



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 3.0

233 South Wacker Drive  
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Chicago, Illinois 60606

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### **Unified Work Program (UWP) Committee**

#### **DRAFT Minutes**

October 10, 2019 – 1:00 p.m.

Offices of the Chicago Metropolitan Agency for Planning  
DuPage County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois 60606

**Committee Members Present (\*Alternate):** Tom Kelso, Chair (IDOT), John Donovan (FHWA), Angela Manning-Hardimon (CMAP), Emily Drexler (CTA), Mark Pitstick\* (RTA), Tom Rickert (Counties), Philip Banea\* (CDOT), Dan Olson\* (CMAP), Tom Radak (Pace) via tele-conference, Holly Waters (Metra), and Mayor Gene Williams (Council of Mayors)

**Staff Present:** Jesse Elam, Stephane Phifer, Teri Dixon, and Sherry Kane

**Others Present:** John Loper (DuPage DOT), Mike Klemens (Lake County), Allison Buchwach (Metra), Emily Karry (Lake County DOT), and Troy Simpson (Kane/Kendall Council)

#### **1.0 Call to Order**

The meeting was called to order at 1:03 p.m. by the Chair, Tom Kelso.

#### **2.0 Agenda Changes and Announcements**

There were no agenda changes.

With a number of projects completed, Dan Olson reported, presentations at upcoming meetings particularly in June and October, and suggested Pace's new vision plan as a contender. Both CMAP Local Technical Assistance (LTA) and RTA's Community Planning Projects should also be brought to the committee.

#### **3.0 Approval of Minutes-June 13, 2019**

A motion by Tom Rickert was seconded by Angela Manning-Hardimon to approve the minutes of the June 13, 2019, meeting amended to show Tom Rickert-representing the Counties, was present. All in favor, the motion carried.

#### 4.0 FY 2018 Fourth Quarter Reports

CMAP staff Dan Olson reported that the fourth quarter financial reports were available for distribution today.

#### 5.0 Committee Membership

Committee Membership had been included in the meeting materials. Changes to the committee membership included a change at CDOT, with Philip Banea as member, Dave Seglin, alternate. Allison Buchwach was named as alternate to Metra, and Mayor Eugene Williams reported a change in his e-mail address. A motion by Tom Ricker was seconded by Angela Manning-Hardimon to approve the membership as amended. All in favor, the motion carried.

#### 6.0 FY 2020 UWP Process

Deputy Executive Director Angela Manning-Hardimon reviewed key dates for the FY 2021 UWP process, including the following: call for proposals released January 2, 2020, with both core and competitive proposals due by January 30; presentation of proposals to the committee at its February meeting; ranking of competitive proposals due February 28; rankings tabulated with funding allocation [by CMAP] due March 4; UWP meeting to adopt the FY 2021, March 11, 2020. IDOT has requested that the program be transmitted by May 1, 2020; completion of appendix F within time frame allocated is essential; agreements in place by July 1.

#### 7.0 Other Business

CDOT announced that the date of the February meeting falls on a City holiday. The committee agreed tentatively to scheduling the meeting for February 11, 2020.

An update on CMAP's move was given: selection of General Contractor in November with construction beginning in March, and completed by the end of June.

Finally, it was announced that given RTA's upcoming office space renovation, its Board will meet at CMAP beginning in November.

#### 8.0 Public Comment/Other Business

There were no comments from the public.

#### 7.0 Adjournment

A motion to adjourn at 1:24 p.m., by Mark Pitstick was seconded by Angela Manning-Hardimon. All in favor, the motion carried.

Respectfully submitted,



Angela Manning-Hardimon, CMAP

/stk  
02-07-2020

*Approved as presented by unanimous vote, February 11, 2020.*