



# Chicago Metropolitan Agency for Planning

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

312 454 0400  
[www.cmap.illinois.gov](http://www.cmap.illinois.gov)

## **Unified Work Program Committee Annotated Agenda Thursday, October 10, 2019 1:00 p.m.**

**DuPage County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois 60606**

- 1.0 Call to Order** 1:00 p.m.
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes—June 12, 2019**  
ACTION REQUESTED: Approval
- 4.0 FY 2019 Fourth Quarter Reports**  
The fourth quarter report is posted to the web and will be distributed at the meeting  
ACTION REQUESTED: Information
- 5.0 Committee Membership**  
UWP Committee Membership is included for confirmation or update.  
ACTION REQUESTED: Approval
- 6.0 FY 2021 UWP Process**  
-Staff report on FY 2021 UWP process.  
ACTION REQUESTED: Approval
- 7.0 Next Meeting – February 12, 2020**  
-Presentation of Proposals  
-First and Second Quarter Reports
- 8.0 Public Comment**  
This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the exact time for the public comment period will immediately follow the last item on the agenda.
- 9.0 Adjournment**

**Unified Work Program Committee Members:**

Tom Kelso (IDOT), Chair

John Donovan (FHWA)

Tony Greep (FTA)

Angela Manning-Hardimon (CMAP)

Marlise Fratinardo (CTA)

Holly Waters (Metra)

Heather Tabbert Mullins (RTA)

Tom Rickert (Counties)

David Seglin (CDOT)

Lorraine Snorden (PACE)

The Hon. Gene Williams (Council of Mayors)

**Unified Work Program Committee Alternates:**

Philip Banea (CDOT)

Mike Connelly (CTA)

Mark Pitstick (RTA)

Tom Radak (PACE)

Emily Karry (Counties)



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 3.0

233 South Wacker Drive  
Suite 800  
Chicago, Illinois 60606

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### **Unified Work Program (UWP) Committee**

#### **DRAFT Minutes**

June 12, 2019—1:00 p.m.

Offices of the Chicago Metropolitan Agency for Planning  
DuPage County Conference Room  
233 S. Wacker Drive, Suite 800  
Chicago, Illinois 60606

**Committee Members  
Present (\*Alternate):**

Tom Kelso, Chair (IDOT), Philip Banea\* (CDOT), John Donovan (FHWA), Marlise Fratinardo (CTA), Angela Manning-Hardimon (CMAP), Heather Mullins (RTA), Dan Olson\* (CMAP), David Seglin (CDOT), Lorraine Snorden and Tom Radak (Pace) via tele-conference, Holly Waters (Metra), and Mayor Gene Williams (Council of Mayors)

**Staff Present:**

Stephane Phifer, Liz Schuh, Simone Weil, Tony Manno, Martin Menninger, Heidy Persaud, Stephanie Levine, Sarah Buchhorn and Sherry Kane

**Others Present:**

**1.0 Call to Order**

The meeting was called to order at 1:01 p.m. by the Chair, Tom Kelso.

**2.0 Agenda Changes and Announcements**

There were no agenda changes.

**3.0 Approval of Minutes-March 13, 2019**

A motion by Holly Waters was seconded by Angela Manning-Hardimon to approve the minutes of the March 13, 2019, meeting as presented. All in favor, the motion carried.

**4.0 FY 2019 Third Quarter Reports**

Staff reported that FY 3<sup>rd</sup> Quarter Reports had been received and were ready for posting to the web as well as 2<sup>nd</sup> Quarter Financials. Deputy Executive Director for Finance and Administration Angela Manning-Hardimon also asked that all vouchers for the current fiscal year be submitted by July 10 so that CMAP could close its year ending June 30. Discussion around the topic related to the hardship this would cause some reporting agencies, resulted in the chair suggesting that a conversation offline (with CMAP) may

help to clarify IDOT requirements with its operating grants and agreements, as well as audit concerns.

## **5.0 FY 2021 UWP Committee Meeting Schedule**

The FY 2021 UWP Committee meeting schedule was presented for approval. A motion by Tom Rickert was seconded by Mayor Eugene Williams to approve the schedule as was presented.

## **6.0 UWP Program Updates**

- CTA Brown Line Core Capacity Study. Marlise Fratinardo, CTA Strategic Planning & Policy, presented on this project. The study evaluated the Brown Line's current constraints, assessed a variety of high-level potential solutions to address capacity and crowding, and developed a recommended program of capacity-increasing investments. Future funding would be needed to develop the identified solutions into projects that can be implemented. Concurrent with the Brown Line Core Capacity Study and in recognition of the important linkages between transit investments and communities, CTA conducted the Lawrence Avenue Transit-Oriented Development (TOD) Study that collected local input on preferences for TOD and/or transit-supportive design in the vicinity of Kimball terminal.
- Local Technical Assistance (LTA) program update. Tony Manno, Senior Planner presented on this program, reporting that CMAP had held the call for new LTA projects in the fall of 2018, to correspond with the launch of ON TO 2050, and in conjunction with the RTA's Community Planning Program. A good response to the call was seen with 74 applications from 66 different applicants with 35% of the applications coming from high needs communities. Outreach was conducted to those communities identified by the Municipal Survey who needed help and a CCT-sponsored workshop was held for non-profits. Manno explained the evaluation process and the traditional and alternative support type projects and cited a couple of examples of each. Next steps, Manno concluded, would see the development of full scopes of work, assigning project managers, and rolling the projects in to next year's budget.

## **7.0 Next Meeting**

While it was announced that the UWP committee was scheduled to meet next on October 9, 2019, at 1:00 p.m., the actual meeting day is Thursday, October 10, 2019.

## **8.0 Public Comment/Other Business**

There were no comments from the public.

Deputy Executive Director for Finance and Administration Angela Manning-Hardimon reported that the RFP for an auditor for the UWP projects came in much too high to be practical and recipient agencies in lieu of auditing would be asked to provide the following: (1) a risk assessment; (2) a single audit; and, (3) a document outlining the agency's invoice process. These requirements will be built into FY 20 grant agreements, Hardimon also reported.

Chairman reported that IDOT's SPR call for projects will be announced in July.

Philip Banea will replace Dave Seglin as the member representing the City of Chicago on the UWP committee; Seglin will serve as the alternate.

## 7.0 Adjournment

A motion to adjourn at 1:41 p.m., by Tom Rickert was seconded by Mayor Eugene Williams. All in favor, the motion carried.

Respectfully submitted,



Angela Manning-Hardimon, CMAP

/stk

09-20-2019





## Unified Work Program (UWP) Committee Membership

<i>Agency</i>	<i>Member</i>	<i>Alternate</i>
City of Chicago	David Seglin <a href="mailto:david.seglin@cityofchicago.org">david.seglin@cityofchicago.org</a> 312-742-2762	Philip Banea <a href="mailto:philip.banea@cityofchicago.org">philip.banea@cityofchicago.org</a> 312-742-4770
CTA	Marlise Fratinardo <a href="mailto:mfratinardo@transitchicago.com">mfratinardo@transitchicago.com</a> 312-681-4124	Mike Connelly <a href="mailto:mconnelly@transitchicago.com">mconnelly@transitchicago.com</a> 312-681-4200
CMAP	Angela Manning-Hardimon <a href="mailto:amanninghardimon@cmap.illinois.gov">amanninghardimon@cmap.illinois.gov</a> 312-386-8714	Dan Olson <a href="mailto:dolson@cmap.illinois.gov">dolson@cmap.illinois.gov</a> 312-386-8760
Council of Mayors	The Hon. Gene Williams <a href="mailto:gwilliams@lynwoodil.us">gwilliams@lynwoodil.us</a> 708-758-6101	cc: <a href="mailto:lcannata@westcook.org">lcannata@westcook.org</a> ; <a href="mailto:mklemens@lakecountyil.gov">mklemens@lakecountyil.gov</a>
Counties	Tom Rickert <a href="mailto:rickerttom@co.kane.il.us">rickerttom@co.kane.il.us</a> 630-584-1170	Emily Karry <a href="mailto:ekarry@lakecountyil.gov">ekarry@lakecountyil.gov</a> 847-377-7400
IDOT (Chair)	Tom Kelso <a href="mailto:tom.kelso@illinois.gov">tom.kelso@illinois.gov</a> 217-785-2996	
Metra	Holly Waters <a href="mailto:hwaters@metrarr.com">hwaters@metrarr.com</a> 312-322-6738	
PACE	Lorraine Snorden <a href="mailto:lorraine.snorden@pacebus.com">lorraine.snorden@pacebus.com</a> 847-228-4249	Tom Radak <a href="mailto:tom.radak@pacebus.com">tom.radak@pacebus.com</a> 847-228-2478
RTA	Heather Tabbert Mullins <a href="mailto:mullinsh@rtachicago.org">mullinsh@rtachicago.org</a> 312-913-3244	Mark Pitstick <a href="mailto:pitstickm@rtachicago.org">pitstickm@rtachicago.org</a> 312-913-3235
<i>Non-Voting Members</i>		
FHWA	John Donovan <a href="mailto:john.donovan@dot.gov">john.donovan@dot.gov</a> 312-353-4048	
FTA	Tony Greep <a href="mailto:anthony.greep@dot.gov">anthony.greep@dot.gov</a> 312-353-1646	
IEPA	Vacant	







## MEMORANDUM

**To:** Unified Work Program Committee

**From:** CMAP Staff

**Date:** October 3, 2019

**Re:** Update of competitive program priorities and program development timeline

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Last year's adoption of ON TO 2050 presented the committee with the need to revisit planning priorities in light of the new plan. The committee similarly **updated its planning priorities** following adoption of GO TO 2040. While a number of GO TO 2040 priorities continue to make sense, two underutilized priorities—Financial Planning and Decision-Making Models—were replaced by two new priorities-- Inclusive Growth and Harnessing Technology—were introduced from ON TO 2050.

### **Planning areas identified for potential UWP funding**

The following planning areas from previous rounds of UWP funding have been updated with language and emphases from ON TO 2050:

- **Planning Work toward Implementation of ON TO 2050 Regionally Significant Projects, Including Supportive Land Use.** The continuation of work to further ON TO 2050's list of fiscally constrained regionally significant projects is another planning area. Potential work includes planning for the inclusion of transit or bike/ped components as part of major highway projects, advancing projects through discretionary funding programs, and planning for supportive land use around transportation, among other efforts.
- **Local Technical Assistance and the Formation of Collaborative Planning Efforts.** A major emphasis area of ON TO 2050 is providing targeted technical assistance to local governments, particularly to interpret and implement the regional plan's recommendations at the local level. This may include planning for compact, walkable communities, including transportation investments to support infill development, as well as providing for alternative modes of transportation. Planning for joint efforts to provide local transportation services is also included here.

- **Modernization of the Public Transit System.** ON TO 2050's transit recommendations focus on making the transit system more competitive. Actions include developing policies for emerging technology to support and complement the transit system, studies to support improving the speed, frequency, and reliability of the transit system, revising highway design guidance to facilitate transit access, studies to support further fare and service coordination, and improving the effectiveness and accessibility of demand response services, particularly for persons with disabilities.

In addition, ON TO 2050 identified new areas of planning importance that can now be considered for UWP Funding:

- **Harnessing Technology to Improve Travel and Anticipating Future Impacts.** Existing technologies can improve the performance of the transportation network, while in the long term, emerging technologies like connected and autonomous vehicles and private mobility services may have both positive and negative impacts on the region, such as increasing competition for curb space or causing excess vehicle miles traveled. Planning projects under this priority would address studying and implementing further coordination of traffic operations using technology, establishing pricing and regulatory frameworks for connected and autonomous vehicles and developing pilot projects, and adapting the public way to emerging technology and new mobility, among other efforts.
- **Leveraging the Transportation System to Promote Inclusive Growth.** ON TO 2050 is broadly concerned with ensuring economic opportunity is available to all residents of the region. The transportation system plays a role in this, as for example, research shows that minority residents have significantly longer commutes than others and transportation fees can weigh most on lower-income persons. Proposals should address any of the numerous facets of equity and transportation identified in ON TO 2050, such as developing culturally-relevant outreach methods, establishing performance measures that track progress towards reflecting community demographics, and demonstrating the impact of public engagement on project outcomes. They may also include planning to support transportation system access for those with disabilities, studying strategies to reduce burden of transportation fees, fares, and taxes on lower-income populations, and exploring new ways to provide targeted, flexible and/or on-demand transportation options in low-income or low-density areas, or for people with disabilities.

### **Prioritization**

At its meeting last November, the Committee agreed that the UWP program be refocused to address the recommendations and priorities of ON TO 2050, and that having five priorities to guide funding applications, as has been done since FY2012 shortly after GO TO 2040 was adopted, provides greater focus for the UWP funding.

**Proposed timeline and process**

CMAP staff recommends that the FY 2021 UWP process follow the same format from previous years, which is:

- The Call for Projects will be made in January and will include both the Core and the Competitive proposals.
- The Core and the Competitive proposals will be presented to the Committee. The Committee will score the Competitive proposals as in years past, based upon their alignment with regional priorities.
- CMAP staff will conduct an in-depth proposal review and develop a proposed program for the UWP Committee’s consideration. The proposed program will incorporate the Committee’s rankings of the Competitive proposals.

The schedule for the development and approval of the FY 2021 UWP process is as follows:

**Development of Program Priorities and Selection Process**

<b>UWP Meeting</b>	October 10, 2019
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**Call for Proposals**

<b>Call for Proposals</b>	January 2, 2020
All Proposals Due (Core and Competitive)	January 30, 2020

**Proposal presentations**

<b>UWP Meeting - Presentation of Proposals</b>	February 12, 2020
UWP Committee members rank proposals	Due to CMAP February 28, 2020
CMAP prepares committee ranked proposals with funding allocation	March 4, 2020
<b>UWP Meeting - Adopt FY 2020 Program</b>	March 11, 2020

**Committee Approval**

<b>Transportation Committee</b> considers approval of FY 2021 UWP to MPO Policy Committee	April 2020
<b>Programming Committee</b> considers approval of FY 2021 UWP to CMAP Board	May 2020
<b>CMAP Board</b> considers approval of proposed FY 2021 UWP	June 2020
<b>MPO Policy Committee</b> considers approval of proposed FY 2021 UWP	June 2020
UWP Document Released	June 2020

**Staff contacts**

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Dan Olson, [dolson@cmap.illinois.gov](mailto:dolson@cmap.illinois.gov), 312-386-8760

ACTION REQUESTED: Approval

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