



MEMORANDUM

To: UWP Committee
From: CMAP Staff
Date: June 6, 2018
Re: Local Technical Assistance (LTA) Program Update – Funding Sources

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) Program, including those receiving staff assistance and grants. To date, 219 local projects have been initiated. Of these, 173 projects have been completed, and the remainder are under development.

This memo and the attached Contracted Projects Currently Underway table summarizes the funding sources being utilized for the contracted projects currently underway in the LTA Program. As presented in the table, approximately \$1.88M is devoted to active consultant-led projects and other major contracts. Of this amount, approximately \$997,000 is from federal UWP (53% of total); \$280,000 is contributed by IDOT (15%); and \$599,000 is from other local, philanthropic, and other sources (32%).

Further detail on the status of all LTA Projects Currently Underway, consultant-led and staff-led, can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics. The funding sources for staff-led projects include federal UWP, contributions from IDOT, and other sources including grants related to water resources, climate resilience, and stormwater from NOAA, IEPA, Cook County, and the Chicago Community Trust.

The Local Planning Staff will be making an informational presentation to the Committee highlighting two of the prior years' LTA Program successes being the approved Aurora Downtown Master Plan and a parking initiative to assist communities with parking strategy, as well as some plans to look forward to seeing in the coming year.

ACTION REQUESTED: Discussion

Contracted Projects Currently Underway – Funding Sources

LTA Project No.	Project	CMAP lead	Funding shares
305	Campton Hills zoning ordinance and subdivision regulations	Kristin Ihnchak	Total is \$76,000: \$34,000 federal UWP / \$26,000 IDOT / \$16,000 other (IDNR and philanthropic)
317	Joliet corridor study	Stephen Ostrander	Total is \$126,000: \$69,000 federal UWP / \$17,000 IDOT / \$40,000 other (local)
330	Westchester zoning ordinance	Kristin Ihnchak	Total is \$86,000: \$60,000 federal UWP / \$26,000 IDOT
405	Brookfield comprehensive plan	Heidy Persaud	Total is \$105,000: \$36,000 federal UWP / \$9,000 IDOT / \$60,000 other (CDBG-DR and local)
503	CDOT Riverdale area transportation plan	Tony Manno	Total is \$89,000: \$71,000 federal UWP / \$18,000 IDOT
510	Harvard zoning ordinance	Jake Seid	Total is \$81,000: \$33,000 federal UWP / \$8,000 IDOT / \$40,000 other (philanthropic)
518	Palos Park bikeways and trails plan	John O'Neal	Total is \$97,000: \$78,000 federal UWP / \$19,000 IDOT
703	Beecher comprehensive plan	Ricardo Lopez	Total is \$112,000: \$90,000 federal UWP / \$22,000 IDOT
707	Channahon comprehensive plan update	Brandon Nolin	Total is \$136,000: \$109,000 federal UWP / \$27,000 IDOT
717	Justice I&M State Trail Extension Feasibility Study	John O'Neal	Total is \$100,000: \$76,000 federal UWP / \$24,000 IDOT
732	Sauk Village comprehensive plan update	Stephen Ostrander	Total is \$143,000: \$94,000 federal UWP / \$23,000 IDOT / \$26,000 other (CDBG-DR)
	Stormwater engineering advisory services	Jason Navota	Total is \$417,000: \$417,000 other (CDBG-DR and philanthropic)
	Market analysis and development advisory services	Brandon Nolin / Jonathan Burch	Total is \$200,000: \$160,000 federal UWP / \$40,000 IDOT
	Online engagement - Pilot	Katanya Henry	Total is \$9,000: \$7,200 federal UWP / \$1,800 IDOT.
	Transportation engineering advisory services	Brandon Nolin / Jonathan Burch	Total is \$100,000: \$80,000 federal UWP / \$20,000 IDOT

LTA Program Update – Projects Currently Underway, June 2018

No.	Project	CMAP lead	Timeline	Assistance type	Status and notes
124	Chicago Pilsen-Little Village neighborhood plan (see website)	Ricardo Lopez	Dec. 2013- Dec. 2017	Staff assistance	Project is complete, though pending Chicago Plan Commission approval.
305	Campton Hills zoning and subdivision regulations	Kristin Ihnchak	July 2014- Dec. 2018	Consultant assistance	The consultant is preparing the draft for public approval.
314	Glenview sustainability ordinance review	Kelsey Pudlock	May 2018- Dec. 2018	Staff assistance	Scoping underway.
317	Joliet Chicago Street plan	Stephen Ostrander	Dec. 2016- June 2018	Consultant assistance	Consultants delivered final plan for review by City of Joliet and CMAP. Consideration of the plan for adoption by the City Council is scheduled for June 19.
327	South Elgin zoning update (see website)	Patrick Day	Oct. 2014- July 2018	Staff assistance	CMAP is scheduled to present Module 3 (of 3) at the June 20 PZC meeting.
330	Westchester zoning ordinance	Maggie Jarr	Nov. 2014- June 2018	Consultant assistance	Consultant has completed full draft update. Awaiting scheduling of public hearing for adoption.
402	Bensenville zoning update (see website)	Jake Seid	Oct. 2015- July 2018	Staff assistance	Module 3 of 3 has been drafted by the CMAP project team, and will be reviewed by Village staff in June.
407	Chicago North River Communities neighborhood plan (see website)	Brian Daly	Nov. 2015- June 2018	Staff assistance	Staff is revising the draft plan based on stakeholder feedback.
415	Huntley zoning update	Patrick Day	May 2015- June 2018	Consultant assistance	Consultant has completed full draft update. Awaiting scheduling of Open House and appearance before Village Board.
422	South Holland comprehensive plan (see website)	Stephen Ostrander	Apr. 2015- June 2018	Staff assistance	CMAP staff presented the final plan recommendations to South Holland Business Association (at occasion of the Village President's State of the Village address) on May 24. Plan recommendations will also be presented to the general public at Mayor's Coffee event on the evening of June 12. Consideration of the plan for adoption by the Village Board is scheduled for June 18.
424	Villa Park zoning ordinance	Patrick Day	July 2015- May 2018	Consultant assistance	Final Draft zoning ordinance received first reading at May 21 Village Board meeting.

No.	Project	CMAP lead	Timeline	Assistance type	Status and notes
502	Berwyn stormwater management plan (see website)	Kate Evasic	May 2017-June 2018	Consultant assistance	A steering committee was held on May 16 to review the draft plan. The consultant began editing the plan in anticipation of a public hearing on June 26.
503	Chicago Riverdale area transportation plan (see website)	Tony Manno	Nov. 2016-Sept. 2018	Consultant assistance	The consultant is preparing a new draft of the plan based on steering committee comments and feedback.
506	Cook County (Maine-Northfield) unincorporated area plan (see website)	Jake Seid	July 2016-July 2018	Staff assistance	The draft Comprehensive Plan and Benefit-Cost Analysis have been revised based on input by the Steering Committee. A second public open house was held in May.
507	Des Plaines comprehensive plan	Heidy Persaud	Nov. 2016-June 2018	Staff assistance	CMAP staff is drafting the plan.
508	Lower Salt Creek Watershed-based Plan (see website)	Holly Hudson	Jan. 2016-June 2018	Staff assistance	Editing and formatting of final plan continued, including QA/QC of detention basin inventory data, recent water quality data, and BMP data and information.
510	Harvard zoning update	Jake Seid	Jan. 2017-June 2018	Consultant assistance	Public open houses for the draft UDO were held May 9 and May 16. In June, the Ordinance will be revised based on public comment.
513	Lisle downtown parking plan (see website)	Lindsay Bayley	Mar. 2016-June 2018	Staff assistance	Internal review is complete and the draft has been sent to the Village of Lisle for review. The steering committee will receive copies of the draft after approval from the Village.
514	McHenry County Fox River corridor study (see website)	Kate Evasic	Sept. 2016-July 2018	Staff assistance	CMAP staff is drafting the plan. The transportation consultant developed recommendations for bicycle and pedestrian network and identified areas for concept plan development, which were presented to McHenry County staff on May 15.
517	North Lawndale community plan (see website)	Brandon Nolin	Feb. 2016-Aug. 2018	Staff assistance	Well-attended Open house on April 21 kicked off plan review process. Receiving input from public and project partners through May with revisions and plan layout scheduled for June and July. Adoption anticipated in August.
518	Palos Park bikeways and trails plan (see website)	John O'Neal	Apr. 2017-June 2018	Consultant assistance	Plan completed and presented to Village Council on May 14. However Council vote was postponed to June meeting (due to absence of Mayor at May meeting). Final project invoice expected in early June.

No.	Project	CMAP lead	Timeline	Assistance type	Status and notes
520	Richton Park stormwater master plan, phase 2 (see website)	Kate Evasic	May 2018-Oct. 2018	Consultant assistance	PAO was executed and project is underway. A kickoff meeting with the Village was held on May 29.
522	Wilmington downtown plan (see website)	Maggie Jarr	Jan. 2017-July 2018	Staff assistance	The draft plan was revised based on Steering Committee feedback. A public open house will be held at the end of June.
700	Algonquin-Cary sub area plan	Brandon Nolin	Mar. 2018-June 2019	Staff assistance	Steering Committee kick-off being held on May 31. Targeting broader community engagement for July and August. Existing conditions analysis to be delivered in Fall 2018.
702	Beach Park regional bike plan	John O'Neal	Sept. 2018-March 2020	Consultant assistance	<u>Contract Pending</u> : Scoping underway.
703	Beecher comprehensive plan	Ricardo Lopez	May 2018-Nov. 2019	Consultant assistance	CMAP Board approved the selection of the consultant team led by Teska Associates. Consultant team, Village staff, and CMAP met on May 16 and began planning next steps. Steering committee kick-off meeting anticipated in late May.
704	Bridgeport/Canaryville priorities plan	Noah Boggess	Jan. 2018-Dec. 2018	Staff assistance	Continuing existing conditions analysis and currently conducting stakeholder interviews.
706	Carol Stream zoning, sign, and subdivision regulations	Jake Seid	Sept. 2018-Sept. 2021	Consultant assistance	<u>Contract Pending</u> : RFP was issued April 30, responses were received May 25. Consultant interviews will take place in early June.
707	Channahon comprehensive plan	Brandon Nolin	Mar. 2018-Sept. 2019	Consultant assistance	Community workshop, business workshop, and key person interviews scheduled for June 5-6. Existing conditions analysis anticipated Fall 2018.
709	Chinatown Parking Study	Lindsay Bayley	Feb. 2018 – Aug. 2019	Staff assistance	With the approved MOU in place, parking inventory data collection has begun. Staff reviewed base map numbers and counted parking spaces and designated parking types, after presentation to local media. Members of the CBCAC joined in the introductory discussion of how to conduct a parking inventory.
711	DuPage County Corridor Study	Lindsay Bayley	May 2018 – May 2020	Consultant assistance	<u>Contract Pending</u> : RFP submittals were reviewed and two consultant teams were interviewed. A final recommendation will be sent to the Board for approval.

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712	Far South CDC Existing Conditions and Market Analysis	Katanya Raby (Henry)	Apr. 2018- Apr. 2019	Staff assistance	Draft of scope completed, reviewed, and approved by Far South CDC. MOU and Resolution in draft and to be signed by applicant.
713	Forest Preserve of Cook County river trail feasibility study	John O'Neal	Jan. 2018- Apr. 2019	Staff assistance	Draft scope-of-work and estimated project cost/budget complete. MOU and FPDCC LTA contribution amount transmitted to FPDCC; awaiting FPDCC signature.
714	Frankfort Plan Commissioner training	Maggie Jarr	Jan. 2018- June 2018	Staff assistance	CMAP staff conducted the first of three trainings in March. Village staff is reviewing CMAP staff's proposal for the second training.
715	Illinois International Port District planning priorities report	Elizabeth Scott	Apr. 2018- Apr. 2019	Staff assistance	Project is underway: previous plan inventory, existing conditions analysis, and outreach have begun.
716	Public Water Commission water supply planning	Nora Beck	Jan. 2018- Dec. 2019	Consultant assistance	Consultants and ISWS continue to meet communities in western Will County to discuss water demand and supply issues. Strategic planning discussions continue. The City of Joliet has issued an RFQ for an alternative water source study.
717	Justice I&M Canal trail extension feasibility study	John O'Neal	Feb. 2018- Aug 2019	Consultant assistance	Data collection, existing conditions analysis (including full-day field visit on May 16), environmental evaluation, and stakeholder outreach continue.
719	Kane County / Mill Creek watershed-based plan	Holly Hudson	Oct. 2017- Oct. 2019	Staff assistance	CMAP staff prepared the watershed resource inventory draft; it was submitted to Illinois EPA and Kane County on June 1 for their review. Staff also met with Kane County and Fox River Study Group personnel to further discuss modeling options for land use-based pollutant loading and BMP pollutant load reductions.
721	Maywood Zoning Reference Guide	Maggie Jarr	Jan. 2018- June 2018	Staff assistance	CMAP staff is drafting the reference guide.
722	Midlothian stormwater management capital plan	Kate Evasic	Apr. 2018- Apr. 2019	Consultant assistance	CMAP staff finalized the scope of work and drafted the IGA for adoption by Midlothian Village Board on June 12. CMAP staff drafted the PAO for consultant assistance.
723	McHenry County Council of Governments Shared Services Study	Maggie Jarr	May 2018- Sept. 2019	Staff assistance	CMAP staff is drafting the MOU and IGA to be signed and adopted by the McHenry County Council of Governments (MCCG).

No.	Project	CMAP lead	Timeline	Assistance type	Status and notes
724	McKinley Park Development Council neighborhood plan	Ricardo Lopez	Jan. 2018- Dec. 2019	Staff assistance	First steering committee meeting took place May 17. Key person interviews scheduled for June 5-6 and a community workshop scheduled for July 18. Data collection and existing conditions analysis underway.
726	North Avenue corridor plan	Cindy Cambray	Jan. 2018- Dec. 2018	Staff assistance	Kick-off with Steering Committee took place in early May. Outreach phase has begun with stakeholder interviews being held and a survey being developed.
729	Oswego, Montgomery, and Yorkville shared water treatment plant study	Nora Beck	Jan. 2018- June 2019	Consultant assistance	Consultant has started to outline the structure of the guidelines and conduct research into options.
730	Robbins stormwater, TOD, and industrial area plan	Kelwin Harris	Jan. 2018- June 2019	Staff assistance	Project kickoff took place April 16 th . Project team is working on outlines and ECR sections while outreach is ongoing. Continuing meetings with RTA, MWRD and other project partners to begin outreach phase for TOD & Industrial area. Steering committees have been formed.
731	Sandwich planning priorities report	Jared Patton	Jan. 2018- Dec. 2018	Staff assistance	CMAP staff conducted stakeholder interviews on May 30 and 31. Work continues on the report document.
732	Sauk Village comprehensive plan update	Stephen Ostrander	Mar. 2018- Sept. 2019	Consultant assistance	The consultant team continued with existing conditions research and formation of the Steering Committee, along with planning entire timeline for development of the plan. CMAP staff finalized the scope of work and PAO for stormwater planning assistance that will supplement and be integrated into the comprehensive planning process.
733	South Suburban Mayors and Managers Association Pilot Circuit Rider Program	Patrick Day	May 2018- May 2020	Staff assistance	Scoping underway.
735	Thornton planning priorities report	Kate Evasic	May 2018- Dec. 2018	Staff assistance	Scoping is complete and MOU was adopted by the Village Board on May 21. Project is underway.

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