



LAND USE & HOUSING COMMITTEE (LUHC)
DRAFT 2019 Committee Charge

Roles and Responsibilities

The Chicago Metropolitan Agency for Planning (CMAP) is authorized to establish a Land Use and Housing Committee to:

- Provide advisory feedback to CMAP staff and the Coordinating Committee on CMAP projects relating to land use and housing.
- Help coordinate and prioritize policy positions, programs, and advocacy between CMAP and other organizations.
- Serve as a discussion forum for regionally important projects, plans, and policies.
- Help staff identify and understand regional needs, challenges and solutions related to housing and land use.
- Exchange information on best practices and encourage their adoption.
- Assist in implementing ON TO 2050 throughout the region.

Membership Terms

LUHC members must be full-time residents of the CMAP service area, which includes the counties of Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will. Members will be selected to ensure diverse representation of geography, gender, age, race, ethnicity, and experience. Members may represent the nonprofit, public, or private sectors and may not have a material financial interest in the work of CMAP or its partners.

- *2-year terms of services.* By defining renewable terms of service, we build in a time to periodically assess members' engagement and interest in continued participation.
- *Rotating Chair and Vice Chair.* The committee Chair and Vice Chair position will rotate through the committee to create opportunities for leadership among those who are interested.
- *Attendance.* CMAP requests members attend a minimum of two-thirds of the scheduled meetings in person. This is four out of six annual meetings. If you are unable to attend, it is desired that you send a substitute from your organization who can speak to the agenda items.
- *Filling vacancies.* CMAP staff will determine membership updates due to job change on a case-by-case basis.

Meetings

One of the first tasks of the LUHC will be to agree upon a meeting schedule for 2019. The LUHC currently meets 10:00 a.m. to 12:00 p.m. on the second Tuesday of most months. The 2019 schedule is:

March 5, May 7, July 2, September 3, and November 5.

At the first meeting, members will discuss what they would like to get out of meetings and membership; encourage ideas for collaborating with one another as well as with other working committee members to learn and share best practices for how to best serve our communities.