



## Chicago Metropolitan Agency for Planning (CMAP)

### Executive Committee

#### Minutes

November 13, 2019

Offices of the Chicago Metropolitan Agency for Planning (CMAP)

Cook County Conference Room

Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Committee Members Present:** Mayor Gerald Bennett-representing southwest Cook County, Rita Athas-representing the City of Chicago, John Noak-representing Will County (via tele-conference), Carolyn Schofield-representing McHenry County (via tele-conference), Anne Sheahan-representing the City of Chicago, and Diane Williams-representing suburban Cook County.

**Also Present:** Jim Savio, Partner-Sikich LLP

**Staff Present:** Erin Aleman, Amy McEwan, Angela Manning-Hardimon, and Sherry Kane

#### 1.0 Call to Order and Introductions

CMAP Board Chair Mayor Bennett, called the meeting to order at approximately 10:46 a.m.

#### 2.0 Agenda Changes and Announcements

There were no agenda changes.

#### 3.0 Approval of Minutes

A motion to approve the minutes of the October 10, 2019, meeting as presented was made by Rita Athas, seconded by Diane Williams, and with all in favor, carried.

#### 4.0 Presentation of FY 2019 Financial Audit

Jim Savio, Partner with Sikich, LLP presented the preliminary Annual Financial Report for the period June 30, 2019, and thanked the staff for their assistance during the audit process. Savio highlighted a number of schedules from the annual financial report as well as the Board communication report, reporting that an unmodified—highest level—opinion was issued.

#### 5.0 Financial Statements

The various reports, including the Monthly Cash Report for CMAP and the Peters Fellowship, the Monthly Summary Report, the Monthly Revenue Report, the Monthly

Expenditures report, and the Check Register for the month ending September 30, 2019, were presented for approval. A motion to approve the reports as presented was made by Rita Athas, seconded by Diane Williams, and with all in favor, carried.

**6.0 Travel Expenses and Out of Region Travel**

A report of travel reimbursement for the Executive Director and requests from staff for out-of-region travel was provided for information only.

**7.0 Grants, Subcontracts and Procurements**

The monthly update of activities related to grants, subcontracts and procurements was presented, for information purposes.

**8.0 Other Business**

There was no other business before the Executive Committee.

**9.0 Public Comment**

There were no comments from the public.

**10.0 Next Meeting**

The Executive Committee is scheduled to meet next in January, 2020.

**11.0 Executive Session**

At 11:05 a.m., a motion made by Rita Athas, seconded by Anne Sheahan to adjourn the Executive Committee to an executive session to review minutes of prior Closed Session meetings, and with all in favor carried. At the conclusion of the Executive Session, Chairman Mayor Bennett reported the matters considered by the Board in the closed session and the following action was taken:

- A motion by Rita Athas was seconded by Diane Williams to approve the draft minutes of previous closed session (February 13, and April 10, 2019) meetings. All in favor, the motion carried.
- A motion by Anne Sheahan to continue confidentiality of other closed session minutes was seconded by Diane Williams, and with all in favor carried.
- Finally, a motion to authorize the destruction of all recordings of closed session meetings after 18 months was made by Rita Athas and seconded by Diane Williams. All in favor, the motion carried.

**12.0 Adjournment**

At 11:06 a.m. a motion to adjourn the Executive Committee by Rita Athas, was seconded by Diane Williams, and with all in favor, carried.

Respectfully submitted,



Angela Manning-Hardimon, Deputy Executive Director for Finance and Administration

01-03-2019

/stk

*Approved as presented by unanimous vote, January 8, 2020*