



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Joint Meeting **Chicago Metropolitan Agency for Planning (CMA) Board** **and MPO Policy Committee** **Minutes** October 11, 2017

Offices of the Chicago Metropolitan Agency for Planning (CMA)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

Board and MPO Policy Committee Members Present:

Gerald Bennett, CMA Board Chair-representing southwest Cook County, Randy Blankenhorn, MPO Policy Committee Chair, Rita Athas-representing the City of Chicago, Frank Beal-representing the City of Chicago, Greg Bedalov- representing Illinois Toll Highway Authority, Matt Brolley-representing Kane and Kendall Counties (via tele-conference), Lynnette Ciavarella-representing Metra, Franco Coladipietro-representing DuPage County (via teleconference), Tom Cuculich-representing DuPage County, Janel Forde-representing the City of Chicago, Joe Gottemoller-representing McHenry County, Elliott Hartstein-representing Lake County, Jennifer "Sis" Killen-representing Cook County, Richard Kwasneski-representing PACE, Andrew Madigan-representing the City of Chicago, John Noak-representing Will County (via teleconference), Martin Oberman-representing the City of Chicago, Leanne Redden-representing the RTA and a non-voting member of the CMA Board, Rick Reinbold-representing south suburban Cook County, Tom Rickert-representing Kane County, Rebekah Scheinfeld-representing CDOT, Jeffery Schielke-representing the Council of Mayors, Carolyn Schofield-representing McHenry County, Shane Sullivan-representing Lake County, Lawrence Walsh-representing Will County, Matthew Walsh-representing west Cook County, John Yonan-representing Cook County, Rocco Zucchero- and non-voting members Catherine (Kay) Batey-representing FHWA, Tony Greep-representing the FTA, and Justine Sydello-representing the Governor's office.

Staff Present:

Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Bob Dean, Tom Garritano, Tom Kotarac, Jason Navota, Elizabeth Schuh, Kama Dobbs, Doug Ferguson, Lindsay Hollander, Tom Murtha, and Sherry Kane

Others Present:

Erin Aleman-IDOT, Garland & Heather Armstrong-Access Living, Dave Bennett-MMC, Ryan Bigbie-Kane Kendall Council, Elaine

Bottomley-WCGL, Brian Carlson-IDOT District 1, Kevin Carrier-Lake County DOT, The Hon. Karen Darch-NWMC, John Donovan-FHWA, Jackie Forbes-Kane Kendall Council, Mark Fowler-NWMC, Mike Fricano-WCMC, Ben Harber-CDM Smith, Scott Hennings-McHenry County DOT, Jessica Hector Hsu-RTA, Emily Karry-Lake County, Mike Klemens-Lake County, Lisa Laws-IDOT, Brian Lowenberg-RTA, Kelsey Mulhausen-Southwest Conference, Jacki Murdock-CDM Smith, Brian Pigeon-NWMC, Mark Pitstick-RTA, Anton Rozhkor-UIC, David Seglin-CDOT, Vicky Smith-Southwest Council, Mike Vanderhoof-IDOT, and Mike Walczak-NWMC

1.0 Call to Order and Introductions

CMAP Board Chair, Mayor Gerald Bennett, called the meeting to order at 9:38 a.m., and asked that Board and MPO Policy Committee members introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of CMAP Board Meeting Minutes

A motion to approve the minutes of the September 13, 2017, meeting of the CMAP Board as presented was made by Elliott Hartstein and seconded by Carolyn Schofield. All in favor, the motion carried.

4.0 Approval of MPO Policy Committee Meeting Minutes

A motion to approve the minutes of the June 8, 2017, meeting of the MPO Policy Committee as presented was made by Leanne Redden and seconded by Mayor Schielke. All in favor, the motion carried.

5.0 Executive Director's Report

CMAP Executive Director Joe Szabo reported on talks he had given over the summer (City Club, keynote at the Ohio Conference on Freight, the Power of 10 Summit in Nashville, and FHWA's Megaregion Freight Conference in Chicago), as well as the various Alternative Futures Forums throughout the region. The Local Technical Assistance (LTA) program update had been included in the meeting packet, Szabo also reported, and CMAP's Annual Report, distributed to the CMAP Board last month, was also available. Szabo concluded his report announcing that CMAP's Katanya Raby-Henry had been awarded the APA Illinois Chapter's Emerging Planner award.

Katanya Raby-Henry, CMAP outreach planner, received a service award from the American Planning Association, Illinois Chapter (APA-IL), as its 2017 Emerging Planner, awarded by APA-IL's Christina Bader. The award recognizes Katanya's accomplishments promoting diversity and inclusion in the profession and engaging students and youth in planning. At University of Illinois-Chicago, Katanya co-founded the Society of Black Urban Planners and now serves on the APA-IL Diversity Committee.

6.0 Council of Mayors Report

Mayor Jeffery Schielke, on behalf of the Council of Mayors, reported that the Executive Committee had met in September for a special meeting to discuss the Surface Transportation Program (STP) Agreement. CMAP staff gave an overview of the draft agreement, and comments, including those from the DuPage Mayors and Managers Conference and Northwest Municipal Conference were discussed. The City presented its recommendations for the proposal and the Council and the City approved the agreement, which will be considered for approval at this joint meeting later in the morning. The Council of Mayors Executive Committee is scheduled to meet next on October 24.

7.0 Committee Reports

On behalf of the Planning Committee, Vice-Chair Carolyn Schofield reported that the committee had met earlier in the morning, and related to ON TO 2050 had considered the Water Resources and Stormwater Strategy Synthesis (companion strategy papers on water resources and stormwater and flooding to inform policy recommendations). Available for distribution, Schofield encouraged members to take a copy of the Water Resources strategy paper; the stormwater and flooding paper will be available in the near future. The committee also considered the ON TO 2050 Preview Report and recommended approval by the CMAP Board and the MPO Policy Committee later in the joint meeting.

For the Programming Committee, Vice-Chair Rita Athas reported that the committee had also met earlier in the morning. The City of Berwyn presented on their comprehensive plan and zoning code, both of which had been funded under the Local Technical Assistance (LTA) Program. CMAP staff also presented a summary of the thirty-four (34) new projects being recommended for the LTA program, taking into account the criteria--multi-jurisdictional, projects that implement past LTA plans, and assisting high needs communities--established last year by the committee. The Programming Committee recommended approval of staff recommendations later in the joint meeting. Regional Safety Performance Targets were presented for discussion. The committee also recommended approval by the CMAP Board and MPO Policy Committee, of both the semiannual GO TO 2040 TIP Conformity Analysis and TIP Amendments as well as the 2018-2022 CMAQ and the 2018-2020 TAP-L programs.

A written summary of the working committees was also distributed.

8.0 Procurements and Contract Approvals

CMAP Deputy Executive Director for Finance and Administration Angela Manning-Hardimon presented the following procurements and contract awards for CMAP Board approval: (a) a one-year contract (with an option of extending an additional four years) to MAXIMUS to develop a Cost Allocation Plan (CAP) and Indirect Cost Rate Proposal (ICP) at a cost of \$25,000.00 per year (and not to exceed \$125,000.00 over 5 years); (b) a contract with ICF not to exceed \$119,881.80 for the Regional Greenhouse Gas Emissions Inventory to be completed by June 30, 2018; (c) a contract with Wright Heerema to provide architectural design services at a cost not to exceed \$173,750.00; and, (d) a grant and contract approval with the Illinois Department of Natural Resources (IDNR) and MPC and IISG in the amount of \$40,000.00 and \$25,000.00, respectively (CMAP will retain \$60,000.00 for its scope of work) to complete the IDNR Water Supply Planning projects.

A motion by President Rick Reinbold was seconded by Rita Athas to approve the procurements and contract awards as presented. All in favor, the motion carried.

9.0 Election of MPO Policy Committee Vice Chair

Nominating Committee Chair Frank Beal reported that the nominating committee, consisting of himself (representing regional planning), Don Orseno (representing a public transportation agency), John Yonan (representing road administration), Scott Gryder (representing County government), and Mayor Jeffery Schielke (representing municipal government), unanimously and enthusiastically recommended that Leanne Redden, ED-Regional Transportation Authority (RTA) be reappointed to the position of Vice Chair of the MPO Policy Committee for calendar year 2018. A motion by Frank Beal was seconded by Mayor Jeffery Schielke to approve the recommendation of the nominating committee. All in favor, the motion carried.

10.0 Approval of GO TO 2040/TIP Conformity Analysis and TIP Amendment

CMAP staff Kama Dobbs reported that the semiannual GO TO 2040 TIP Conformity Analysis and TIP Amendment 17-10 were released for public comment through September 4, and no comments were received. The material in the packet, Dobbs went on to say, defines the thirteen (13) changes that had been submitted and demonstrated that when incorporated into the travel demand model networks for each analysis this year, the resulting emissions inventory remain below the applicable budget in the state implementation plan. Both the Transportation and Programming Committees recommended approval of the GO TO 2040 TIP Conformity Analysis and TIP Amendment.

On behalf of the CMAP Board, a motion by Mayor John Noak was seconded by Rita Athas to approve the GO TO 2040 TIP Conformity Analysis and TIP Amendment as presented. All in favor, the motion carried. For the MPO Policy Committee, a similar motion made by Joe Gottemoller was seconded by Leanne Redden and with all in favor, the motion carried.

11.0 FFY 2018-22 Congestion Mitigation and Air Quality Improvement (CMAQ) Program and FFY 2018-20 Transportation Alternatives Program-Local (TAP-L)

CMAP staff Doug Ferguson presented the FFY 2018-22 Congestion Mitigation and Air Quality Improvement (CMAQ) and FFY 2018-20 Local Transportation Alternatives Program (TAP-L) proposed programs, reporting that both programs had been considered by the Transportation and Programming Committees and both recommended approval by the CMAP Board and MPO Policy Committee. A schedule of all the projects, their rankings and scoring had been distributed prior to the meeting, Ferguson continued. The CMAQ program consisting of twenty-five (25) projects totaling just under \$226 million, and the TAP-L program consisting of fourteen (14) projects totaling just over \$30 million, once approved, will be sent to FHWA and the FTA for an eligibility determination concluding with staff working with program sponsors to implement the projects.

For the CMAP Board, a motion by Frank Beal was seconded by Mayor John Noak to approve the programs as presented. All in favor the motion carried. Likewise, for the MPO Policy Committee, a motion by Rebekah Scheinfeld was seconded by Mayor Jeffery Schielke and with all in favor, the motion carried.

12.0 Local Technical Assistance (LTA) Program

CMAP director Jason Navota reported that there had been no call for projects under the Local Technical Assistance (LTA) Program last year, and the region came back strong this year with eighty (80) proposals from sixty-nine (69) communities, thirty-four (34) of which are recommended added to the LTA program. CMAP's selection criteria this year emphasized multi-jurisdictional projects, projects that implement past LTA projects, and projects to higher need communities (with approximately 75% of the resources going towards the higher need planning work).

On behalf of the CMAP Board, a motion by President Rick Reinbold was seconded by Rita Athas to approve the addition of thirty-four (34) projects to the Local Technical Assistance (LTA) Program as was presented. Similarly, a motion by Mayor Jeffery Schielke was seconded by Leanne Redden to adopt the report as had been presented. All in favor, the motion carried.

13.0 Surface Transportation Program Agreement

Both Mayor Jeffery Schielke and Commissioner Rebekah Scheinfeld reported on the nearly ten (10) month process to revisit the Surface Transportation Program (STP) agreement, which will continue to be a work in progress as it is implemented. Schielke indicated that some of the councils will have a reduction in what they receive under the program, which could be a challenge, but added that the agreement that will be monitored and a regular subject on the Council of Mayors agenda. Commissioner Rebekah Scheinfeld added that staff had done a great job guiding the parties through the process, that the agreement recognizes the fundamental role of the STP program while incorporating recent federal regulations and best practices. This resulted in a larger regional shared pot that will allow the region to fund more transformative projects. Secretary Blankenhorn and others weighed in on the agreement, and Deputy Executive Director of Policy and Programming Tom Kotarac gave historical background going back to the 1970s, reporting that the agreement, while negotiated by the City of Chicago and the Council of Mayors, requires approval by the MPO Policy Committee.

A motion by Leanne Redden was seconded by Rebekah Scheinfeld to approve the Memorandum of Agreement between the City of Chicago and the CMAP Council of Mayors regarding the distribution and active program management of locally programmed surface transportation block grant funder under the Fixing America's Surface Transportation Act, as had been presented. All in favor, the motion carried.

14.0 CMAP & Policy Committee's Bylaws and Memorandum of Understanding (MOU) Review

The CMAP Board and the MPO Policy Committee had each appointed a subcommittee to review their respective bylaws and the Memorandum of Understanding (MOU) between them.

15.0 CMAP Bylaws

On behalf of the CMAP Board subcommittee (comprised of Frank Beal-representing the City of Chicago, Mayor John Noak-representing the collar counties, and President Rick Reinbold-representing Cook County), Frank Beal reported that the subcommittee met as a subcommittee and jointly with the subcommittee appointed by the MPO Policy Committee to consider both the CMAP Bylaws and the Memorandum of Understanding (MOU) between the two groups. Beal went on to say that two substantive changes of the CMAP Bylaws were recommended: a) language was added that the Chairman may appoint, and the Board must approve the CMAP Policy Committee members every two years and the two members may not be from the same caucus; and b) language was added that permits the Chairman to delegate certain aspects of Committee management to the CMAP Executive Director, which is in line with current practices. A number of technical changes were also recommended, Beal concluded. A motion by Mayor John Noak was seconded by Frank Beal to accept the recommendations of the appointed subcommittee, as had been presented. All in favor, the motion carried.

16.0 MPO Policy Committee Bylaws

On behalf of the MPO Policy Committee, a subcommittee (comprised of Tom Cuculich-representing the collar counties, Leanne Redden-representing the transit agencies, and Rebekah Scheinfeld-representing the City of Chicago), Leanne Redden reported that the subcommittee met as a subcommittee and joint jointly with the subcommittee appointed by the CMAP Board to consider both the MPO Policy Committee Bylaws and the Memorandum of Understanding (MOU) between the two groups. Redden went on to say that the following substantive changes [to the bylaws] were recommended: a) an update of the description of the metropolitan planning area that would include Sandwich and Somonauk townships in DeKalb County; b) the Class I Railroad Companies would now participate as members in an advisory and non-voting capacity; c) the Private Providers would no longer be a voting member, rather would stay engaged through an appointment to the Transportation Committee. Redden also reported that technical changes included a more frequent review of the bylaws. The recommended changes had been distributed thirty (30) days in advance of the meeting, no comments were received which was thought to indicate unanimous support. A motion by Mayor Jeffery Schielke was seconded by Commissioner Rebekah Scheinfeld to accept the recommendations of the appointed subcommittee, as had been presented. All in favor, the motion carried.

17.0 Memorandum of Understanding (MOU)

Under the sections above and on behalf of the CMAP Board and the MPO Policy Committee, Frank Beal and Leanne Redden reported that the respective subcommittees met and agreed upon the following recommended changes to the Memorandum of Understanding (MOU) between the Board and Policy Committee: a “financial support” section was added to formalize the dues policy adopted by the CMAP Board in 2016; and, technical changes included clarification of the metropolitan planning area, updated reference to committee names, and updated terms of effect for the MOU. The voting requirements [of the MPO Policy Committee] were discussed, but no amendment was recommended. Finally, the MOU a change for the MOU to be reviewed periodically, but no less that every four years. On behalf of the CMAP Board, a motion by Matthew Walsh

was seconded by Carolyn Schofield to accept the changes as recommended by the CMAP Board subcommittee and adopt the MOU as revised. All in favor, the motion carried. Similarly, on behalf of the MPO Policy Committee, a motion by Mayor Jeffery Schielke was seconded by Rebekah Scheinfeld to accept the changes as recommended by the MPO Policy Committee subcommittee and adopt the MOU as revised. Again, all in favor, the motion carried.

18.0 ON TO 2050: Preview Report

CMAP staff, Liz Schuh presented the ON TO 2050 Preview Report for approval, reporting briefly on the recommendations that had been presented in June, and associated changes brought about by extensive committee review and public outreach over the summer. The preview report had also been released for public comment from June 19-August 3. Schuh reviewed the remaining time line (reporting that we are one year away from adopting the next plan), summarized work that had been conducted over the summer through *Alternative Futures*, and indicated that comments from the public comment period and the outreach efforts resulted in three major themes having emerged – Resilience, Inclusive Growth, and Investment. On behalf of the CMAP Board, a motion by Rita Athas was seconded by Mayor John Noak to approve the ON TO 2050 Preview Report as presented. All in favor, the motion carried. Also, on behalf of the MPO Policy Committee, a motion by Tom Rickert was seconded by Mayor Jeffery Schielke to approve the ON TO 2050 Preview Report as presented. Again, all in favor, the motion carried.

19.0 Critical Urban Freight Corridors Proposal

CMAP staff, Tom Murtha reported that staff is requesting designation of Critical Urban Freight Corridors to be part of the National Highway Freight Network that would open up new revenue for funding freight projects established recently under the FAST Act. Murtha went on to say that approximately 78 miles (downstate) and another 168 (urban) miles would be added to the 1,685 miles of highway designated earlier in 2016 by FHWA, and requested MPO Policy Committee approval. A motion to approve the designation as presented made by Lawrence Walsh was seconded by Leanne Redden, and with all in favor, carried.

20.0 ON TO 2050: Financial Plan for Transportation

CMAP staff Lindsay Hollander gave a status update of the ON TO 2050 Financial Plan. Having already reported the core revenue forecast, operating and administration expenditure forecast, capital maintenance forecast, and the reasonably expected revenue forecast, next up is covering allocations for regionally significant projects, meeting performance targets, and other improvements. Hollander reported that revenues would not be sufficient to operate and maintain the transportation system, let alone enhance or expand the system and the region will need to implement additional sources of revenue. Hollander gave examples of the reasonably expected revenues that would provide an additional \$55 billion and reported that after funding basic operations and maintenance, \$31 billion will be available to allocate to priorities. Hollander also gave examples of the some priorities, and asked how the funds should be allocated, giving additional examples. Hollander also raised topics for discussion related to allocation priorities and revenue implementation that sparked a lengthy conversation among the members, resulting in the suggestion to meet again and discuss existing revenues and reasonably expected revenues that the state and region must implement to fully fund the transportation system.

21.0 State Legislative Update

CMAP director Gordon Smith gave the state legislative update reporting that a number of legislators are leaving and staff has been busy educating new members and advancing CMAP interests. A veto session is scheduled late this month and again in November, Smith went on to say and the budget that had been passed was not too transportation-friendly. Policy Committee Chair Secretary Randy Blankenhorn added that about \$250 million had been cut from the state budget with about \$50 million of that coming in FY 18. Questioned why CMAP position was neutral for HB3136 which increases the state motor fuel tax (MFT) by 10 cents to 29 cents per gallon and an extra 2.5 cents per gallon for diesel fuel, Smith reported that the bill included an arbitrary formula and had limited growth potential (not been indexed to inflation) which are principles of GO TO 2040. Finally, Smith reported that CMAP will host its Fall outreach to the Illinois General Assembly on November 2 here at CMAP—the meeting is not open to the public, but the Board and Policy Committee members are invited.

22.0 Other Business

Policy Committee Chair Secretary Randy Blankenhorn introduced a new member of the IDOT staff, Mike Vanderhoof, from Colorado joins IDOT as Section Chief of Metro Planning (a position that Blankenhorn once held). There was no other business before the CMAP Board or the MPO Policy Committee.

23.0 Public Comment

Heather Armstrong of Elmwood Park reported that a recent rash of riders had been attacking drivers and suggested those clients not be allowed to be continue using the [Pace] service. Garland Armstrong, also of Elmwood Park, asked for a progress update and expected completion date of signage at O'Hare Airport for Pace and Metra services.

The Hon. Karen Darch, Mayor of Barrington reported concerns related to the Surface Transportation Program (STP) and associated agreement that had been adopted by the MPO Policy Committee earlier in the meeting. Darch stated that it is important that the agreement is considered a work in progress and that it should be reviewed/reopened on request of any party, and if not sooner, at least be reviewed in 5 years (by 2022). She thought that a supermajority vote (5 of 7 members) of the Shared Fund Project Committee should be required for its actions to build regional consensus as the CMAP board has followed (the supermajority vote), and that having the seventh vote from a CMAP staff person when CMAP staffs the Committee and makes recommendations to the Committee is a bit unusual.

24.0 Next Meeting

The CMAP Board meets next on November 8, 2017; the MPO Policy Committee is scheduled to meet next on January 11, 2018.

25.0 Adjournment

At 11:26 a.m., a motion to adjourn by Mayor John Noak was seconded by Rick Kwasneski.
All in favor, the motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tom Kotarac', is written over a light-colored rectangular background.

Tom Kotarac, Secretary

10-27-2017
/stk

Approved as presented, by the CMAP Board, November 8, 2017

Approved as presented, by the MPO Policy Committee, January 11, 2018