



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

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Coordinating Committee

Minutes

Wednesday, November 13, 2019

8:00-9:10 a.m.

DuPage County Conference Room

233 S. Wacker Drive, Suite 800

Chicago, Illinois

Members Present: Frank Beal, chair (CMAP Board), Diane Williams (CMAP Board), Mike Montgomery (CMAP Board), Richard Reinbold (CMAP Board), Sheri Cohen (Human and Community Development Committee), Rocco Zuccherro (Transportation Committee), Sean Wiedel (Environmental Natural Resources Committee), and Mark VanKerkhoff (Land Use/Housing Committee)

Staff Present: Stephane Phifer (Staff Liaison), and CMAP staff Kathy Lane, Melissa Silverberg, Tony Manno, Austen Edwards, and Sherry Kane

Others Present: Elaine Bottomley-WCGL, Ryan Peterson and Troy Simpson-Kane/Kendall Council.

1.0 Call to Order 8:05 a.m.

2.0 Agenda Changes and Announcements

3.0 Minutes-September 11, 2019

A motion by Sean Wiedel, was seconded by Mayor Rick Reinbold to approve the minutes of the September 11, 2019, meeting. All in favor, the motion carried.

4.0 Proposed 2020 meeting schedule

In 2020, staff proposed that the committee continue to meet on the second Wednesday of every month from 8:00-9:10 a.m., with the stipulation that meetings may be cancelled along the way. A conflict exists for the City of Chicago on February 12, and the committee may need to find another day to meet. A motion by Sean Wiedel was seconded by Sheri Cohen to approve the 2020 meeting schedule. All in favor, the motion carried.

5.0 CMAP Local Technical Assistance (LTA) Program/RTA Community Planning Program

CMAP Senior Planner Tony Manno reported that CMAP and the RTA held a call for new LTA and Community Planning projects in the fall of 2019, coinciding with a series of topical Forum Events throughout the region to highlight CMAP's services and give municipal partners an opportunity to discuss implementation successes and challenges. The events were very successful, and 82 applications were received from 71 different applicants. CMAP staff is currently evaluating all applications and intends to present a list of those applications with highest potential to be selected for the FY21 Project Group in early 2020.

Committee members gave feedback around the following questions:

- Are you aware of complementary partner activities that may be going on in any of the application areas?
- What types of background knowledge or experiences do you have with any of the application areas?

6.0 Gathering input on CMAP Communications and Outreach efforts

Deputy Executive Director for Communications and Outreach, Kathy Lane, gave an overview of the agency's communications and outreach platforms – social media, website, newsletters, reports, and events – and asked for feedback on how to improve. Discussion included ideas about how to improve navigation of the CMAP website, how to follow the agency on social media, and comments about how the Weekly Update is a useful tool for committee members to get information about what is happening in the region. Generally, committee members agreed that CMAP gets a good grade. Staff announced that CMAP was one of only four agencies to receive an A by the City Bureau [as to how well we adhere to Open Meetings Act and show a commitment to transparency].

7.0 Working Committee Updates

Both the Citizens Advisory Committee and the Human and Community Development Committee are scheduled to meet in December. Staff were asked to report on activities related to other committees (Economic Development, Environment and Natural Resources, and the Transportation Committee); Mark VanKerkhoff reported on behalf of the Land Use/Housing Committee.

8.0 Agency Announcements

None

9.0 Other Business

There was no other business before the committee.

9.0 Public Comment

There were no comments from the public.

10.0 Next Meeting

The coordinating committee will meet next in January 2020.

11.0 Adjournment

At 9:14 a.m., a motion to adjourn by Sheri Cohen was seconded by Rocco Zuccherro, and with all in favor, carried.

Respectfully submitted,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned below the text "Respectfully submitted,".

Stephane Phifer, Staff Liaison
Deputy Executive Director for Planning

/stk

Approved as presented by unanimous vote, January 8, 2020