



**Chicago Metropolitan Agency for Planning (CMAP)  
Executive Committee  
Minutes  
February 13, 2019**

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
Cook County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Committee Members Present:** Mayor Al Larson-representing Northwest Cook County, John Noak-representing Will County (via tele-conference), Andrew Madigan-representing the City of Chicago, and Carolyn Schofield-representing McHenry County.

**Staff Present:** Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Stanley Ryniewski, and Sherry Kane

**1.0 Call to Order and Introductions**

CMAP Board Vice Chair Carolyn Schofield, called the meeting to order at approximately 10:45 a.m.

**2.0 Agenda Changes and Announcements**

There were no agenda changes.

**3.0 Approval of Minutes**

A motion to approve the minutes of the January 9, 2019, meeting as presented was made by John Noak, seconded by Mayor Al Larson, and with all in favor, carried.

**4.0 Financial Statements**

The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly Expenditures report, the FY 2019 Project Summary and the Check Register for the month ending January 31, 2019, were presented for approval. A motion to approve the reports as presented was made by Mayor Al Larson, seconded by Andrew Madigan, and with all in favor, carried.

**5.0 Travel Expenses and Out of Region Travel**

A report of travel reimbursement for the Executive Director and requests from staff for out-of-region travel was provided for information only.

## 6.0 Grants, Subcontracts and Procurements

The monthly update of activities related to grants, subcontracts and procurements was presented, for information purposes.

## 7.0 Other Business

Regarding the search for the new Executive Director, Deputy Executive Director for Finance and Admin Angela Manning-Hardimon reported that GovHR USA (Heidi Voorhees) had been hired to lead the recruitment effort, that Heidi had met with the selection committee and Deputy Executive Directors, Joe Szabo, and Melissa Porter here at CMAP to gather information for the recruitment brochure. A meeting scheduled for February 21, for the selection committee to discuss the matter, with the goal of releasing the posting on February 22, for about a month with a deadline for resumes due on March 29, and interviews conducted during the month of May.

## 8.0 Public Comment

There were no comments from the public.

## 9.0 Next Meeting

The Executive Committee will meet next on March 13, 2019.

## 10.0 Executive Session

At 10:47 a.m., a motion by Andrew Madigan was seconded by Mayor Al Larson to adjourn to an Executive Session to review prior closed session minutes. All in favor, the motion carried.

At the conclusion of the closed session, Vice Chair Carolyn Schofield announced that the Executive Committee had considered the approval of the draft Executive Session minutes of September 12, 2018, and the release of prior closed session minutes not previously released, as well as the destruction of recordings of closed session minutes after eighteen months.

A motion by Mayor John Noak to approve the draft closed session minutes of the September 12, 2018, meeting, that the minutes of prior closed session meetings remain confidential, and destruction of the recordings of those meetings after eighteen months, was seconded by Andrew Madigan. All in favor, the motion carried.

## 11.0 Adjournment

At approximately 10:50 a.m., a motion to adjourn the Executive Committee by Mayor Al Larson, was seconded by Mayor John Noak, and with all in favor, carried.

Respectfully submitted,



Angela Manning-Hardimon, Deputy Executive  
Director for Finance and Administration

*Approved as presented by unanimous vote, March 13, 2019*