



**Chicago Metropolitan Agency for Planning (CMAP)  
STP Project Selection Committee  
Minutes  
December 12, 2017**

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
Cook County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Committee Members Present:** Dan Burke – CDOT, John Donovan – FHWA, Luann Hamilton – CDOT, Tom Kotarac – CMAP, Lorrie Newson – RTA, Kevin O’Malley – CDOT, Chad Riddle – IDOT, Mayor Leon Rockingham – Council of Mayors, Mayor Eugene Williams – Council of Mayors, John Yonan – Counties

**Absent:** Mayor Jeffery Schielke – Council of Mayors

**Others Present:** Jennifer Becker, Ryan Bigbie, Elaine Bottomley, Len Cannata, Jack Cruikshank, Grant Davis, Jackie Forbes, Mark Fowler (via phone), Mike Fricano, Emily Karry, Mike Klemens, Kelsey Mulhausen (via phone), Brian Pigeon, David Seglin, Chris Strom, Mike Walczak

**Staff Present:** Mandy Burrell, Teri Dixon, Kama Dobbs, Jesse Elam, Doug Ferguson, Elizabeth Irvin, Jen Maddux, Russell Pietrowiak, Gordon Smith, Simone Weil, Barbara Zubek

**1.0 Call to Order**

Mr. Kotarac called the meeting to order at 9:33 a.m.

**2.0 Agenda Changes and Announcements**

There were no agenda changes or announcements.

**3.0 Surface Transportation Program (STP) Background**

Mr. Elam gave an overview of the STP agreement and explained that there are four major components. The first is the shared fund, which will be a competitive regional program for larger and more catalytic projects. The second part will be to base the local distribution of funding on observed need rather than population. The third part is to

increase the connection to regional priorities by requiring the councils and the City to modify their project selection methodologies to assign 25 out of 100 points to criteria that correspond to the goals of the regional comprehensive plan. The fourth part is to develop an active program management system for the shared fund and the local programs.

#### **4.0 Committee Responsibilities**

Ms. Dobbs gave an overview of the committee responsibilities. As stated in the STP agreement, the committee will develop an Active Program Management system applying both to the local programs and the shared fund, develop a project selection methodology for the shared fund, review shared fund applications and recommend projects, and update performance measures. Active Program Management and the shared fund methodology will be the focus of the committee's work throughout 2018. An outline of meeting topics for 2018 and 2019 was distributed.

#### **5.0 Committee Procedures**

Ms. Dixon gave a summary of the committee procedures including the committee membership, voting, and meeting format and content. Mr. Kotarac encouraged the committee to start thinking about the 2018 meeting schedule and to start giving the topics some thought. Ms. Newson asked about the criteria for determining the disadvantaged communities. Mr. Kotarac stated that the LTA program currently uses certain measures but there are other options such as using layers being developed for ON TO 2050 that could be used to identify economically disconnected areas. Ideas for establishing the criteria will be brought to the committee. Mayor Williams asked what type of projects will be considered a regional project. Mr. Kotarac responded that the committee will discuss and determine the regional project criteria. Mr. Riddle stated the criteria need to be clear and quantifiable so that funding decisions are not made based on committee opinions only. Ms. Hamilton stated that project type eligibility needs to be worked out for the regional project criteria. Mr. Yonan stated that he agrees with Mr. Riddle but stated there also needs to be a qualitative analysis. Mayor Williams asked if there are examples of MPOs that have dealt with certain groups getting more projects awarded. Mr. Kotarac stated that the goal of the committee is to establish a consensus based product and to ensure that the regional project investments are for the benefit of the entire region. Mr. Yonan stated a major part of successful implementation is project readiness and the support of the IDOT local roads staff is needed. Mr. Riddle responded that there are many local agencies and councils that cannot invest in preliminary engineering without a guarantee of construction and therefore cannot always have projects ready to go.

#### **6.0 Proposed 2018 Meeting Calendar**

Staff proposed holding meetings on the fourth Wednesday of each month at 9:30 am at CMAP. A motion to approve the 2018 STP Project Selection Committee schedule made by Mayor Rockingham, seconded by Ms. Hamilton, carried.

**7.0 Other Business**

There was no other business.

**8.0 Public Comment**

There was no public comment.

**9.0 Next meeting**

The next meeting STP Project Selection Committee meeting will be January 24, 2018.

**10.0 Adjournment**

On a motion by Ms. Hamilton, seconded by Mayor Rockingham, the meeting adjourned at 10:17 a.m.