



STP Project Selection Committee
Annotated Agenda
Wednesday, February 28, 2018
9:30 a.m.

DuPage County Conference Room
233 S. Wacker Drive, Suite 800
Chicago, Illinois

- 1.0 Call to Order** **9:30 a.m.**
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes – January 24, 2018**
ACTION REQUESTED: Approval
- 4.0 Shared Fund Program Structure and Project Eligibility**
Staff will present an overview of options and staff recommendations for shared fund eligibility and the structure of the program.
ACTION REQUESTED: Discussion
- 5.0 Other Business**
- 6.0 Public Comment**
This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair’s discretion.
- 7.0 Next Meeting**
The next meeting is scheduled for March 28, 2018 at 9:30 a.m.
- 8.0 Adjournment**

STP Project Selection Committee Members:

_____ Dan Burke	_____ Lorri Newson*	_____ Jeffery Schielke
_____ John Donovan*	_____ Kevin O’Malley	_____ Eugene Williams
_____ Jesse Elam	_____ Chad Riddle*	_____ John Yonan*
_____ Luann Hamilton	_____ Leon Rockingham	

*Advisory



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Chicago Metropolitan Agency for Planning (CMAP) STP Project Selection Committee

Draft Minutes

January 24, 2018

Offices of the Chicago Metropolitan Agency for Planning (CMAP)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Committee Members Present: Dan Burke – CDOT, John Donovan – FHWA, Jesse Elam – CMAP, Luann Hamilton – CDOT, Heather Mullins – RTA, Kevin O’Malley – CDOT, Chad Riddle – IDOT, Mayor Leon Rockingham – Council of Mayors (via phone), Mayor Jeffery Schielke – Council of Mayors (via phone), Mayor Eugene Williams – Council of Mayors, John Yonan – Counties

Others Present: Mark Baloga, Jen Becker, Ryan Bigbie, Elaine Bottomley (via phone), Kevin Carrier, Jack Cruikshank (via phone), Karen Darch, Grant Davis, Jackie Forbes, Tom Kelso, Mike Klemens, Kelsey Mulhausen (via phone), Tara Orbon, Brian Pigeon, David Seglin, Cody Sheriff, Mike Sullivan, Mike Walczak

Staff Present: Mandy Burrell, Teri Dixon, Kama Dobbs, Doug Ferguson, Elizabeth Irvin, Leroy Kos, Tim McMahon, Russell Pietrowiak, Melissa Porter, Simone Weil, Barbara Zubek

1.0 Call to Order

Mr. Elam called the meeting to order at 9:33 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes – December 12, 2017

A motion to approve the minutes as presented, made by Mayor Williams, seconded by Mr. O’Malley, carried.

4.0 Active Program Management

Ms. Dobbs presented an overview of issues that impede successful project accomplishment, strategies of peer MPOs, and potential options to be considered for Active Program Management of the STP shared fund and local programs. A draft proposal will be presented to the committee at the March 28, 2018 meeting.

Mr. Riddle stated there is perception of delay and not perception of process. He gave an example of taking 3-4 months to get phase 1 authorization and sponsors not building the processing time into their program management. Mr. Donovan asked if the other MPOs take into consideration the complexity of projects. Ms. Dobbs noted that a couple of peer MPOs consider the deliverability of projects at the time of application and responded that she can look into that further. Mr. Yonan commented that bi-phase agreements could become a problem for realistic programming, since funds for both phases are obligated at the time of the initial agreement execution. Mr. Riddle stated that bi-phase agreements are generally used to fast track simple projects, and are not used on more complex projects. Ms. Dobbs stated that CMAP staff will meet with IDOT to work through the many complexities of project processing, such as bi-phase agreements.

Ms. Hamilton asked if meeting milestones will be similar to the CMAQ deferred list. Ms. Dobbs said that project progress over project delay could be taken into consideration. Mr. Donovan asked who enforces the sunsets and how serious are the other MPOs on enforcement. Ms. Dobbs responded there are some MPOs who bring it to a committee, similar to CMAP, but most tie it to their TIP actions.

Mr. Elam stated program management policies are to make sure projects are accomplished and not about penalties. Ms. Mullins said the use of penalties is a good idea but they should be balanced with incentives. She added that some smaller communities may not have the staff necessary to meet deadlines and considerations for these communities should be part of the balance. Ms. Dobbs stated that both a funding and implementation assistance for these communities will be discussed in March.

Mr. Kelso asked if the 20% of projects programmed more than 10 years ago will be remediated. Ms. Dobbs stated that in general, programmers try to remove projects when they do not progress, and that the older projects are making some progress. She added that the status of having a project in the TIP is not as important as a project staying active. Mr. Donovan asked how important it is to stay consistent with the CMAQ/TAP active program management. Ms. Dobbs replied that it might be helpful for the shared fund to be consistent, since the calls for projects will be coordinated, but the rules that apply to CMAQ might not apply to this type of program. Ms. Hamilton commented there needs to be a different set of rules because STP funds phase 1 but CMAQ does not.

Mayor Rockingham stated that a goal should be to have an inclusive program for the shared fund. Ms. Dobbs said that the end goal is to keep projects moving forward and make sure the money is spent.

5.0 Other Business

Mr. Elam stated that active program management will be discussed again in March when the draft proposal is presented. Next month, the shared fund will be discussed.

6.0 Public Comment

There was no public comment.

7.0 Next Meeting

The next STP Project Selection Committee meeting is scheduled for February 28, 2018.

8.0 Adjournment

On a motion by Ms. Hamilton, seconded by Mr. Burke, the meeting adjourned at 10:55 a.m.