



**Chicago Metropolitan Agency for Planning (CMAP)
STP Project Selection Committee**

Minutes

September 26, 2018

Committee Members Present: Dan Burke – CDOT, John Donovan – FHWA, Jesse Elam – CMAP, Luann Hamilton – CDOT, Lorri Newson – RTA, Kevin O’Malley – CDOT, Chad Riddle – IDOT, Mayor Leon Rockingham – Council of Mayors, Mayor Jeffery Schielke (via phone) – Council of Mayors, Chris Snyder – Counties, Mayor Eugene Williams – Council of Mayors

Others Present: Erin Aleman, Dave Bennett, Larry Bury, Len Cannata, Karen Darch, Grant Davis, Cecilia Diaz, Jackie Forbes, Mark Fowler, Cole Jackson, Emily Karry, Tom Kelso, Mike Klemens, Josh Klingenstein, Kelsey Mulhausen, Dan Persky, Ryan Peterson, Leslie Phemister, Cody Sheriff, Troy Simpson

Staff Present: Teri Dixon, Kama Dobbs, Doug Ferguson, Elizabeth Irvin, Erin Kenney, Stephane Phifer, Russell Pietrowiak, Simone Weil, Barbara Zubek

1.0 Call to Order

Mr. Elam called the meeting to order at 9:33 a.m.

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes – August 22, 2018

A motion to approve the minutes as presented, made by Mayor Rockingham, seconded by Ms. Hamilton, carried.

4.0 Responses to Comments

Ms. Dobbs provided an overview of the comments received, the responses to those comments, and proposed changes to the Shared Fund Application Booklet and Active Program Management Policies. Ms. Hamilton asked for a definition of the percentage of pre-final plans and Mr. Riddle responded that it is 95%. Ms. Hamilton asked what the percentage is for preliminary plans and Mr. Riddle said that local roads does not review preliminary plans. He suggested that a PDF of the preliminary plans be submitted to the committee for review. Ms. Dobbs clarified that preliminary plans is 60% complete. Mr. O'Malley asked if the process is different for transit stations. Ms. Dobbs stated that if the transit stations are being processed through local roads it is the same percentage of completion. Mr. Elam stated that instead of submitting preliminary plans to IDOT, the final application booklet will reflect that applicants will submit a PDF of preliminary plans to CMAP staff for assessment of completeness. President Darch asked if there is a reason for the half mile area for the transit investment points and stated that could possibly limit the benefit capture. Mr. Elam replied that the purpose is to encourage a level of density near transit stations. Mayor Rockingham stated in his communities there are places that shuttle employees over a half mile and he is concerned that projects will not score well in that planning factor. Mr. Elam replied that the intention of the scoring is to encourage a connection between land use planning and transportation programming, and investments in transit are maximized if land use development is near transit. Ms. Irvin added that the shuttle service that Mayor Rockingham referred to would be captured in the travel shed analysis, rather than the planning factors.

President Darch asked about partial credit for partial land acquisition. Mr. Elam replied that staff could not find a workable way to include partial credit for both phase 2 and right of way. President Darch also commented that the transportation impact score does not take into account projects that do not have transit alternatives located in close proximity. Mr. Elam replied that the objective is to have a balanced proposal to benefit the entire region. He explained that there is a modest incentive for projects that have a transit benefit and stated that it is not an eligibility factor but a planning factor.

5.0 Shared Fund Application Booklet

Mr. Elam asked for a motion to approve the Shared Fund Application Booklet with the revised phase 2 completion evaluation. A motion to approve the Shared Fund Application booklet with that change made by Mayor Williams, seconded by Mr. Burke, carried.

6.0 Active Program Management Policy

A motion to approve the Active Program Management Policy as presented made by Ms. Hamilton, seconded by Mayor Williams, carried.

Mr. Elam thanked the committee for the time they put into the process to develop the new program.

7.0 Proposal for Use of Transportation Development Credits

Mr. Ferguson reviewed the draft policy that CMAP staff developed for the use of transportation development credits. Ms. Phemister stated she is concerned that many high need communities who border communities that are not high need will not apply for regional projects if those multijurisdictional projects cannot request TDCHs and Mayor Rockingham asked for clarification on projects needing to be entirely within a TDCH eligible jurisdiction. Mr. Ferguson responded that it comes down to processing agreements through IDOT and it could become a difficult split if portions of a project can utilize TDCHs and another portion cannot. He clarified that a project that is not fully within a high need community would still be eligible to apply but would not be able to request the use of TDCHs. Mr. Riddle suggested that projects that are not entirely within high need communities could stage or split up the project and use TDCHs for only the portion of the project that is within the high need community. Ms. Phemister expressed concerns about splitting up a project into stages and gave an example of a project that is 98% within a high need community. Mr. Elam suggested that the committee may be able to consider projects in this situation on a case-by-case basis. Ms. Phemister requested that language be added to the policy to address projects that are “mostly” within a high need community. Mr. Donovan stated there should be coordination with IDOT first to determine what they will accept as policy. Ms. Dixon stated that staff will look at the language and bring it back to the committee. Mr. Bennett asked if the 20% limit applies to individual programs. Mr. Ferguson stated that the limit applies to the entire program.

8.0 Other Business

Ms. Hamilton complimented CMAP staff for the work they have done on guiding the committee through the policy development process and congratulated staff for a job well done.

9.0 Public Comment

There was no public comment.

10.0 Next Meeting

The next meeting is scheduled for October 24, 2018

11.0 Adjournment

On a motion by Mayor Rockingham, seconded by Ms. Hamilton, the meeting adjourned at 10:22 a.m.