



# Chicago Metropolitan Agency for Planning

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
www.cmap.illinois.gov

**Jeffery Schielke, Chairman**  
Mayor, City of Batavia  
Kane/Kendall Council

**Leon Rockingham, Jr., 1st Vice Chair**  
Mayor, City of North Chicago  
Lake Council

**Eugene Williams, 2nd Vice Chair**  
Mayor, Village of Lynwood  
South Council

**Sandy Frum**  
President, Village of Northbrook  
North Shore Council

**George Van Dusen**  
Mayor, Village of Skokie  
North Shore Council

**Karen Darch**  
President, Village of Barrington  
Northwest Council

**Al Larson**  
President, Village of Schaumburg  
Northwest Council

**Jeffrey Sherwin**  
Mayor, City of Northlake  
North Central Council

**Joseph Tamburino**  
Mayor, Village of Hillside  
North Central Council

**James Discipio**  
President, Village of LaGrange Park  
Central Council

**Alice Gallagher**  
President, Village of Western Springs  
Central Council

**Dave Brady**  
President, Village of Bedford Park  
Southwest Council

**John Mahoney**  
Mayor, Village of Palos Park  
Southwest Council

**Michael Einhorn**  
President, Village of Crete  
South Council

**Len Austin**  
President, Village of Clarendon Hills  
DuPage Council

**Eric Spande**  
President, Village of Winfield  
DuPage Council

**John Skillman**  
President, Village of Carpentersville  
Kane/Kendall Council

**Glenn Ryback**  
President, Village of Wadsworth  
Lake Council

**Richard Mack**  
President, Village of Ringwood  
McHenry Council

**Robert Nunamaker**  
President, Village of Fox River Grove  
McHenry Council

**Roger Claar**  
Mayor, Village of Bolingbrook  
Will Council

**Jim Holland**  
Mayor, Village of Frankfort  
Will Council

## Council of Mayors Executive Committee

Minutes – October 24, 2017

9:30 a.m.

CMAP Office – Cook County Conference Room

### Executive Committee and Elected Officials Present

Mayor Jeffery Schielke, Chairman, Mayor Leon Rockingham Jr., 1<sup>st</sup> Vice Chair, President Dave Brady, President Karen Darch, President Michael Einhorn (via phone), President Alice Gallagher, President Al Larson, President Glen Ryback, Mayor Jeffrey Sherwin

### Other Present

Mark Baloga, Jennifer Becker, Ryan Bigbie, Clayton Black, Susan Borucki, Elaine Bottomley, Len Cannata, Jack Cruikshank, John Donovan, Jackie Forbes, Tamara Freihat, Michael Fricano, Emily Karry, Tom Kelso, Mike Klemens, Jill Leary, Kelsey Mulhausen, Bea Nieves, Ed Paesel, Brian Pigeon, Andy Plummer, Chad Riddle, Dave Seglin

### CMAP Staff Present

Anthony Cefali, Patrick Day, Teri Dixon, Kama Dobbs, Lindsay Hollander, Tom Kotarac, Russell Pietrowiak, Gordon Smith, Joe Szabo, Simone Weil, Barbara Zubek

## **1.0 Call to Order and Introductions**

Chairman Schielke called the meeting to order at 9:37 a.m.

## **2.0 Agenda Changes and Announcements**

Ms. Dixon announced that the RTA Strategic Plan was added to the agenda as item 6.0.

## **3.0 Approval of Minutes – September 12, 2017**

Vice Chairman Rockingham made a motion, seconded by President Ryback, to approve the minutes of the September 12, 2017 meeting. With all in favor, the motion carried.

## **4.0 Transportation Programming Updates/Action Items**

### **4.1 IDOT Bureau of Local Roads**

Mr. Riddle reported that there were only three STP projects let in August and September and one in November. In January, there are 19 STP projects targeting letting with a potential for spending \$64 million. He explained that large projects that use a smaller percentage of federal funding take up a large portion of the IDOT appropriation. Chairman

Schielke asked if IDOT is in a position to commit state funds on projects. Mr. Riddle stated if a local agency has a letter of intent for state participation from IDOT, the will be available.

#### **4.2 Surface Transportation Program – Locally Programmed (STP-L) Expenditure Report**

Mr. Pietrowiak distributed a summary of FFY 2017 STP-L expenditures. He reported \$120,685,611 was obligated for 196 projects throughout the region in federal fiscal year 2017, \$64 million of which was from the suburbs and \$57 million from Chicago. He also discussed the types of construction projects that used STP-L funds, with resurfacing at 44% the most common. The January 2018 letting has \$64 million in suburban projects scheduled, which is as much as the suburbs typically obligate in an entire year. He noted that there are a number of major construction projects planned for 2018.

### **5.0 Surface Transportation Program (STP) Update**

#### **5.1 Agreement**

Ms. Dobbs announced the STP Agreement was signed on October 11, 2017. She noted the agreement is primarily what the committee saw at the meeting in September but with the addition of the smoothing of the distribution and a slower ramp up of the shared fund.

#### **5.2 Next Steps**

Ms. Dobbs explained that the agreement contains a list of tasks and deadlines for the committee over the next 2-3 years and the first one is to establish a project selection committee. Chairman Schielke suggested the three committee officers, Chairman Schielke, Vice-Chairman Rockingham, and Vice-Chairman Williams, serve as the Council of Mayors representatives for the foreseeable future. Ms. Dobbs noted that staff plans to convene the committee by early December so that a meeting schedule and logistics can be established. Once established, one of the first tasks will be, by the end of June 2018, to develop a robust active program management system that will serve to keep both the shared fund projects and the local programs on track to ensure that our region takes full advantage of the federal funds that are apportioned to us and that we minimize our vulnerability to rescission or lapse of these funds. With help from this committee, the city, and IDOT, the project selection committee will look at best practices in the region and throughout the country and will examine inclusion of deadlines for projects to be initiated and for project phases to reach federal obligation. Appropriate grace periods for reprogramming of funds within local councils, the city, and the shared fund will be looked at. Finally, policies for project and phase eligibility and for the redistribution of unobligated funds will be considered. At the same time the committee will be developing a project selection methodology for the shared fund that should include consideration of the type and scale of projects appropriate for a regional fund, what the application process will entail, how projects will be ranked and selected and what the timeframe will be. The methodology must be established before the first call for shared fund projects, which is planned for about a year from now so that project implementation can begin at the start of FFY 2020 in October of 2019. As part of the methodology discussions, the committee will also be asked to develop parameters for providing assistance to disadvantaged communities and to define eligibility for this assistance. Continuous back and forth engagement with the Executive Committee will

be critical to the success of developing the active program management system and project selection methodology, therefore there will be a standing agenda item for discussion going forward.

Ms. Dobbs continued to report that concurrent with the project selection committee activities, CMAP will be working to collect more complete data for the five measures that will be used to distribute funding to individual councils and the city and is currently moving forward from a request for information for development of a pavement management system to the development of an RFQ or RFP. CMAP will actively be soliciting feedback from the councils and will likely be seeking willing partners for pilot programs. More discussion of pavement management system development is expected at the committee's next meeting in January. Over the next year or so there will also need to be discussions at each individual council to modify project selection methodologies to determine how each council will incorporate the six regional priorities their individual methodologies, along with the active program management system developed by the project selection committee. The first concurrent call for local program projects is anticipated to occur in late 2019/early 2020 for new or continuing projects to being implementation at the start of FFY 2021 in October of 2020.

The process for implementation of current council programs was explained by Ms. Dobbs. She reported that CMAP will monitor programming and obligations against a single regional mark in FFY 2018, 2019, and 2020 that will allow projects to move forward on a "first ready, first funded" basis. This means that funds will not be reserved in a particular year for individual projects. Instead, as project phases meet the necessary milestones to move forward to federal obligation, they will be accommodated, as long as the region has funding available. Since funding is still limited in the region, it will not be possible to add new projects to a council's program that would cause the council to exceed three times their 2017 allotment. The same is true for accommodating cost increases. Staff will work closely with the planning liaisons to provide as much flexibility as possible while still honoring the commitments each of your councils has made to your member communities. Just like in the past, moving projects forward or adding funding to projects may require other projects with equivalent costs to move back. When necessary, staff will review requests and bring them forward to this committee for consideration, similar to how advance funding requests were handled in the past. Ms. Dobbs concluded by stating that existing projects should continue to proceed as normal and that it will be critical to everyone to keep council planning liaisons and CMAP staff up-to-date on the status of projects. Chairman Schielke commented that there is a need for CMAP to go out and meet with individual councils to make sure everyone understands how the new STP process will work. Ms. Dobbs stated that staff will continue to participate in council meetings to provide guidance and answer questions. Ms. Becker asked if CMAP staff could provide a comprehensive program of projects from all councils. Ms. Dobbs noted that staff is working to develop this program and will provide that to the planning liaisons.

Ms. Leary presented an overview of the 2018-2023 RTA Strategic Plan. Adoption of the plan is expected in 2018. Chairman Schielke commented that there are some home delivery services that are not charging the RTA sales tax and asked how the RTA is handling the issue. Ms. Leary responded that the RTA is working with the Department of Revenue to address the issue and explained that the sales tax is used for operating costs, while the strategic plan is focused on capital investment. Mayor Rockingham asked if a part of the vision will include planning expansion outside of Chicago. Ms. Leary responded that the focus is trying to maintain the current system but at the plan does consider possible service expansion such as Pace's express bus services.

**7.0 ON TO 2050: Municipal Capacity Strategy Paper**

Mr. Day presented an overview of the draft strategies in the Municipal Capacity Strategy Paper that will assist municipalities with the future implementation of ON TO 2050 and requested committee feedback. The strategy paper will be published in late November. President Gallagher said the near term priority for the region should focus on infrastructure improvements. The committee discussed the uncertainty in funding levels in Illinois and how that has been impacting municipal capacity. Mayor Schielke requested that CMAP staff keep the committee engaged as this topic evolves.

**8.0 Proposed Meeting Schedule**

Chairman Schielke announced the February meeting date listed in the meeting agenda will be changed to January 23, 2017 in order to meet before UWP proposals are due. President Larson made a motion to approve the proposed meeting schedule, seconded by President Darch. The motion carried.

**9.0 Other Business**

There was no other business.

**10.0 Public Comment**

There was no public comment.

**11.0 Next Meeting**

The next meeting is scheduled for January 23, 2018.

**12.0 Adjourn**

On a motion by President Ryback, seconded by Mayor Rockingham, the meeting adjourned at 10:58 a.m.