials meant to inform and educate. The position develops and implements integrated communications strategies to ensure key deliverables and messages are reaching intended stakeholders. This position requires working with technical staff, external stakeholders, designers, media and senior level staff. The Communications Senior reports to the Principal, Communications. The salary range available for this position is \$70,126.18 to \$78,000.

Knowledge, Skills, and Abilities

The candidate is a strong writer and editor, and has experience turning technical material into accessible and engaging content for a variety of stakeholders. The successful candidate has experience developing integrated communication strategies to promote organizational goals, materials, events and other key deliverables. The preferred candidate has experience acquiring media coverage of organizational issues and has established media relationships in Chicago. The candidate has experience setting, measuring and analyzing the success of communications plans and understands how to apply those learnings to optimize communications efforts. The successful candidate is experienced working with a variety of stakeholders including subject matter experts, designers, and senior-level staff.

Education and Experience

A Bachelor's degree in English, Communications, or a related discipline and at least 5-7 years of experience working in communications, public relations or journalism.

How to Apply

Qualified candidates should apply online at <https://cmap.hyrell.com>.
Position will remain opened until filled.

*The Chicago Metropolitan Agency for Planning is an Equal Opportunity Employer.
The Chicago Metropolitan Agency for Planning does not sponsor H1B visas.*