



Chicago Metropolitan Agency for Planning

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Human Resources Generalist August 7, 2020

The Chicago Metropolitan Agency for Planning (CMAP) is seeking candidates for a Human Resources Generalist. If you are a dedicated HR professional who enjoys problem solving and working toward creating a positive employee experience, then we want to talk with you. CMAP is our region's official comprehensive planning organization. To learn more about us visit www.cmap.illinois.gov.

A typical day for the HR Generalist might include talent acquisition, onboarding and integration, diversity, equity & inclusion initiatives; employee relations; performance management and training.

Successful candidates must have a Bachelor's degree in business or a related discipline from an accredited institution; a minimum of 3-5 years progressive experience in Human Resources to include all functional areas of Human Resources and an in-depth working knowledge of relevant local, state, and federal regulations. Demonstrated professional interpersonal skills, including verbal and written communications, the ability to interact effectively and establish working relationships with people at all organizational levels, coaching skills, and the ability to effectively manage time, prioritize, and handle multiple priorities are also required. PHR, SPHR or SHRM certification is preferred.

Qualified candidates should apply online at <https://cmap.hyrell.com>. Position will stay open until filled.

*The Chicago Metropolitan Agency for Planning is an Equal Opportunity Employer.
Metropolitan Agency for Planning does not sponsor H1B visas*